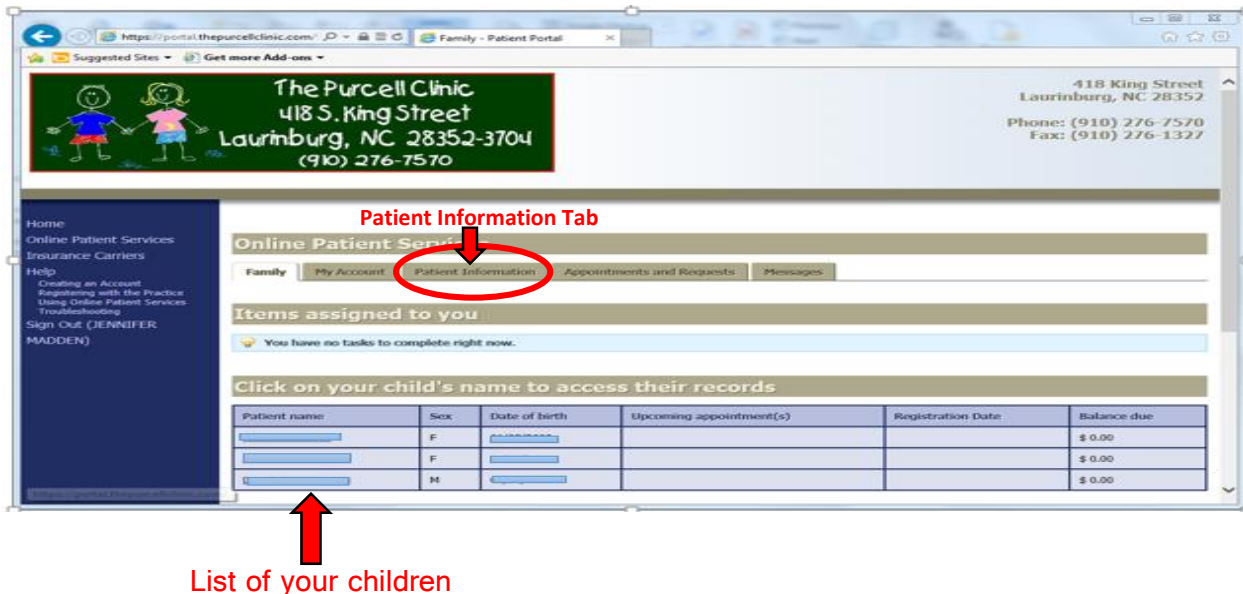


The Purcell Clinic Patient Portal Instructions

1. Go to www.thepurcellclinic.com & click on the “Patient Portal” link. This will bring you to our Patient Portal sign in page.



2. Sign in with the email address that you gave us for your account & your temporary password.
3. You will be prompted to set a new password. If you lose or forget your password, please call our office to have it reset.
4. After setting a password you will be asked to choose a security question. Make sure you use something that you will not forget the answer to.
5. Once you have completed this you will be redirected to our Online Patient Services page. There you will see your child’s name.



6. Click on the child that you wish to view & then click on the “Patient Information” tab. This will bring up a list of options to the left. From here you can choose to view and/or print a list of allergies, medications, growth charts, prescriptions, immunizations, etc. If you see any inaccurate information, please contact our office as soon as possible so that we may correct it.

The Purcell Clinic
Patient Portal Instructions

Appointments & Request

The screenshot shows a web browser window with the URL <https://portal.thepurcellclinic.com/>. The page header includes the clinic's name, address (418 King Street, Laurinburg, NC 28352), and phone/fax numbers. A navigation bar contains tabs for 'Family', 'My Account', 'Patient Information', 'Appointments and Requests', and 'Messages'. The 'Appointments and Requests' tab is highlighted with a red circle and a red arrow pointing to it from the label 'Appointments & Request Tab'. On the left sidebar, a 'Request Options' menu is circled in red with a red arrow pointing to it from the label 'Request Options'. The menu items are: 'Appointments', 'Form Requests', 'Prescriptions Refill Request', and 'Records Request'. The main content area is titled 'Appointments' and contains a form for scheduling well visits. The form includes dropdown menus for 'Preferred week' (December 29), 'Preferred day of week' (monday), 'Preferred time of day' (morning), and 'Preferred provider' (JEFFREY K. BYRD, MD). Below the form is a 'Submit' button.

1. Click on the “Appointments & Request” tab.
2. To the left, you will see the options that allow you to request an appointment, form, medical records, or refill request.
3. Complete the requested information & click on the “Submit” button. Someone from our office will contact you as soon as possible.

The Purcell Clinic
Patient Portal Instructions

Messages Tab

Messages Tab

Online Patient Services

Family My Account Patient Information Appointments and Requests **Messages**

Write Message

This is for non urgent communications ONLY, please call the office if you require an immediate response. If you do not receive a response within 2 business days, please call the office.

Subject:

Send

Messages

From	To	Subject	Date	
Web Portal User	JENNIFER L. GALLUB, MD, [redacted]		01/03/2014 10:41 AM	Read More
[redacted]	Web Portal User		10/29/2012 04:20 PM	Read More
JENNIFER L. GALLUB, MD	[redacted] N, Web Portal User		10/17/2012 08:26 AM	Read More

Read More Option

https://portal.thepurcellclinic.com/registering-with-the-practice Copyright © 2000-2011 . Website Portal by Office Practicum. All Rights Reserved.

1. Click on the “Messages” tab.
2. Type in the message that you wish to send & click on the “Send” button.
3. If you have sent or received messages, there will be a message list highlighted in blue. If you wish to see or respond to the message, click on the “Read More” option next to the message that you wish to view. This is also where you will view the response to any message that you have sent.



Please Note: This is for non-urgent messages only! If you have an urgent message, please call our office at



910-276-7570.