



**Huron County Child Abuse/Neglect Council
Board Meeting Meeting Minutes
01.26.17**

Board Members Present	Board Members Absent
Kelli Braun - coordinator Elizabeth Herd - president Clark Elftman – vice president Heather Drabek – treasurer Rev. Mike Beeler Daryl Ford Holly Wasierski Rachel Voss Chelsea Corbishley Trish VanNorman Cindy Rochefort (for Shelly Grikfa)	Matt Lewis Tim Rutkowski Erinn Mausolf – secretary Karissa Schrader Dana Smith Mike Viers
Guests Present	
Rec. Kenneth Leuke, Our Savior Lutheran Church	

Call to Order: The meeting was called to order at 12:03 pm.

Last Meeting Minutes:

- October Board Meeting Minutes – **Motion to approve the October Board meeting minutes made by Rachel Voss, supported by Chelsea Corbishley. Motion passed.**

Coordinator’s Report – submitted by Coordinator, Kelli Braun

Prevention Committee

- Made packets & tallied evals for MR trainings (missing evals)*
 - o November 15 at Early Head Start (30 people)*
 - o December 13 at USA (10)*
 - o January 11 at Scheurer (17)
 - o January 19 at FTBS (23)
- Sleep Sacs – delivered to HMC in early December

Publicity/Fundraising Committee

- Website – working to complete updates to new site
- Tip Night – November 7th (scheduled volunteers, delivered items to PH, posted thank yous)
- Roof Sit – planning underway (letters sent, FB event, comm calendar)
 - o Ordered Blue Ribbon supplies
- Coordinating “Hand” fundraiser for month of April

Membership Committee - No report

Other Items

- Egrams reporting completed
- Donations (thank you sent): \$46 donation from individual
- Annual Meeting – 27 attendees
 - o Sent invoices for some lunches – payment not yet received

Treasurer's Report: submitted by Treasurer, Heather Drabek

- **Current Balance** **\$18,719.00**
- **Balance as of 12.31.2016** **\$18,023.07**

The switch from Talmer bank to Thumb National bank has been completed. We did have an expense of \$24.80 for new checks, but we would have incurred a similar cost at Talmer for new checks as well.

The Application for Supported programs has been modified to include a new return of funds date of September 30th each year (old date was October 15) so that funds can be returned/credited in the same fiscal year as they were spent. Kelli has made this change to the application.

The application for a CA/N Council credit card is in process. The limit will be \$2,500 and Kelli Braun, Coordinator, will be the authorized signor. We will earn reward points with card use that can be converted into gift cards for events.

**Motion to approve the Treasurer's Report made by Cindy Rochefort, supported by Trish VanNorman.
Motion passed.**

Committees

Fundraising Report – submitted by Kelli Braun on behalf of Chair, Shelly Grifka

- Roof Sit – February 3rd, 2017 from 8 am – 5 pm; currently, there are 21 teams signed up. Volunteers are being sought for the event. A sign-up sheet was sent around by Cindy Rochefort.
- We will not be doing the Key North event this year. New ideas are welcome.
- "Give Us a Hand" fundraiser being done in the month of April to raise funds and awareness. Packets of 100 hands were distributed to members present. Hands will be sold in local businesses for \$1 each and displayed throughout the location for the month of April. Kelli will work with Rachel (Publicity) to get info in the newspapers, Facebook & website to promote the campaign.

Membership Committee Report – no report available

Prevention Committee Report – no report available

Publicity Committee Report – submitted by Chair, Rachel Voss

- Roof Sit publicity includes: press releases, radio PSAs, outreach to schools, etc. The tri-fold board is being updated for the event.
- Child Abuse Awareness Month: Pinwheel Planting scheduled for April 5th at 10:00 am at the Huron County Building. Rachel will send PSA/press release to the news media and social media to raise awareness of the month.

Old Business:

- CAC: from December meeting:
 - Committee to attend online boot camp once it's available (National Children's Alliance)
 - Getting audiovisual equipment installed at HCMCF. \$3,689 quote to include 2 cameras, 2 speakers, etc.
 - Office equipment/furniture still needed for the CAC location
 - Elizabeth will contact Mackenzie Price at HCCF about needs
 - Office of Violence Against Women grant funding opportunity
- Board Representation
 - Faith-based community: welcome back to Rev. Beeler. Additional faith-based members are always welcome.
 - County Commissioner: Kelli contacted Jodi at the Commissioner's office. She will add this to the February meeting agenda and will let us know who our new commissioner is.
- Financials
 - Bank Account & Credit Card – please see notes in Treasurer's Report above.

New Business:

- CAC fundraiser ideas are being sought; possibly a live auction and dinner
- Clark mentioned a possible fundraising idea with the Thumb Community Concert Choir's April performance. More info to follow.
- Discussion on a HOPE/FAN meeting (regarding narcotics). Holly will forward the flyer to Kelli who will email it to the members.

Adjournment: **Motion to adjourn made by Clark Elftman, supported by Rev. Mike Beeler. Motion passed.**