



Questions? – Contact Legal Clinic Coordinator (Valencia Scott) at imanilegal@gmail.com

To Apply:

- (1) Visit www.imaniclinic.org
- (2) Select: “About”
- (3) Click: “Specialty Clinic Dates”

Legal Clinic Advocate Position Description

Imani Legal Clinic is seeking UC Davis undergraduate students to join or team! The Imani Legal Clinic was established in 2015 as an entity of the Imani (Health) Clinic to service the Black/Afro Community of Oak Park. Since 2015 Imani Legal Clinic has been able to provide patients with free consultations on housing issues, health insurance, and even provided free consultation for immigration services.

Legal Clinic Advocates will have the opportunity to work directly with our attorney, coordinate their own community outreach/engagements events, and collaborate with local legal and community organizations in the Oak Park/Sacramento Area. This is a great opportunity to serve the Black community and build connections with local legal organizations/legal professionals in the Oak Park/Sacramento Area.

Ideal Advocate:

Social justice oriented and willing to learn – personal experiences and/or relationships with the Black community are considered

- All majors are welcome! – **Freshmen/first-year transfers are *STRONGLY* encouraged to apply!!**
- Have an open mind and the desire to serve the Black community
- Able to be flexible and communicate openly and honestly
- Able to take initiative on projects and follow through with commitments
- Organized – able to multi-task and follow through with multi-step projects
- Able to work well in a team setting and likes to collaborate with others
- Able to commit to attending one legal clinic (or more) per month

The core mission of the Imani Clinic is to reach and service the Black community. As an advocate, we only ask that you **be committed to serving and uplifting the Black community through your work and behavior both *in and out* of the legal clinic.**

To Apply:

APPLICATIONS ARE DUE DEC. 31ST AT 11:59PM

Step 1: Apply and sign up for a phone interview slot

Step 2: Phone interviews will take place January 3rd-6th

Step 3: In-person meetings will take place January 7th-11th

Step 4: Decisions will be released January 12th and new Advocates will receive details on orientation, training, and bi-weekly meeting dates.

Commitments:

Imani legal clinic is recruiting for **Winter/Spring 2019** and requires a commitment for **both quarters**. **Advocates are expected to attend at least four of the eight legal clinics (dates listed below)**. Attendance to bi-weekly meetings (Wednesdays 6:00-7:30pm) is **required**.

Program Details

Program Structure:

Quarter 1 – The first quarter will be spent orienting Advocates to the Imani Legal Clinic:

Advocates will become familiarized with local resources and learn how to interact/network with community and legal organizations.

Advocates will meet our legal clinic attorney/team, receive ally and brief legal training, and focus on bonding/building community amongst themselves as a team.

Training dates will occur throughout the quarter and include the following:

- Ally & Legal Observer Training
- Gender/Sexual-Based Violence Awareness Training
- LGBTQIA* Ally Training
- Mental Health First Aid
- UndocuAlly Training
- Social Justice Education Training

During our bi-weekly team meetings advocates will develop potential legal clinic workshop/information sessions for the community and begin to reach out to local community and legal organizations with the guidance of the Legal Clinic Coordinator. The team meetings will also be a time for Advocates to collaborate with each other and develop social awareness on issues faced by Black/Afro Oak Park/Sacramento Area community.

Quarter 2 – the second quarter will be dedicated to implementing everything planned during the first quarter!

Monthly legal clinic shifts and bi-weekly meetings will be dedicated to:

- Connecting and team building!
- Assisting our attorneys during each legal clinic as needed
- Collaborating with the Oak Park Community Center’s Youth Explosion (YXP) Program and Imani (Health) Clinic to outreach to community members and expand the legal clinic’s client base
- Engaging in community outreach, approaching community members, and recruiting new clients
- Coordinating with community/legal organizations for community-based clinic workshops and informational sessions

Important Dates:

Date	Event/Program
January 19 th	New Advocate Orientation
January 30 th	First Team Meeting
February 2 nd	Legal Clinic #1
March 2 nd	Legal Clinic #2
April 6 th	Legal Clinic #3

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April 20 th	Legal Clinic #4
May 4 th	Legal Clinic #5
May 18 th	Legal Clinic #6
June 1 st	Legal Clinic #7
June 15 th	Legal Clinic #8

Benefits:

- The training and legal clinic involvement is great work experience/exposure for students who may be interested in social justice, community advocacy, or a legal career.
- **No prior knowledge/experience with legal clinics/legal internships is needed and anyone interested and willing to contribute is absolutely encouraged to apply!!** Advocates will be given all the knowledge and materials they need to succeed during orientation, trainings, and bi-weekly team meetings.
- Throughout the winter/spring quarter you will have the opportunity to work closely with a committed team of students. The goal is to foster a family environment and hopefully develop lasting connections within our community and with each other!