

APPROVED MINUTES
PINE TOWNSHIP REGULAR BOARD MEETING
MONDAY, NOVEMBER 12, 2018 AT 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Hansen, followed by the Pledge of Allegiance and prayer.

PRESENT: Edwin Hansen, Supervisor; Marla Sprague, Clerk; Rachel Pitcher, Treasurer; Lynwood Cannon, Trustee; William H. Burr, Trustee

STAFF PRESENT: Linda Hansen, Deputy Supervisor; Barbara Kaaikala, Deputy Clerk; Steve Buchholz, Zoning Administrator; Larry Allen, Planning Commission member; Becky Crawford, Road Committee Secretary

APPROVAL OF AGENDA

Cannon moved, supported by Pitcher, to approve the Agenda. Motion carried.

PUBLIC VOICE

None.

APPROVAL OF MINUTES

Pitcher moved, supported by Burr, to approve the October, 2018 Election Committee Meeting Minutes and Regular Board Minutes with the correction of removing the Special Land Use limitation of twelve children at the group daycare. Motion carried.

TREASURER/FINANCIAL REPORTS (on file)

Pitcher explained the corrections to the previous three months' Treasurer Reports. Cannon moved, supported by Sprague, to approve the Treasurer Report. Motion carried.

Cannon moved, supported by Burr, to approve the packet corrections. Motion carried.

ZONING ADMINISTRATOR REPORT (on file)

Buchholz's report is on file. There were six zoning permits and one land division application during the month of October.

Buchholz further reported that a Montcalm Sheriff's Deputy will hand deliver a letter to Randy Huckins next week regarding the ongoing blight problem on his property. Buchholz has talked to the Township Attorney regarding the blight issue at the Tom Phillips property on Rainbow Lake. Pictures are needed, which Buchholz plans to take tomorrow.

ROAD REPORT

Cannon reported that he and Crawford looked at Township roads, and that he will talk with Chad of the Road Commission of Montcalm County for input before forming a list of work desired in 2019.

FIRE REPORT (on file)

CEMETERY REPORT (on file)

Vicky Shindorf recommended that the Board approve a request by Dean and JoAnne Larsen to make an even trade of the deed for Riverside Cemetery Lot B61 in return for perpetual care on the Riverside Cemetery lot next to Rasmus and Marie Larsen. Larsen's are willing to pay any fees involved.

Sprague moved, supported by Burr, to allow Dean and JoAnne Larsen to make this trade.

Roll call vote: Pitcher – Yes; Cannon – Yes; Hansen – Yes; Burr – Yes; Sprague – Yes Motion carried.

OLD BUSINESS

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ELECTION REPORT

Sprague reported a couple of incidences during the day, and that the numbers balanced at the end of the day. There was a 60% voter turnout and a backup in the line of voters most of the day, which could be significantly reduced or eliminated by doubling the number of voting booths. Sprague will be purchasing more secrecy sleeves and getting cost estimates of additional voting booths before the next election.

TOWNSHIP HALL CARPET CLEANING

Pitcher moved, supported by Sprague, to hire Brad's Cleaners to clean the Township Hall carpet. Motion carried.

AUDIT OF TOWNSHIP BOOKS

The audit has been rescheduled to begin on November 13, 2018.

NEW BUSINESS

SUPERVISOR REPORT

Hansen expressed concern on receiving short notice of the Preliminary Test of election ballots and believes that the test was conducted unlawfully.

CONSUMERS ENERGY AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING CONTRACT

Consumers Energy overcharged the Township in 2017 in the amount of \$803.77 (with interest). Consumers Energy subsequently requested that the Township authorize a change in the Standard Lighting Contract to reflect the removal of mercury vapor street lights and installation of high pressure sodium street lights. Pitcher moved, supported by Burr, to authorize this contract change.

Roll call vote: Cannon – Yes; Pitcher – Yes; Sprague – Yes; Burr – Yes; Hansen – Yes. Motion carried.

PURCHASE OF ENVELOPES BY TREASURER

Pitcher moved, supported by Sprague, to authorize the use of the Township credit card for the purchase of three boxes of envelopes for use by the Treasurer. Estimated cost is \$906.00. Motion carried.

SUMMER TAX COLLECTION FOR LAKEVIEW COMMUNITY SCHOOLS

Pitcher moved, supported by Burr, to sign an agreement with Lakeview Community Schools for the collection of 2019 school taxes.

MONTHLY BILLS

Hansen requested that check 1201 in payment to Burr for attendance at the October 8, 2018 Planning Commission meeting be voided based on a note on Planning Commission Secretary Witt's Agenda that Burr was absent. Burr and Planning Commission member Larry Allen said that Burr was late, but was at the meeting during the discussion period. Burr requested to be paid. Sprague moved, supported by Burr, to pay the check as written.

Roll call vote: Cannon – Yes; Pitcher – Yes; Hansen – No; Sprague – Yes; Burr – Yes. Motion carried.

Pitcher moved, supported by Burr, to void check 1197 and to pay checks 1163 – 1196 and 1198 - 1202, plus check 1210 *in the amount of forty-one and 55/100 (\$41.55)*, ~~in the amount of \$24,843.36 (twenty four thousand, eight hundred forty three and 36/100 dollars)~~. Motion carried.

Hansen noted that no check has been issued to the Township Assessor. Pitcher moved, supported by Sprague, to pay the Assessor in November for his October expenses. Motion carried. Check #1209 was written in the amount of \$1,623.83 (one thousand six hundred twenty-three and 83/100 dollars) to Chuck Zemla for the October

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expenses. *This increases the total checks paid to twenty-six thousand, four hundred sixty-seven and 19/100 dollars (\$26,467.19).*

ADJOURNMENT

The meeting was adjourned at 7:45 P.M.

Respectfully submitted.

Marla Sprague

Marla Sprague, Clerk