

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, FEBRUARY 24, 2016 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:28 A.M.

PRESENT: Council: Mayor Sandra Benford  
 Deputy Mayor Garth Ward  
 Deputy Mayor Brian Johnson – Via Teleconference at 9:28 a.m.

Administration: Wendy Wildman, CAO  
 Heather Luhtala, Assistant CAO

Appointments: None

Public: 0

	Motion #	
<b>1.</b>		<b>CALL TO ORDER</b> Mayor Benford called the meeting to order at 9:28 a.m.
<b>2.</b>	1-16 (Agenda)	<b>AGENDA</b> <b>MOTION</b> by Deputy Mayor Ward that the February 24, 2016 agenda be approved as presented.  <b>CARRIED</b>
<b>3.</b>	2-16 (Minutes-Regular Meeting)	<b>a) MINUTES – REGULAR MEETING</b> <b>MOTION</b> by Deputy Mayor Ward that the minutes of the December 16, 2015 Regular Council Meeting be approved as presented.  <b>CARRIED</b>
<b>4.</b>		<b>APPOINTMENTS</b>
<b>5.</b>		<b>BYLAWS</b>
<b>6.</b>	3-16 (2016 Interim Operating Budget)	<b>BUSINESS</b> <u>a) 2016 Interim Operating Budget – In order to maintain the solvency of the municipality and allow administration to continue to meet the day to day obligations of the Summer Village, every year at our first meeting we approve an interim operating budget. This interim operating budget is based on ½ of the previous years approved operating budget and will cease to have any effect once the 2016 Operating Budget is approved later this year</u> <b>MOTION</b> by Deputy Mayor Ward that Council approve a 2016 Interim Operating Budget in the amount of ½ of the 2015 approved Operating Budget and that this 2016 Interim Budget cease in effect once the 2016 Operating Budget is approved.  <b>CARRIED</b>

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	<p>4-16 (ACP Grant Bylaw &amp; Policy Review)</p>	<p>b) <u>2016 ACP Grant Bylaw and Policy Review lead by the Summer Village of South View – it is suggested that the municipal contribution for this project is \$2,000 per municipality each year for three years</u>  <b>MOTION</b> by Deputy Mayor Johnson that the Summer Village of South View be authorized to participate in an application for a Regional Bylaw &amp; Policy Review under the Inter-municipal Collaboration component of the Alberta Community Partnership grant and further agree to the Summer Village of South View to act as the managing partner to govern the purpose and use of the grant funds.  <b>CARRIED</b></p>
	<p>5-16 (ACP Grant – Regional Radio Network)</p>	<p>c) <u>2016 ACP Grant Regional Emergency Radio Network Project lead by the Town of Onoway – this project will result in each partner municipality being issued a requested number/model of radio to help in emergency and disaster management planning. South View is slated for 3 radios at a cost of \$975.30</u>  <b>MOTION</b> by Deputy Mayor Johnson that the Summer Village of South View be authorized to participate in an application for the Regional Radio Network Project under the Inter-municipal Collaboration component of the Alberta Community Partnership grant and further agree to the Town of Onoway to act as the managing partner to govern the purpose and use of the grant funds.  <b>CARRIED</b></p>
	<p>6-16 (ACP Grant – Regional Public Works Manager)</p>	<p>d) <u>2016 ACP Grant Regional Public Works Manager lead by the Summer Village of Silver Sands. The grant application suggests a municipal contribution of \$60,000 to help with costs for this position which equates to an annual contribution of approximately \$4,000 from each partner over the three-year project cycle.</u>  <b>MOTION</b> by Deputy Mayor Ward that the Summer Village of South View be authorized to participate in an application for the Regional Public Works Manager Project under the Inter-municipal Collaboration component of the Alberta Community Partnership grant and further agree to the Summer Village of Silver Sands to act as the managing partner to govern the purpose and use of the grant funds.  <b>CARRIED</b></p>
	<p>7-16 (Joint Regional FCSS Board)</p>	<p>e) <u>Joint Regional FCSS Board – attached is a request for motions authorizing the Summer Village of South View’s participation in the Joint Regional FCSS Board administrated by the Town of Onoway. Also requested are some details on the 2015 and 2016 FCSS funding levels for participating partners and a priority list showing preferred programs and funding amounts.</u>  <b>MOTION</b> by Deputy Mayor Johnson that the Summer Village of South View participate with the regional group and contract the Town of Onoway to provide FCSS administration services.  <b>CARRIED</b></p>

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	<p>8-16 (Ste. Anne Gas New Shop Invite)</p>	<p>f) <u>Ste. Anne Gas – January 21<sup>st</sup>, 2016 letter inviting its membership to the grand opening of their new office and maintenance building on Friday, April 8<sup>th</sup>, 2016 from 1 to 4 p.m.</u>  <b>MOTION</b> by Deputy Mayor Ward that Mayor Benford and Deputy Mayor Johnson be authorized to attend the grand opening of the new Ste. Anne Gas office and maintenance building on Friday, April 8, 2016 from 1-4 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p>9-16 (ASVA 2016 Membership &amp; Dues)</p>	<p>g) <u>ASVA, 2016 Membership and Dues – attached is a January 8, 2016 letter updating the Summer Village on highlights of the Association of Summer Village of Alberta activities in the previous year and suggesting the main issues on the table for 2016. The letter also requests the Summer Village of South View renews its membership in the ASVA for 2016, and the attached invoice marks our 2016 dues as \$479.00, based on the Summer Village’s equalized assessment</u>  <b>MOTION</b> by Deputy Mayor Johnson that Council authorize the Summer Village of South View to renew its membership in the ASVA for 2016 and approve payment of the requested \$479.00 in membership dues.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p>10-16 (Municipal Address Signage Quotes Acceptance)</p>	<p>h) <u>Municipal Signage Quotes – Administration is presenting 3 quotes for Council’s consideration. A comprehensive breakdown of the costs from the various providers is attached for review</u>  <b>MOTION</b> by Deputy Mayor Johnson that Summer Village of South View proceed with the Municipal Addressing Sign project utilizing Impact Signs for a total cost of \$9,643.76 and that Administration be authorized to make an application for the funds under the MSI Capital Grant Program.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p>11-16 (2016 Mayor’s Caucus Meetings)</p>	<p>i) <u>2016 Mayors Caucus Meetings – scheduled for March 9-10 in Edmonton as per the attached email. The fee for the event is \$75.00 plus expenses.</u>  <b>MOTION</b> by Deputy Mayor Ward that Mayor Benford be authorized to attend the Mayors Caucus Meetings scheduled for March 9-10 in Edmonton at the Matrix Hotel.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p>12-16 (SVLSACE – Annual Membership &amp; Dues)</p>	<p>j) <u>SVLSACE Membership Dues – attached is a breakdown of the requisitioned 2016 membership and operating dues for the SVLSACE. The 2016, which was approved at the February 6, 2016 SVLSACE meeting was lower than the previous year and the total due for South View in 2016 based on percentage of population is \$565.68.</u>  <b>MOTION</b> by Deputy Mayor Ward that Council authorize membership in SVLSACE for 2016 and approve payment of the requested dues in the amount of \$565.68.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<p>13-16 (LSAC – 2015 Fire Services Invoice)</p> <p>14-16 (In-Camera)</p> <p>15-16 (Out of Camera)</p> <p>16-16 (FOIP Request)</p>	<p><u>k) Lac Ste. Anne County – Fire Services:</u></p> <p><u>a) Letters of January 27 and January 18, 2016 regarding the 2015 fire service fee. You will note that the County is of the opinion the Summer village still owes them \$4,272.12. Does Council wish to revisit their payment to the County for 2015 Fire Services?</u></p> <p><b>MOTION</b> by Mayor Benford that Council resolve to not pay the County’s perceived outstanding balance for the Summer Village of South View Fire Services Invoice and further that South View propose a letter in response be sent to Mayor Hegy from the Summer Village of South View, the Summer Village of Silver Sands and the Summer Village of Yellowstone advising of same.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><u>In Camera Session (legal)</u></p> <p><b>MOTION</b> by Mayor Benford that pursuant to section 197(2) of the Municipal Government Act, Council Move In Camera at 10:25 a.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><u>Out of Camera</u></p> <p><b>MOTION</b> by Deputy Mayor Johnson that Council Move Out of Camera at 11:05 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><u>b) FOIP request – attached is a January 22, 2016 letter from the Town of Onoway advising they have received a FOIP request for a copy of the fire services contract.</u></p> <p><b>MOTION</b> by Deputy Mayor Ward that Council has no concerns with the release of the requested Fire Services Contract documents on the condition that financial and/or personal information is redacted.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>7.</p>	<p>17-16 (Accounts Payable)</p> <p>18-16 (Income/Expense Statements)</p>	<p><b>FINANCIAL</b></p> <p><u>a) Accounts Payable – November 2015 cheques #789 - #794, including auto withdrawals, totaling \$13,178.56 and accounts payable December 2015 cheques #795 - #810, including auto withdrawals, totaling \$25,393.03</u></p> <p><b>MOTION</b> by Deputy Mayor Johnson that Council accept for information accounts payable November 2015 cheques #789 - #794, including auto withdrawals, totaling \$13,178.56 and accounts payable December 2015 cheques #795 - #810, including auto withdrawals, totaling \$25,393.03.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><u>b) Income and Expense Statements – as at November 30, 2015 and as at December 31, 2015</u></p> <p><b>MOTION</b> by Deputy Mayor Johnson that Council accept for information the Income and Expense Statements as at November 30, 2015 and as at December 31, 2015.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	19-16 (Bank Reconciliation)	<p>c) <u>Bank Reconciliations – as at November 30, 2015 and as at December 31, 2015</u>  <b>MOTION</b> by Deputy Mayor Johnson that Council accept for information the Bank Reconciliation as at November 30, 2015 and as at December 31, 2015.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>d) <u>Grant Report n/a</u></p>
8.	20-16 (Council Reports)	<p><b>COUNCIL REPORTS</b></p> <p><u>Mayor Benford:</u>          -attended several meetings          -bus shelter blown over from wind          -May newsletter, point out bylaws to residents and advise that no items are to be left on public property          -look into boathouses on municipal reserves in the spring</p> <p><u>Deputy Mayor Ward</u>          -reviewed and updated to-do list          -requested budget line to reimburse community fire rep for time and mileage for meetings          -Land Use Bylaw – fine structure (follow up with LUB Consultant – bring back to next meeting)</p> <p><u>Deputy Mayor Johnson</u>          -no items to report</p> <p><u>Council Reports</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the verbal Council reports as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	21-16 (2016 Preliminary Budgets)  22-16 (CAO Report)	<p><b>ADMINISTRATION REPORT</b></p> <p><u>CAO Report</u>          -Action Pending Report (reviewed earlier during Deputy Mayor Ward’s report)          -CAO Review and Contract – expires end of 2016          -2016 Draft Budget Review          -Letter from resident regarding Trees on Municipal Reserve Land – Council will be conducting a hazardous tree review in the spring and assess the situation at that time</p> <p><u>2016 Preliminary Operating Budget &amp; Capital Budget</u>  <b>MOTION</b> by Deputy Mayor Ward that the 2016 Preliminary Operating Budget &amp; Capital Budget, as reviewed at meeting time, be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><u>CAO Report</u>  <b>MOTION</b> by Deputy Mayor Johnson that Council accept for information the verbal CAO report as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<p><b>10.</b></p> <p>23-16 (Information &amp; Correspondence)</p>		<p><b>INFORMATION AND CORRESPONDENCE</b></p> <p><b>MOTION</b> by Deputy Mayor Ward that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> <li>a) Alberta Beach – attached is a January 20, 2016 letter from Alberta Beach to LSAC regarding concern with the County’s stance limiting emergency response on provincial highways. A letter from LsAC to the Town of Onoway on this matter is also attached for reference.</li> <li>b) Alberta Beach – attached is a February 8, 2016 letter from Alberta Beach to Alberta Minister of Municipal Affairs Danielle Larivee requesting some more immediate action to help resolve the mutual aid and emergency response on provincial highway concerns.</li> <li>c) Karen Kormos, Development Officer – attached is an approved development permit 2015-04 for a discretionary use in the Summer Village of South View as issued by the Development Authority and effective beginning January 9, 2016.</li> <li>d) Government of Alberta – attached is a recently updated list of the Alberta Government Cabinet for information.</li> <li>e) Summer Village of Yellowstone – attached are letters fro Yellowstone in reference to two regional topics; Emergency and Fire Response on Provincial Highways and Physician Recruitment.</li> <li>f) Town of Mayerthorpe, CPO – attached are the January 2016 CPO Reports for information.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>11.</b></p>		<p><b>IN CAMERA SESSION</b></p> <p>An In-Camera Session was held during the “Business” items portion of the meeting.</p>
<p><b>12.</b></p> <p>24-16 (Next Meeting)</p>		<p><b>NEXT MEETING</b></p> <p><u>Regular Council Meeting</u></p> <p><b>MOTION</b> by Mayor Benford that the next Regular Council Meeting be scheduled for Wednesday, March 23, 2016 at 9:30 a.m. at the Town of Onoway Council Chambers.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>13.</b></p>		<p><b>ADJOURNMENT</b></p> <p>Mayor Benford declared the meeting adjourned at 12:12 p.m.</p>

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Mayor

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CAO

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Upcoming Meetings:

- March 23, 2016 - Regular Council Meeting – 9:30 a.m. – Town of Onoway Council Chamber