

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Board Room – 6000 Hwy 3
Hayfork, CA 96041

**Thursday, February 16, 2017
7PM – Open Session**

Board of Directors

Wallace Brinkley, President	Dixie LaFountain, Vice President
Sharon Eggleston, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Dennis Rourke, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by President Brinkley at 6:55pm.

2. ROLL CALL – DETERMINATION OF A QUORUM

President Brinkley, Sauer, Anderson, Miller, Eggleston, LaFountain, Rourke, and Director Keys were present; Director Dummer was absent.

Miller Moved to excuse Dummer’s absence, Seconded by Director Sauer, approved unanimously.

3. INTRODUCTION OF GUESTS / STAFF

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

5. CONSENT AGENDA & MINUTES

APPROVE February 16, 2017 AGENDA, and 2017 Annual Meeting Minutes and January 26, 2017 MINUTES

Director Rourke moved to approve the meeting minutes and agenda, seconded by Director Sauer and approved unanimously.

6. APPROVE January 2017 FINANCIAL REPORTS

Director Rourke asked Donna Grisham to explain the report and what some of the data means. Donna then went through various fields and data and explained what each means and how it directly effects the Fair. Discussion ensued. Director Rourke thanked Donna for clarifying.

Director Rourke moved to approve the January 2017 financial reports as well as the preliminary December 2016 financials, seconded by Director Anderson and approved unanimously.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR JULY & AUGUST, 2016

8. CEO'S REPORT

a. Picking of Premium Book premier ad spots by the Board President

1. Trinity Lumber & Building Supply (BACK COVER)
2. Ernie's True Value (INSIDE FRONT COVER)
3. Big Valley Properties (INSIDE BACK COVER)
4. Bayley's Lumber (NOT SELECTED IN TOP 3)
5. Tops Super Food (NOT SELECTED IN TOP 3)

b. Art Place Grant

Mike is currently working on what's called the Maker's Place which will be a new building in which artists can create art using the facility and the resources inside of the building. It will be membership based and there will be some sort of dues necessary to become a member. Several organizations are backing the idea such as the schools, Trinity Art Council, and both Hayfork Chamber of Commerce as well as Trinity Chamber of Commerce.

c. Refund of County fees of new house

Mike put in a request with the Trinity County Board of Supervisors for a reimbursement of all fees associated with building the house and the board approved to a refund of \$7,048.03 in fees.

d. Reminder of Fair Board training @ Shasta District Fair on February 21, 2017 from 10:30AM to 1:30PM

Mike hopes to see all board members at this training.

e. Cake bake-off results

The cake bake-off was a bit better than last years. The Fair received \$1,230.00 from the event and Karen Leadbetter's was the contest winner. Her recipe will be added to the premium book and will be used as this year's baking contest recipe. We had 6 cakes entered into the bake-off and about 15 desserts were donated for the auction.

f. Maintenance updates

Someone has been stealing compost and overall there are a lot of holes in various areas of the fencing throughout the grounds.

Several leaks have been a major issue this winter and we are working on fixing them as we can. The Vet's office has been the worse issue as the whole lobby was flooded. We are working on that as well. Discussion ensued.

This weekend we will be trapping feral cats throughout the campus and they will be brought to the Vet's office to be spayed and neutered. They will also receive rabies shots and they will be released once finished.

g. Q&A

No questions were asked.

9. STANDING COMMITTEES (Committee assignment to be completed by Board President in this meeting)

President Wallace assigned the following directors to each committee

- a. EXECUTIVE COMMITTEE: Wallace Brinkley, Dixie LaFountain, and Finance Committee Chair
- b. FINANCE COMMITTEE: Dennis Rourke, Chairman and Dennis Anderson
- c. NOMINATING COMMITTEE: Billie Miller, Chairman and Chuck Sauer
- d. JR. LIVESTOCK COMMITTEE, Laura Taylor, Chairman and Wallace Brinkley

10. AD HOC COMMITTEES

- a. POLICY & BY-LAWS COMMITTEE, Sharon Eggleston, Chairman and Adrien Keys

11. NEW BUSINESS

a. DISCUSS/APPROVE BOARD RESOLUTION #17-01 COVERING VOLUNTEERS (WORKERS COMP)

Director Eggleston moved to approve the volunteer resolution (#17-01), seconded by Director Keys and approved unanimously.

b. DISCUSS/APPROVE JUNIOR LIVESTOCK COMMITTEE'S (JLC) RECOMMENDATIONS TO THE FAIR

Laura Taylor said the JLC's first recommendation is that checks be forwarded to advisors as the advisors need leverage for exhibitors to complete all the exhibitor duties. Discussion ensued. Laura Taylor then went on to say the JLC's vote on the matter was unanimous. Mike mentioned the caveat to that is the Fair won't be able to send checks until the Fair is paid by the buyer. Discussion ensued. The second recommendation by the JLC was to eliminate the independent exhibitor class for the 2017 Trinity County Fair. Director Rourke asked Laura if the JLC was recommending eliminating the Independent Class for just 2017? Laura Taylor explained that the vote was indefinite but said it is up to the Fair Board. Discussion ensued. Jennilea Brookins added that the overall idea is for kids to learn the business side of it. Director Rourke said in the past, Independent Exhibitors would ask Advisors for help when their animals needed it even though they were not members. Discussion ensued. Director Rourke moved to approve the JLC's recommendations to the Fair, seconded by Director Miller and approved unanimously.

c. DISCUSS/APPROVE CONTRACT WITH HATHAWAY, KSENZULAK & LAPP, LLP TO PROVIDE FINANCIAL REVIEW FOR 2016: \$5,500

Donna Grisham mentioned to the Board that this is a required financial review for non-profits and it must be done. Discussion ensued.

Director Eggleston moved to approve the contract with Hathaway, Ksenzulak & Lapp, LLP, seconded by Director Anderson and approved unanimously.

d. REVIEW AND APPROVAL OF CONTRACTS AND RENTAL AGREEMENTS

RENTAL AGREEMENTS	OTHER AGREEMENTS
RA17-07e TCRCO – Collaborative Meeting RA17-08e Hayfork Volunteer Fire – Awards Dinner RA17-09e NCRWQB – Community Meeting RA17-10e NCRWQB – One on One Consultations RA17-12e Hayfork Volunteer Fire – 2 Day Training RA17-13e Log Cabin Quilters – Quilting Retreat	CON17-01 Brass Ring Amusement – Carnival Vendor CON17-02 We Cook for You – Food Concessionaire CON17-03 Bodega Café – Food Concessionaire EN17-01 Jeremy the Juggler – Fair Entertainment

Director Miller moved to approve the contracts and rental agreements, seconded by Director Sauer and approved unanimously.

12. OLD BUSINESS

a. DISCUSS/APPROVE TRINITY COUNTY FAIR ASSOCIATION BY-LAWS

TCFA member Sandy Bechtold said she thinks Robert's Rules of Order are better suited for a non-profit. Discussion ensued. Director Rourke mentioned that he doesn't like how Rosenberg's Rules of Order allow the Board president to motion and second agenda items. It essentially allows one person to push things through by themselves. Discussion ensued. Director Rourke also commented that it is not clear who the treasurer and the secretary are under these new by-laws. Donna Grisham said that it is somewhat standard for a CEO to also be the Secretary. Discussion ensued. Mike said he does not feel comfortable handling all these positions. Discussion ensued.

Director Rourke moved to approve the new Trinity County Fair Association By-Laws with the following amendments (1) Article 9.1; the Officers of the TCFA Board of Directors, (2) Article 11; Robert's Rules of Order will be used instead of Rosenberg's, seconded by Director Sauer and approved unanimously.

13. DIRECTORS' REPORTS

Billie – nothing to report although she did want to meet the new board members

Adam - absent

Chuck – nothing to report

Dixie – the pigs are here – 3 healthy piglets

Sharon – nothing to report

Dennis R – it felt like a good meeting. We accomplished some good stuff tonight.

Wallace – this coming Saturday his son goes to Kuwait for 10 months

Dennis A – nothing to report

Adrien – nothing to report

14. ADJOURNED

Adjourned by Director Brinkley at 8:15pm