



## Forest Grove Board of Fire Commissioners April 27, 2021 - Meeting Minutes

### **1. Call to Order: 19:00**

#### **1. Members Present**

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. - Commissioner**

#### **Public Present & Others:**

None

Point of order – Due the Fire District Elections we are required to have a reorganization, nominations and election of Officers.

The reorganization meeting of the Forest Grove Board of Fire Commissioners, Fire District # 4 Township of Franklin was held on April 27, 2021.

Mykola Myronowskyj nominated Andrew Bellone Jr. for Chairman; the nomination was seconded by Joseph Scapellato. All Board members voted Aye.

Andrew Bellone Jr. nominated Samuel Scapellato for Vice-Chairman; the nomination was seconded by Thomas Bellone Sr. All Board members voted Aye.

Andrew Bellone Jr. nominated Mykola Myronowskyj for Secretary; the nomination was seconded by Samuel Scapellato. All Board members voted Aye.

Mykola Myronowskyj nominated Joseph Scapellato for Treasurer; the nomination was seconded by Andrew Bellone Jr. All Board members voted Aye.

Thomas Bellone Sr. remains as a Commissioner.

Refer to the Post Election Public Notice at the end of these minutes.

### **2. Reading of the minutes of the previous meeting**

A motion to accept minutes as read was made by Andrew Bellone Jr. and seconded by Thomas Bellone Sr. No changes to be made.



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### **3. Treasurers Report & Bills against the Commission**

Joseph Scapellato reported that the check in the amount of \$2,500.00 was deposited for the sale of the Excursion.

Petty cash balance - \$185.13.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Samuel Scapellato.

### **4. Old Business**

The Commissioners were reminded to check and clear their mailboxes each month.

At this time during the COVID-19 pandemic, the Chief, President and Vice-President were reminded to practice all safety and PPE protocols.

Mykola Myronowskyj filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj is still currently working on the 2020 Forest Grove equipment audit.

The MUA's for the surrounding locals need to be updated. Mykola Myronowskyj is currently working on them and will submit them to the Board for review and approval once they have been finalized.

Mykola Myronowskyj contacted the Gloucester County Board of Elections and the County Clerk's office. Quantity 500 ballots for main in ballots were hand delivered to the Board by Mykola Myronowskyj. The PPE was picked up by Mykola Myronowskyj the Friday before the election.

Mykola Myronowskyj has been in contact with the Borelli Insurance Company regarding the AFFF that is in the warehouse. This product was removed from service and stored. Mykola has received a few email links for organizations that might be able to help dispose of them.

The 2003 Ford Excursion was sold to Fire District 5, Collings Lakes Fire Department in the amount of \$2,500.00. The title for the vehicle was not signed by Ford Motor Credit releasing the lien. Mykola Myronowskyj reached out to FMC and was able to obtain a letter releasing the lien and forwarded it to the buyer so that they can now change the vehicle title.



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### 5. New Business

Mykola Myronowskyj reported

- All of the 2021 Financial Disclosures for all of the Board Members have been completed. Copies of the completion certificates have been printed and are on file.
- He is working with Borelli insurance on the 2020 workmans compensation audit.
- The files for the 2020 financial audit have been compiled and will be delivered to Ed Paul as soon as possible.
- Reported on the 2021 Fire District Elections. The report is added to the attachments on these minutes.

Andrew Bellone reported that there is a new system for people running for elected office. A NJ pin number is assigned to anyone that is on the ballot. This is a personal pin and remains with the person forever.

### 6. Public Comments

**Chief of the Fire Department:** Not Present

**President of the Fire Department:** Not Present

**Others:** Not Present

### 7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone Jr. and seconded by Samuel Scapellato.

Meeting was adjourned at 19:20 hours.

*Respectfully Submitted,  
Mykola "Nick" Myronowskyj  
Secretary of the Board  
Board of Fire Commissioners, District 4  
Township of Franklin, Gloucester County NJ*



## Forest Grove Board of Fire Commissioners April 27, 2021 - Meeting Minutes

3:04 PM  
04/27/21  
Accrual Basis

### Franklin Township Fire District No 4 Transactions This Month As of April 30, 2021

Type	Date	Num	Name	Amount
<b>Newfield Na Bk 0505</b>				
Bill Pmt -Check	04/27/2021	12561	Bayshore Fire Training	-2,750.00
Bill Pmt -Check	04/27/2021	12560	Capital One Trade Credit	-463.18
Bill Pmt -Check	04/27/2021	12559	Comcast (Xfinity)	-17.47
Bill Pmt -Check	04/27/2021	12558	Comcast 569	-209.51
Bill Pmt -Check	04/27/2021	12557	Dennis Allonnardo	-52.30
Bill Pmt -Check	04/27/2021	12556	DTA Solutions LLC	-125.00
Bill Pmt -Check	04/27/2021	12555	FD Testing Services LLC	-1,797.96
Bill Pmt -Check	04/27/2021	12554	Forest Grove Fire Co	-2,574.15
Bill Pmt -Check	04/27/2021	12553	G & E Trailer Sales, LLC	-100.45
Bill Pmt -Check	04/27/2021	12552	Graphic Designers and Printers	0.00
Bill Pmt -Check	04/27/2021	12551	Major Petroleum Ind.	-371.32
Bill Pmt -Check	04/27/2021	12550	Mes PA	-212.42
Bill Pmt -Check	04/27/2021	12549	MRA Mobile Truck & Trailer Re...	-941.14
Bill Pmt -Check	04/27/2021	12548	Mykola Myronowskyj	-165.26
Bill Pmt -Check	04/27/2021	12547	Staples	-428.03
Bill Pmt -Check	04/27/2021	12546	TransUnion	-75.00
Bill Pmt -Check	04/27/2021	12545	Verizon Wireless 197	-60.32
Bill Pmt -Check	04/27/2021	12544	Vineland Auto Electric	-625.00
Bill Pmt -Check	04/27/2021	12543	Wax Worxx Detailing	-495.00
Bill Pmt -Check	04/27/2021	12562	Graphic Designers and Printers	-198.00
Total Newfield Na Bk 0505				-11,661.51
<b>Newfield Savings 9924</b>				
Total Newfield Savings 9924				
<b>TOTAL</b>				<b>-11,661.51</b>



## Forest Grove Board of Fire Commissioners April 27, 2021 - Meeting Minutes

5:52 PM  
04/27/21  
Accrual Basis

### Franklin Township Fire District No 4 Balance Sheet As of April 30, 2021

	Apr 30, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Newfield Na Bk 0505	-2,571.79
Newfield Savings 9924	569,957.72
<b>Total Checking/Savings</b>	567,385.93
<b>Total Current Assets</b>	567,385.93
<b>TOTAL ASSETS</b>	<b>567,385.93</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Restricted Fund Future Cap	378,748.54
<b>Total Other Current Liabilities</b>	378,748.54
<b>Total Current Liabilities</b>	378,748.54
<b>Long Term Liabilities</b>	
Future Capital	12,000.00
Truck Loan	-95,223.90
<b>Total Long Term Liabilities</b>	-83,223.90
<b>Total Liabilities</b>	295,524.64
<b>Equity</b>	
Opening Bal Equity	44,604.16
Retained Earnings	286,113.28
Net Income	-58,856.15
<b>Total Equity</b>	271,861.29
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>567,385.93</b>



## Forest Grove Board of Fire Commissioners April 27, 2021 - Meeting Minutes

### 2021 Post Election Public Notice

**The reorganization meeting of the Forest Grove Board of Fire Commissioners, Fire District # 4 Township of Franklin was held on April 27<sup>th</sup>, 2021.**

The reorganization of the board was as follows:

Chairman - Andrew Bellone Jr.  
Co-Chairman – Samuel Scapellato  
Secretary – Mykola “Nick” Myronowskyj  
Treasurer – Joseph Scapellato  
Commissioner – Thomas Bellone Sr.

The following appointments were made:

The official depository - Newfield National Bank  
The official newspaper – The Courier Post  
Lawyer: Hoffman & Dimuzio  
Auditor - Ball, Buckley & Seher, LLP

Meeting dates for March 2021 thru March 2022

Tuesday March 23

Tuesday April 27

Tuesday May 25

Tuesday June 22

Tuesday July 27

Tuesday August 24

Tuesday September 28

Tuesday October 26

Tuesday November 23

Tuesday December 28

Tuesday January 25

Tuesday February 22

Tuesday March 22

Meeting time is 7:00 PM at the Forest Grove Fire Company Meeting Hall

The April 20, 2021 Fire District election results were as follows:

25 voters cast ballots at the polling location and 84 voters cast mail in ballots

Budget Public question - 65 voted YES and 19 voted NO

Station Vehicle Public question – 69 voted YES and 15 voted NO.

Andrew Bellone Jr. was elected for another 3-year term as a Fire Commissioner.

Mykola “Nick” Myronowskyj  
Board Secretary,  
Board of Fire Commissioners District 4  
Township of Franklin, Gloucester County, NJ



Forest Grove Board of Fire Commissioners  
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**2021 Fire District Budget Election Results Certification**

**Please attach a copy of the Fire District Election Ballot.**

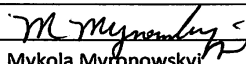
Municipality:	Township of Franklin	Fire District #:	4,9 & 10
County:	Gloucester County, NJ		

2021 ADOPTED BUDGET	
Amount to be Raised by Taxation	\$531,029.00
Tax Rate Per Hundred	\$0.201
Total Yes Votes	# 65
Total No Votes	# 19

**OTHER REFERENDUM QUESTIONS**

	Levy Cap Referendum (N.J.S.A. 40A:45-45.1 et seq.)	Initial LOSAP (N.J.S.A. 40A:14-183 et seq.)	CAPITAL PROJECTS (N.J.S.A. 40A:14-84 AND 85)		
			Capital #1 Purchase of station vehicle with reserve capitol funds not to exceed \$50,000.00.	Capital #2 Description of Project:	Capital #3 Description of Project:
<b>Amount</b>	\$ N/A	\$ N/A	\$ 50,000.00	\$ N/A	\$ N/A
<b>Total Votes</b>	# N/A	# N/A	84	# N/A	# N/A
<b>Total "Yes" Votes</b>	# N/A	# N/A	69	# N/A	# N/A
<b>Total "No" Votes</b>	# N/A	# N/A	15	# N/A	# N/A
<b>% of Yes Votes</b>	N/A %	N/A %	82.14 %	N/A %	N/A %

It is hereby certified that the above information complies with the requirements of law and regulation pursuant to N.J.A.C. 5:31-2.4(b),(c) and (d):

Signed Certification:		Date:	04-26-2021
Printed Name:	Mykola Myronowskyj		
Title:	Secretary		
Telephone:	856-697-4554	Fax:	856-697-5416
E-mail:	BofcDistrict4@gmail.com		

Please return the **results and copy of the ballot** to the Division to [authoritiesunit@dca.nj.gov](mailto:authoritiesunit@dca.nj.gov) or:  
 Bureau of Authority Regulation  
 101 South Broad Street  
 P.O. Box 803  
 Trenton, NJ 08625-0803  
 Fax: (609) 984-7388



Forest Grove Board of Fire Commissioners  
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**Ballot**

VOID

~~No. 027~~

To Be Torn Off By The Judge of Election. Fold To This Line.

**BOARD OF FIRE COMMISSIONERS**

Forest Grove Fire Districts Election Ballot

**ELECTION DISTRICTS 4, 9 & 10**

Township of Franklin, County of Gloucester, State of New Jersey

**TUESDAY, APRIL 20, 2021 1 pm to 8 pm**

**Polling Place – Forest Grove Fire House**

For the purpose of electing one (1) Fire Commissioners for a term of three (3) years and voting for an appropriation for the maintenance of the Forest Grove Volunteer Fire Company for the ensuing year.

To vote for any person whose name is printed on this ballot, mark a cross (X) or a plus (+) mark with a black ink or black lead pencil in the bullet at the left of the name of such person below.

VOID  Andrew M Bellone Jr. VOID

**PUBLIC QUESTIONS**

To vote upon the question below: if in favor, mark a cross (X) or a plus (+) mark with a black ink or black lead pencil in the bullet to the left of the word "YES". If not in favor mark a cross (X) or a plus (+) mark with a black ink or black lead pencil in the bullet to the left of the word "NO".

<input type="checkbox"/> YES <input type="checkbox"/> NO	Shall appropriations for the Forest Grove Vol. Fire Company, District 4, 9 & 10 in the amount of \$539,165.48 for the ensuing year be approved with the amount to be raised by taxation of 531,029.00?
<input type="checkbox"/> YES <input type="checkbox"/> NO	Shall the Commissioners of the Township of Franklin Fire District No. 4 be authorized to acquire a new station vehicle with a cost not to exceed \$50,000.00 through a purchase utilizing reserve capitol funds.