



**Meeting Minutes**  
**October 4, 2021**  
**7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday October 4, 2021, at 7:00 P.M. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioner Surratt was unable to attend.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the September 13, 2021, Board Meeting. Commissioner Lopez-Maddox motioned to approve the minutes from the September 12, 2021, Board Meeting. Commissioner Haygood seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. summarized and reviewed the following with the Board.
  - a. Mr. Costantino, LSVFD Treasurer, presented the August 2021 Run Report by the Service Provider.
  - b. Chief Hardenstine presented the LSVFD Chief's report. Department reports were provided by:
    - Community Health Paramedic, Captain Brown
    - Training, Captain Castaneda
    - Operations, Assistant Chief Ramon.
  - c. Mr. Costantino reviewed the LSVFD expenditures for September 2021.
  - d. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Haygood motioned to approve the reimbursement of the Service Providers expenses. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
5. Discussion and appropriate action on the following:
  - a. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 construction. Mr. Perez is in the process of preparing a cure notice for the contractor and the bonding company to address how Sabinal will move forward with the effort to completion.
  - b. Mr. Perez reviewed with the Board the Sabinal Group pay application 14 for \$101,334.14. Commissioner Haygood motioned to approve pay application 14 after

Mr. Perez's documentation review. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.

- c. The Board discussed the procurement of Motorola radios and obtaining bids from different vendors. Chief Hardenstine, LSVFD, noted that Bexar County may have an upcoming program for obtaining grants for radio purchases. Mr. Laljer will work with Asst. Chief Ramon on developing a schedule for radio procurement. Mr. Laljer will check with the District's attorney on how to properly document competition for the radios.
  - d. The Board reviewed the cost of stock pick-up trucks from Chevrolet, Ford, and Dodge. The Ford and Chevrolet trucks are similar in price and the Chevrolet trucks are preferred by the LSVFD. Commissioner Rasmussen motioned to procure three Chevrolet pick-up trucks as command vehicles after Mr. Laljer confirms that the competition from the three major brands is adequate with the ESD 4 attorney. Commissioner Haygood seconded the motion. Motion carried by a 4/0 vote in favor of.
  - e. The Board discussed the purchase of a back-up generator for Station 134. Mr. Laljer will work with Asst. Chief Ramon on the development of a specification for the generator and starting to obtain bids for the purchase and installation. Additionally, the Board discussed the different bids for the repair of the men's shower in Station 134. Two bids have been obtained and Asst. Chief Ramon was waiting on a third bid. Commissioner Rasmussen, Commissioner Haygood, Mr. Laljer, and Asst. Chief Ramon will review the three bids. Commissioner Rasmussen motioned to allow the committee to review and select the company to start the repairs for an amount up to \$16,000. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
  - f. Mr. Laljer discussed the search for property for a new fire station along IH-10 near the Kendall County Line.
6. Financial discussions and appropriate action:
- a. The Board discussion on the retention of Ms. Margaret Nixon, CPA, to conduct the annual Fiscal Year 2021 (FY21) audit was deferred to the November 2021 Board Meeting.
  - b. Mr. Laljer reviewed the final FY21 expenditures and the FY22 Budget.
  - c. The outstanding bills owed by ESD 4 were reviewed.
  - d. Action by the Board on approving payments by ESD 4. Commissioner Lopez-Maddox motioned to approve the ESD 4 payment requests. Commissioner Haygood seconded the motion. Motion carried by a 4/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, November 1, 2021.
8. Adjourn. With no further business before the Board, Commissioner Rasmussen made a motion to adjourn. Commissioner Haygood seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 8:43 P.M.

