



*Jackson Madison County  
African American Chamber of Commerce*

351-C North Royal Street, Jackson, Tennessee 38301  
Phone: 731-424-2030 • Fax: 731.935.7069 • [www.jmcaacc.org](http://www.jmcaacc.org) • Email: [aacc@bellsouth.net](mailto:aacc@bellsouth.net)

## MEMORANDUM

March 2017

To: Parents and Guardians

From: Duane Cherry, President, Jackson Madison County African American Chamber of Commerce

**During Spring Break Week – Monday through Thursday, March 13-16, Follow Me Into Business® registration packets for Summer 2017 can be picked up at Nell Huntspon Flower Box, 351 N. Royal Street, or downloaded online at [www.jmcaacc.org](http://www.jmcaacc.org).**

**For ages 12-15, please return completed forms on Saturday, March 18, 2017  
For ages 16-18, please return completed forms by April 14 and no later than April 22, 2017.**

The Follow Me Into Business® Summer Jobs Training Program for ages 12-15 will meet Thursdays and Fridays, beginning June 1 through July 21, 2017. We will offer a morning and an afternoon session dependent upon the number of registrations, as well as a 4-week Computer Class during June for a limited number of students who were in the 2016 program. Bring your child, application with his/her photo and report card for the Orientation and Interview Session on Sat., 3/18/17. ***Orientation for Working Teens – ages 16 to 18 will be held Saturday, April 22<sup>nd</sup> from 10am to Noon in the community room at the Jackson Madison County Library and from 1pm to 3pm at the Huntspon Business Complex, 357 North Royal; training sessions will be in June 7, 14, 21 and 28.***

Participants also will have the privilege of learning about the business world from corporate experts in manufacturing, banking, media, healthcare and other areas as well as entrepreneurs and small business owners. The program builds poise and self-confidence while exposing your child to the attitudes, mindset and soft skills to be successful in life and on the job.

Students who complete all 8-weeks will receive a \$35 stipend (which includes a \$5 membership and membership card in the youth chamber) and a family invitation to the closing Awards Banquet on July 20th. We also have a City Tour scheduled from 9 a.m. to 1:30 p.m. on Friday, July 21st. All participants are invited to attend; however, only ages 12-15 receive stipends since teen workers receive up to 80 hours of pay.

Please note, the Jackson Madison African American Chamber of Commerce has never charged parents or guardians for a child's participation in the Follow Me into Business® Program which has currently benefitted more than 600 young people. This training program is free for young people living in Jackson Madison County.

Your personal contributions to the African American Chamber would benefit future participants of the program and aid in the program's expansion to include more participants and employers throughout Jackson and Madison County. Your tax deductible contribution should be made payable to "JMCAACC" and mailed to the address above. Also, Annual Supporting Memberships (\$50) in the Chamber are available for those who may or may not own businesses but support the economic development of Black owned businesses.

Thank you for your continued interest in providing positive, life-long work skills to the future leaders of this community.



**JACKSON MADISON COUNTY  
AFRICAN AMERICAN CHAMBER OF COMMERCE**

**Follow Me Into Business®**

Membership Application/Registration Form

Attach  
Applicant Photo  
Here

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Age \_\_\_\_\_ Social Security # \_\_\_\_\_

Address \_\_\_\_\_ Home Telephone # \_\_\_\_\_

Zip Code \_\_\_\_\_ Your Cell Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Are you a previous Follow Me Into Business® participant? If so, for how many years \_\_\_\_\_

Are you currently living with both parents? Yes No \_\_\_\_\_

If not, circle one your head of household: Mother Father Grandparent Guardian

Parent's Name \_\_\_\_\_

Parent's Address \_\_\_\_\_

Parent's Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Grandparent's Name \_\_\_\_\_

Grandparent's Address \_\_\_\_\_

Grandparent's Phone \_\_\_\_\_ Email \_\_\_\_\_

Your School Name and Address \_\_\_\_\_  
\_\_\_\_\_

Your Church Affiliation \_\_\_\_\_

**PARENTS: PLEASE BRING REPORT CARD TO ORIENTATION FOR REVIEW.**

Revised 2/2017



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**Follow Me Into Business®**

**Parent's Permission to Participate in Summer Program**

Participant's Name: \_\_\_\_\_ Age \_\_\_\_\_

Address: \_\_\_\_\_ Zip \_\_\_\_\_

This is to certify that my son/daughter \_\_\_\_\_

has my permission to participate in the Follow Me Into Business Program. It is my understanding that these activities are under the auspices of the Jackson Madison County African American Chamber of Commerce and will be supervised by competent members of the Chamber. However, I hereby release the Jackson Madison County African American Chamber of Commerce from all liability and waive any and all claims against the organizations, individually and collectively, for injuries, which might be incurred to and from any travel after reaching the desired destination.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Printed Name of Parent/Guardian

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Cell Phone

\_\_\_\_\_  
Email Address

Date: \_\_\_\_\_

(revised 6/2014)

**Jackson Madison County African American Chamber of Commerce**  
**FOLLOW ME INTO BUSINESS PROGRAM**  
**Medical Treatment Authorization**

Name \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_ Sex \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_ Cell No. \_\_\_\_\_

In case of emergency, contact: \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Cell \_\_\_\_\_ Parent's Work \_\_\_\_\_

**Consent**

I/We, \_\_\_\_\_,  
the parent(s)/guardian(s) of the above-named child hereby give consent and approval for him/her to participate in  
the "Follow Me Into Business" Program and its events, outings/activities, work locations.

Parent(s)/Guardian(s)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_

Cell \_\_\_\_\_ Cell \_\_\_\_\_

1. Parents will be responsible.

2. Insurance company will be responsible.

If #2 was checked, please complete the following:

Insurance Carrier \_\_\_\_\_

Identification Number \_\_\_\_\_ Group Number \_\_\_\_\_

Personal Physician \_\_\_\_\_

Telephone \_\_\_\_\_

Please give us any additional information that would facilitate care in a health or medical emergency (i.e.,  
special medications, physical disabilities, allergies, heart condition, seizures, and etc.):

\_\_\_\_\_  
\_\_\_\_\_

Are there any special concerns or issues that we need to know about? Please note: \_\_\_\_\_

\_\_\_\_\_

*Thank you.*



**Jackson Madison County African American Chamber of Commerce  
FOLLOW ME INTO BUSINESS PROGRAM**

**TRANSPORTATION AND PHOTOGRAPHIC  
CONSENT FORM**

I, \_\_\_\_\_ (Parent or Guardian) of \_\_\_\_\_ give permission to the Jackson Madison County African American Chamber of Commerce (JMCAACC) and Lane College and/or another authorized agency staff and/or volunteers to oversee my child's transport to and from to Nell Huntspon Business Complex, the site of the FMIB summer jobs training program at 351 North Royal and for participation in the City Tour from Lane College to/from various sites on the tour.

\_\_\_\_ I also give permission for my child to attend all field trips with the Follow Me Into Business® program.

I, \_\_\_\_\_ (Parent or Guardian) of \_\_\_\_\_ hereby grant permission to give permission to the Jackson Madison County African American Chamber of Commerce to take photographs and video of my child listed above while enrolled in the Follow Me Into Business® Program. I further understand that any photograph or video taken by Jackson Madison County African American Chamber of Commerce staff/volunteers/vendors may be used in the JMCAACC website, newsletter, flyers, brochures, etc. Jackson Madison County Chamber of Commerce may share photographs and videos with parents or guardians, however, the original photos and video will remain the property of JMCAACC.

JMCAACC retains the right to expel any child from the program with cause and advance notice if a child becomes unruly and violent.

\_\_\_\_\_  
Parent/Guardian signature

Date \_\_\_\_\_

Return to:  
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**2017 FOLLOW ME INTO BUSINESS SUMMER SCHEDULE**

Recruitment begins during Spring Break, March 13-16.

The 2017 Follow Me Into Business Summer Program for ages 12-15 will meet in June and July beginning June 1 and ending July 21. Sessions are scheduled for two days during the week on Thursdays and Fridays, except holidays. Two-hour, weekly computer class will also be held for four weeks in June.

Training Location: Nell Huntspon Business Complex, 357 North Royal

**Orientation and Parent-Participant Interviews– Saturday, March 18, 2016 – 10:00-12Noon**

**For Ages 12-15 Only**

June 2017 (Workshops, Guest Speakers and Role Play, City Tour TBA) (16 sessions)

Thurs., June 1 & Friday, June 2	9:30-11:00am	1:00-3:00pm
Thurs., June 8 & Friday, June 9	9:30-11:00am	1:00-3:00pm
Thurs., June 15 & Friday, June 16	9:30-11:00am	1:00-3:00pm
Thurs., June 22 & Friday, June 23	9:30-11:00am	1:00-3:00pm

July 2017 (Onsite visits to businesses for Shadowing and Mentoring) (12 sessions)

Thurs., June 29 & Friday, June 30	9:30-11:00am	1:00-3:00pm
Thurs., July 6 & Friday, July 7	9:30-11:00am	1:00-3:00pm
Thurs., July 13 & Friday, July 14	9:30-11:00am	1:00-3:00pm
Thurs., July 20	9:30-11:00am	1:00-3:00pm
Thursday, July 20 <b>Closing Ceremony</b>	6:00-7:30pm	
Friday, July 21 <b>City Tour</b>	8:35-1:30pm	

Contacts:

Summer Program Coordinator: Mary Weddle, 731-422-4251

Asst. Coordinator: Margaret Kimmins, 731-422-1010

Superintendent/JMCAACC President Emeritus: Clarence Boone, 731-225-8724

**Summer Jobs Program for ages 16-18** begins the week of June 7-July 21. Orientation will be held April 22nd and those selected for the program will participate in training sessions on four Wednesdays in June -- 6/7, 6/14, 6/21, 6/28. These students will work and be paid for 20 hours per week for four weeks in July. The pay period is bi-weekly. Chamber assigns job sites but does not provide job transport. You are responsible for getting to work and getting to work on time. Write-in applications and face-to-face interviews are needed prior to approval and job site assignment.

**Orientation – Saturday, April 22, 2017 – 10:00 a.m. – Noon at Library, 433 E. Lafayette  
1:00-3:00 p.m. at HBC, 357 N. Royal**

**Workshops: Wednesday, June 7, 14, 21 & 28, 2017 -- Time: 9AM-NOON, 357 N. Royal**

Contact: Coordinator: Nell Huntspon, 731-422-3341

Executive Director: Florence Howard, 731-424-2030 | 901-827-0836