

**BOARD OF HEALTH MINUTES  
JANUARY 15, 2013  
REORGANIZATION  
AND REGULAR MEETING**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Secretary V. Galizia at 7:05pm.

**ROLL CALL: BOARD OF HEALTH MEMBERS - Present:** Linda Hendrixson, Terry Cassidy, John Parks, Donna Morris, Barbara Horan, John DeGutis, Daniel Coranoto

**Also Present:** Denise Webb, Sussex County Board of Health Inspector; Valerie Galizia, Board of Health Secretary

**Absent:** Peggy Bopp

**STATEMENT** – Secretary V. Galizia stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**REORGANIZATION**

**OATH OF OFFICE**

**SWEARING IN OF BOARD OF HEALTH MEMBERS**

Linda Hendrixson  
John Degutis  
Barbara Horan

The Board of Health Secretary swore in Linda Hendrixson, John Degutis, and Barbara Horan.

**ELECTION OF CHAIRPERSON:** J. Degutis nominated Linda Hendrixson to serve as Chairperson for a one year term. J. Parks seconded the nomination. No other nominations were made and there was no discussion. All members in favor. L. Hendrixson accepted the nomination.

**ROLL CALL VOTE:** J. Parks, Yes; T. Cassidy, Yes; D. Morris, Yes; D. Coranoto, Yes; J. Degutis, Yes; B. Horan, Yes; L. Hendrixson, Abstained. **Six votes in favor, one abstention.**

**ELECTION OF VICE CHAIRPERSON:** D. Coranoto nominated John Degutis to serve as Vice Chairperson for a one year term. B. Horan seconded the nomination. No other nominations were made. All members in favor. J. Degutis accepted the nomination.

**ROLL CALL VOTE:** J. Parks, Yes; T. Cassidy, Yes; D. Morris, Yes; D. Coranoto, Yes; J. Degutis, Yes; B. Horan, Yes; L. Hendrixson, Yes. **All in favor.**

**APPOINTMENT OF ATTORNEY:** A **MOTION** was made by D. Coranoto and seconded by B. Horan to appoint Steven Roseman, Esq. of McGovern & Roseman as Attorney for the Hampton Township Board of Health.

**ROLL CALL VOTE:** J. Parks, Yes; T. Cassidy, Yes; D. Morris, Yes; D. Coranoto, Yes; J. Degutis, Yes; B. Horan, Yes; L. Hendrixson, Yes. **All in favor.**

**DESIGNATION OF OFFICIAL NEWSPAPERS:** A **MOTION** was made by J. Degutis and seconded by D. Coranoto to designate the official newspaper to be the New Jersey Herald's Sunday & Daily editions.

**ROLL CALL VOTE:** J. Parks, Yes; T. Cassidy, Yes; D. Morris, Yes; D. Coranoto, Yes; J. Degutis, Yes; B. Horan, Yes; L. Hendrixson, Yes. **All in favor.**

#### **TIME, DAY & PLACE OF MEETINGS:**

Chairwoman L. Hendrixson asked that this notice be re-written to read "All meetings will begin at 7:00 PM in the Conference Room at the Hampton Township Municipal Building."

A **MOTION** was made by Chairwoman L. Hendrixson and seconded by T. Cassidy to designate the meeting day to be the third Tuesday of every month, and the meeting time to be 7:00 PM in the Conference Room at the Hampton Township Municipal Building.

**ROLL CALL VOTE:** J. Parks, Yes; T. Cassidy, Yes; D. Morris, Yes; D. Coranoto, Yes; J. Degutis, Yes; B. Horan, Yes; L. Hendrixson, Yes. **All in favor.**

#### **REGULAR MEETING**

**CONSENT AGENDA-** All items with an Asterisk (\*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

**\*MINUTES:** November 20, 2012

**\*PUBLIC HEALTH NURSING REPORTS FOR  
NOVEMBER 2012 & DECEMBER 2012**



County of Sussex

DEPARTMENT OF ENVIRONMENTAL AND  
PUBLIC HEALTH SERVICES  
Office of Public Health Nursing  
Sussex County Administrative Center  
One Spring Street - 2<sup>nd</sup> Floor  
Newton, New Jersey 07860  
Telephone: (973) 579-0570  
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HERBERT J. YARDLEY, M.A., R.E.H.S.  
*Administrator/Health Officer*

ELLEN PHELPS, M.S.N., R.N.C.  
*Director Public Health Nurse Services*

**REPORT OF SUSSEX COUNTY PUBLIC HEALTH NURSE ACTIVITY**

**IN HAMPTON TOWNSHIP (1910) FOR NOVEMBER 2012**

This year is winding down with all clinics and screenings complete. We are busy planning our events for 2013 and looking forward to a new year and new challenges. Unfortunately the Men's Cancer Screening scheduled for November 27<sup>th</sup> was cancelled. Due to the weather the doctor was unable to travel to the screening.

We regularly receive telephone inquiries about a range of medical and public health issues from residents of Sussex County, including many from Hampton Township. 9 Hampton Township CDC (communicable disease) cases were investigated.

The **Adult Public Health Clinic's** schedule will remain the same for 2013. They are on the second Tuesday of every other month, and the fourth Wednesday of each month at 201 Wheatsworth Road, Hardyston. The next scheduled dates are Wednesday, January 23<sup>rd</sup> and Tuesday, February 12<sup>th</sup>. We now offer Zostavax vaccinations for Shingles. Residents can call this office for additional information.

The **Well Baby Clinic** will be on January 15<sup>th</sup>. The location is 201 Wheatsworth Road. Pre-registration is required; please have residents call 973-579-0570, ext.1211.



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**REPORT OF SUSSEX COUNTY PUBLIC HEALTH NURSE ACTIVITY**

**IN HAMPTON TOWNSHIP (1910) FOR DECEMBER 2012**

The end of the year is here. We hope everyone had a very happy and healthy holiday. We have scheduled our Well Baby and Health Check clinics of 2013. We will be finishing the schedule of our other screenings this month.

We regularly receive telephone inquiries about a range of medical and public health issues from residents of Sussex County, including many from Hampton Township. 5 Hampton Township CDC (communicable disease cases) were investigated.

The **Adult Public Health Clinic's** schedule will remain the same for 2013. They are on the second Tuesday of every other month, and the fourth Wednesday of each month at 201 Wheatsworth Road, Hardyston. The next scheduled dates are Wednesday, January 23<sup>rd</sup> and Tuesday, February 12<sup>th</sup>. We now offer Zostavax vaccinations for Shingles. There are vaccines available at no cost to those that qualify. Residents can call this office for additional information.

The **Well Baby Clinic** will be on January 15<sup>th</sup>. The location is 201 Wheatsworth Road. Pre-registration is required; please have residents call 973-579-0570, ext.1211.

**\*SUSSEX COUNTY HEALTH DEPARTMENT REPORTS FOR  
NOVEMBER 2012 & DECEMBER 2012**

**Activity for (1910) Hampton Township**

**Period from 11/01/2012 to 11/30/2012**

Date	Blk/Lot	Facility	Location	Activity
11/5/2012	/	HAMPTON DELI	ROUTE 206	FOOD 12K/Retail Food Establishments - Field Investigation (Denise Webb)
11/7/2012	/	MCKEOWN SCHOOL	ONE SCHOOL ROAD	FOOD 12K/Retail Food Establishments - Field Investigation (Denise Webb)
11/8/2012	2702/8	Balesville Church	6 CHURCH RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Denise Webb)
11/8/2012	3501/30.09	McDonald's Restaurant	7 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B3/Retail Food Establishments - Facilities Inspected - Pre-Op (Denise Webb)
				<b>Total Food: 4</b>
11/5/2012	903/1		blueberry hill road	OPRA SDS/Information Request - Septic System-Parcel (Maureen Slack)
11/5/2012	903/10		old tannery road	OPRA SDS/Information Request - Septic System-Parcel (Maureen Slack)
11/8/2012	402/9		18 EAST SHORE	DWR G4A/Septic Inspections - Soil Log (Denise Webb)
11/15/2012	1903/18		272 NEWTON SWARTSWOOD ROAD	DWR G4G/Septic Inspections - Other (Denise Webb)
11/15/2012	1903/18		272 NEWTON SWARTSWOOD ROAD	DWR G4G/Septic Inspections - Other (Denise Webb)
11/16/2012	1601/26		205 FAIRVIEW AVE.	DWR G4G/Septic Inspections - Other (Michael Plaza)
11/19/2012	3105/14		155 HALSEY ROAD	OPRA SDS/Information Request - Septic System-Parcel (Stacie Hewitt)
11/19/2012	1903/18		272 NEWTON SWARTSWOOD ROAD	DWR G4G/Septic Inspections - Other (Joan M Skillin)
11/28/2012	3501/25		65 ROUTE 519	DWR G4A/Septic Inspections - Soil Log (Denise Webb)
11/28/2012	3501/25		65 ROUTE 519	DWR G4A/Septic Inspections - Soil Log (Denise Webb)

**Activity for (1910) Hampton Township**

**Period from 11/01/2012 to 11/30/2012**

Date	Blk/Lot	Facility	Location	Activity
				<b>Total Septic: 10</b>
11/27/2012	3202/47.01		15 SHAMROCK LANE	DWR G6B/Well Line & Seal (Denise Webb)
				<b>Total Well: 1</b>
11/5/2012	2702/16.01	MCKEOWN SCHOOL	SCHOOL ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
11/6/2012	2702/16.01	MCKEOWN SCHOOL	SCHOOL ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
11/15/2012	2702/16.03	KITTATINNY REGIONAL HIGH SCHOOL	77 HALSEY ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
11/15/2012	43/12.01	CLIFTON LAWRENCE SCHOOL	31 RYAN ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
11/16/2012	2702/16.03	KITTATINNY REGIONAL HIGH SCHOOL	77 HALSEY ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
11/21/2012	3603/5.01	SUSAN'S FAMILY LEARNING CENTER	7 HAMPTON LANE	SDW D1/Safe Water - Correspondence (Marcia Chirico)
11/29/2012	3501/37	LOWES	39 HAMPTON HOUSE ROAD	SDW A1/Safe Water - Facility - Non-Transient System (Marcia Chirico)
11/29/2012	3603/25.12	WALMART	26 HAMPTON HOUSE ROAD	SDW A1/Safe Water - Facility - Non-Transient System (Marcia Chirico)
11/29/2012	3501/36	DAIRY QUEEN	16 HAMPTON HOUSE ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
11/30/2012	1401/3	KEMAH LAKE	239 FAIRVIEW AVE.	BATH D1/Bathing Places - Correspondence (Ralph D'Aries)
				<b>Total Other: 10</b>

**Activity for (1910) Hampton Township**

**Period from 11/01/2012 to 11/30/2012**

Date	Blk/Lot	Facility	Location	Activity
				<b>Total for November 2012</b>
				<b>25</b>

**Activity for (1910) Hampton Township****Period from 12/01/2012 to 12/31/2012**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
12/15/2012	1901/6.02	Our Lady of Mt. Carmel	203 SWARTSWOOD RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Denise Webb)
12/12/2012	2702/16.03	Kittatinny Regional High School	77 HALSEY RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Peter Bilby)
12/12/2012	/	BURGER KING		FOOD C1/Retail Food Establishments - Complaint Investigation (Denise Webb)
12/18/2012	3603/21	Hampton Diner	36 HAMPTON HOUSE RD HAMPTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Peter Bilby)
12/18/2012	3501/30.04	Villa Capri	ROUTE 206 S HAMPTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Denise Webb)
12/26/2012	3501/30.04	Ho Ho V	21 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Peter Bilby)
				<b>Total Food: 6</b>
12/4/2012	801/1.13		9 Copely Road	OPRA SDS/Information Request - Septic System-Parcel (Maureen Slack)
12/5/2012	3105/8.01		117 ROUTE 519	DWR G4A/Septic Inspections - Soil Log (Denise Webb)
12/5/2012	3105/8.01		117 ROUTE 519	DWR G4A/Septic Inspections - Soil Log (Denise Webb)
12/5/2012	3006/14		709 WILLOWS DRIVE	DWR G4G/Septic Inspections - Other (Denise Webb)
12/14/2012	3005/7		88 CRESCENT DRIVE	OPRA SDS/Information Request - Septic System-Parcel (Stacie Hewitt)
12/28/2012	3005/7		88 CRESCENT DRIVE	OPRA SDS/Information Request - Septic System-Parcel (Stacie Hewitt)
				<b>Total Septic: 6</b>

**Activity for (1910) Hampton Township****Period from 12/01/2012 to 12/31/2012**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
12/3/2012	3605/25	WALMART	HAMPTON HOUSE ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
12/6/2012	3603/10	NEWTON VETERINARY HOSPITAL	116 HAMPTON HOUSE ROAD	SDW A1/Safe Water - Facility - Non-Transient System (Marcia Chirico)
12/10/2012	3501/47	HAMPTON CONVENIENCE	89 ROUTE 206, HAMPTON HOUSE ROAD	SDW A2/Safe Water - Facility - Transient System (Denise Webb)
12/10/2012	2702/16.03	KITTATINNY REGIONAL HIGH SCHOOL	77 HALSEY ROAD	PEST A2/Pesticides - School Integrated Pest Management (Joseph Farinella)
12/12/2012	3603/25.06	BURGER KING	38 HAMPTON HOUSE ROAD	SDW A2/Safe Water - Facility - Transient System (Denise Webb)
12/12/2012	3603/10	HAMPTON VET	HAMPTON HOUSE ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
12/13/2012	3202/24	NORTHWEST CHRISTIAN SCHOOL	92 ROUTE 519	SDW A1/Safe Water - Facility - Non-Transient System (Marcia Chirico)
12/14/2012	3603/22	AUDI VOLKSWAGON	34 HAMPTON HOUSE ROAD	SDW A2/Safe Water - Facility - Transient System (Denise Webb)
12/17/2012	3603/9	HAMPTON TOYOTA	HAMPTON HOUSE ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
12/20/2012	3603/12	JCP&L	56 HAMPTON HOUSE ROAD	SDW A2/Safe Water - Facility - Transient System (Denise Webb)
12/28/2012	1901/6.02	OUR LADY OF MT. CARMEL	201 SWARTSWOOD ROAD	SDW D1/Safe Water - Correspondence (Marcia Chirico)
				<b>Total Other: 11</b>

Total for December 2012

23

## **APPROVAL OF THE CONSENT AGENDA**

### **Sussex County Health Department Report for December 2012:**

B. Horan requested the following items be removed from the Consent Agenda for further consideration: on 12/12/12 Burger King Complaint Investigation, and on 12/10/12 Kittatinny Regional High School- School Integrated Pest Management.

A **MOTION** was made by D. Coranoto and seconded by Vice Chairman J. Degutis, with all members in favor, to approve the Consent Agenda as listed above with the items referenced removed for further consideration.

## **CONSENT AGENDA ITEMS TO BE DISCUSSED SEPARATELY**

### **Complaint Investigation on 12/12/12 at Burger King**

Health Inspector D. Webb stated the complaint was made by a patron who stated they became ill after consuming a chicken value sandwich. D. Webb conducted an inspection at Burger King checking the hot holding area temperatures which were in the required range. She also stated all the food handlers were wearing gloves while preparing the foods. The sandwiches also had time temperature stickers on them, which help keep track of the amount of time the food has been in the holding area. After four hours of time the food is to be disposed of. She also checked the refrigerator and freezer temperatures which were both in the required range. D. Webb tried calling the patron back after her investigation but they never returned her call.

### **School Integrated Pest Management Inspection on 12/10/12 at Kittatinny High School**

Health Inspector D. Webb stated that she did not do this inspection; another health inspector, Joseph Farinella, did. She stated she did not have the report on the investigation and was not sure of the outcome. D. Webb does not do the pesticide inspections so she's not sure of what is involved in the inspection. D. Webb stated she will find out more information on school integrated pest management and will report back at the next meeting.

D. Coranoto asked Health Inspector D. Webb if all the activity titled 'safe water' on the inspection report is just normal testing being done. D. Webb replied no, it's the public non-community inspections the Health Department has to do periodically. There are certain rules and requirements the businesses have to follow. The Health Department takes pictures of their storage tanks, piping, and if there is any treatment on the system, etc. Periodic tests are done to the water systems.

A **MOTION** was made by T. Cassidy and seconded by D. Coranoto, with all members in favor, to approve the removed items from the Consent Agenda.

## **OLD BUSINESS**

1. A. Chapter 98: Abandoned Vehicles: Chairwoman Linda Hendrixson
- B. Chapter 70: Littering: Chairwoman Linda Hendrixson

Chairwoman L. Hendrixson stated she wanted to revisit the conversation that occurred at the last meeting regarding abandoned vehicles. She reviewed the initial complaint on 9 Lone Pine Trail with the Board Members. The complaint was an anonymous complaint made by a neighbor regarding solid waste and vehicles on the property.

Secretary V. Galizia provided copies of the two chapters in Hampton's Code Book that pertain to this issue regarding abandoned vehicles. Chairwoman L. Hendrixson stated that she had spoken with Township Administrator E. Klose about the Board's previous discussion regarding vehicles on some properties, and would share the results of that discussion after the Board reviews the two ordinances that pertain.

Chairwoman L. Hendrixson then reviewed Chapter 98—"Abandoned Vehicles"—and Chapter 70—"Littering"—in the Hampton Code Book. Chapter 98 was adopted initially in 1966 and has been amended five separate times since then, the latest amendment being in 1991. The chapter covers the definition of an abandoned vehicle, and covers whether it's operational or not and how that's determined. It covers what is to be done with abandoned vehicles and who is responsible to see that they're removed as well as what the violations and penalties would be. Enforcement of Chapter 98 falls under the Board of Health.

Chapter 70 deals mainly with littering and solid waste. However, there is a section within the chapter that relates to inoperable vehicles that are on private property, streets, or vacant lots. Enforcement of Chapter 70 also falls under the Board of Health and/or the township recycling coordinator.

Chairwoman L. Hendrixson then reviewed her conversation with Township Administrator E. Klose. They discussed the issue of abandoned vehicles which had been raised at a previous BOH meeting, and that there were differences of opinion on two issues. The first issue was the panel truck which has been parked on a lot on Church Road for several years, and the other was the inspection D. Webb had done for solid waste and vehicles at 9 Lone Pine Trail. Township Administrator E. Klose stated the Board of Health must follow the ordinances as written, including having the health inspector issue a summons if indicated. The point of the ordinance is to eliminate vehicles that become an eyesore, a nuisance to neighbors, or passersby. If the Board of Health wants the Township Committee to revisit all pertaining ordinances and discuss enforcement and health risks, etc, it would be costly to do because all relevant ordinances have to be coordinated and updated with the attorney. E. Klose is reluctant to suggest jurisdiction be given over to the zoning official, as D. Webb had suggested it is done in other municipalities, and is only speaking on her own behalf and not on behalf of the Township Committee.

Chairwoman L. Hendrixson informed E. Klose that she would discuss the matter further at the next Board of Health meeting, and that if the Board wants to pursue changing the ordinances, that they would put their ideas in writing and submit them to the township committee. E. Klose stated in the meantime the Board is obliged to follow the ordinances that are on the books.

There was a discussion among Board members about the ordinances, and if they still want them to be updated. D. Coranoto stated that the ordinances only apply if there is a

complaint made. Chairwoman L. Hendrixson stated there were complaints made on both of those listed items. D. Coranoto stated there have not been any more complaints made on either property in a while, it being almost a year since the Lone Pine Trail complaint was made, and a couple of years since the Church Road complaint. He stated he felt the issues were taken care of, and he thought the Board agreed at the last meeting that the work done to the properties had satisfied the Board's requirements.

Chairwoman L. Hendrixson stated the white truck at Lone Pine Trail had not been registered as far as our inspector knew last month, so the situation has not yet been resolved. D. Webb stated she's not sure why she must ask for proof of registration because nowhere in the ordinances does it state that vehicles need to have a valid registration. Chapter 70 only states that vehicles need to "display a current valid state license." Chairwoman L. Hendrixson agreed that the ordinance is unclear. D. Webb replied she doesn't know what she's asking for then. D. Coranoto stated that is his point—if there's a complaint, and if it's handled and there haven't been any further complaints, then why are we still pursuing this?

Chairwoman L. Hendrixson stated we haven't really completed the job since there is still a vehicle on Lone Pine Trail, and we don't know if it's registered or not. D. Webb stated again that she has a problem with the ordinance because it doesn't state that a registration is needed, so what are her grounds for stating she needs to see it? D. Coranoto stated then that it's not required by the ordinance.

Chairwoman L. Hendrixson stated again that Chapter 70 requires that a vehicle "display a current valid state license," but perhaps it's supposed to say "license plate." It seems that the word "plate" is omitted, so the ordinance seems incomplete. D. Webb stated that if that's the case and the owner shows her a license plate, how is she supposed to know if it's a valid state license plate or not; she's not a police officer. Chairwoman L. Hendrixson stated that someone could argue with the ordinance because it doesn't say that the vehicle needs to be registered. She stated that you need a current registration in order to have a current license plate.

B. Horan stated the vehicle on Lone Pine Trail is not missing parts, is not partially disassembled, or any of the other items listed under the definition of "Inoperable Vehicle" in Chapter 70, so what is the issue? Chairwoman L. Hendrixson stated that this situation then should fall under Chapter 98 "Abandoned Vehicles," which requires the owner to be able to start the vehicle when asked by the inspector to do so. She asked D. Webb if she had asked the owner to start the vehicle for her, and D. Webb replied that she didn't realize that she was supposed to do that. Chairwoman L. Hendrixson also stated that the vehicle is also required to have a valid New Jersey inspection sticker according to Chapter 98, for which you would need to have a valid registration and insurance to get your vehicle inspected (though that's not stated in the ordinance).

D. Webb stated another problem is she keeps going back to the locations and no one is ever home. Chairwoman L. Hendrixson stated that according to Chapter 98 the enforcing official "shall in writing notify the owner" to remove the article in question or have the issue corrected within 10 days of the service of the notice. The ordinance also states that this notice is to be served upon the owner personally, or on a member of the household over age 14, or is to be sent by registered mail to the residence. After said notice is served, "the enforcing officer shall remove, secure the removal of, or impound the vehicle after notice has been given . . ."

B. Horan stated then it will cost money to have the vehicle towed and what if the owner then takes us to court? D. Coranoto stated he feels we're going out of the way with this whole issue. He stated D. Webb could always go back out again and see if he has proof of registration,

but he does not feel the ordinances need to be changed. Unless someone files a complaint he doesn't see what the concern is. He understands that if a vehicle is falling apart with rust and broken glass, or harboring animals, then it's a Board of Health issue, but if it's just a vehicle in the back of someone's five acres that no one has complained about, then what is the issue?

Chairwoman L. Hendrixson stated that at the last meeting a motion was made to have Township Administrator Eileen Klose and Township attorney Steve Roseman look at the ordinances and decide if they should be amended, and all members voted in favor of that. D. Coranoto stated he feels the Board should wait until Mr. Roseman comes back from Florida in April and have him look over the ordinances.

Chairwoman L. Hendrixson asked the Board if they agreed that the ordinances are confusing and are unclear. She stated that they are confusing for D. Webb, and that it's not fair for her to have to act on ordinances that are not really clear.

**A MOTION** was made by D. Coranoto and seconded by J. Degutis, with all members in favor, that as soon as Steve Roseman returns that Board of Health members meet with Township Administrator E. Klose and Mr. Roseman to rectify what the problems are within the current ordinances and hear his opinion.

## **NEW BUSINESS**

### 1. Other items from Board Members

#### A. "Sparta Joins Medicine Drop Program" – Chairwoman Linda Hendrixson.

Chairwoman L. Hendrixson stated she had distributed an article from the NJ Herald titled "Sparta Joins Medicine Drop Program" that shows that the Sparta Police Department was the second police department in the county to join the 24/7 drop box program to accept over the counter medicines that are out of date or unused, as well as prescription drugs.

Other added locations for the drop box programs now are the State Police Barracks in Augusta and the Hopatcong Police Department. The Vernon Police Department is coming soon in 2013. This is an effort to keep these medications out the hands of children.

### 2. Update- Valerie Galizia, Board of Health Secretary: Retail food establishment licenses & vending machine licenses for 2013.

Secretary V. Galizia stated there are only three businesses that have not returned their 2013 retail food establishment license application and payment. Those businesses are Dollars R Us, Sears Hardware, and the Dawghouse Mobile Unit. The owner had spoken with Township Administrator E. Klose about sending the payment on January 18<sup>th</sup>. All of the vending machine licenses for the year have been paid.

The businesses that had not paid by December 31<sup>st</sup> were mailed a violation letter giving them 10 days to comply and then would be issued a summons by the County Health Department.

### 3. NJLBOHA Meeting Report: Dan Coranoto

D. Coranoto stated there was no December meeting for the New Jersey Local Boards of Health Association. The next meeting will be held on Saturday, January 26<sup>th</sup> so he will be able to report at February's meeting.

### **CORRESPONDENCE**

#### 1. NALBOH NEWSBRIEF, A Publication of the National Association of Local Boards of Health

J. Parks stated he felt the Health Department's "No Nicotine" hiring policy in Boise, Idaho was interesting. If you want to apply to work for their Health Department, you will not be hired if nicotine is found in your system. The article discusses the personal health risks of tobacco use and the higher healthcare cost to employers of people who use tobacco.

Chairwoman L. Hendrixson stated that an article on using health policy to improve food service quality was interesting. The Mid-Ohio Valley Health Department in West Virginia developed a regulation in 2008 that requires someone on staff at all food service establishments in the region to have a food safety certification. As a result, they immediately started to see a reduction in food code violations in the six counties covered by the MOVHD. She was surprised how long it took West Virginia to require this training, as Hampton Township has been requiring food safety certification, including ServSafe training, for years. New Jersey has had sanitation regulations of this type for many years, as well, and amended its current food safety code in 2007. Hampton's ordinances are based on state requirements.

### **PUBLIC SESSION**

Public session opened. No public comment. Public session closed.

### **ADJOURNMENT**

A **MOTION** was made by D. Coranoto, and seconded by Vice Chairman J. Degutis, with all members in favor, to adjourn the meeting at 8:27 PM.

Respectfully submitted by,

Valerie L. Galizia  
Board of Health