

TOWN OF BRIDGTON, MAINE

RULES & REGULATIONS REGARDING USE OF TOWN OWNED PARKS AND PROPERTIES BY PRIVATE GROUPS

(Excluding Pondicherry Park, Salmon Point Campground, and Town Hall)

PERMIT REQUIRED: A private party, group or organization using Bridgton Parks or Properties for an assembly, group activity or organized event must obtain written permission from the Bridgton Town Clerk if the use involves twenty-five (25) or more people and/or erection of a temporary structure, e.g. a tent. Request for permission shall be submitted in writing in a form prescribed by the Town not less than 30 (thirty) days prior to the event and shall be accompanied by the required fee and damage deposit.

REQUIRED FEES AND DEPOSIT: The Selectmen shall from time to time establish a fee and damage deposit schedule, which shall be kept on file at the Office of the Town Clerk.

NON-EXCLUSIVE USE: Permission granted under these Regulations shall be for the non-exclusive use of the Park or Property and it does not entitle the holder of the permit to exclude members of the public from the Park or Property.

EVENT DURATION: The permitted assembly, activity or event shall not exceed five (5) hours in duration. A combined setup and breakdown time of twelve (12) hours may be allowed by the Bridgton Town Clerk. All events shall end by 10:00 p.m.

DAMAGE/ DEPOSIT: The Town may retain all or a portion of the damage deposit as reimbursement for any damage to Town property, any necessary clean-up costs or any other costs incurred by the Town in connection with the use of the Park or Property. Any costs incurred by the Town in excess of the deposit shall be paid by the permit holder upon receipt of a bill from the Town.

CLEAN UP OF FACILITY: The applicant shall be responsible for leaving the park or property in a condition commensurate with the condition at the time the use began. Recycle bins must be provided during the event; recycle bins are available at the Transfer Station. Judgment as to conditions at the park or property both before and after the event shall be at the sole discretion of the Public Works Director or his designee. The applicant will be responsible for all clean-up activities. If the clean-up activities are not sufficient, and the applicant refuses or neglects to initiate and/or complete clean-up activities after being asked to do so, the Town will conduct the clean-up activities and charge a fee of \$30.00 per man hour plus any other costs associated with the clean-up.

ALCOHOL: Alcohol is not permitted at any event at the park or property.

POLICE PRESENCE: Events with fifty (50) or more people in attendance require the presence of a Bridgton Police Officer, who shall be assigned by the Bridgton Police Chief. A fee shall be charged the permit holder for the police coverage.

FIRE REGULATIONS/TOWN CODE: The applicant shall not have open fires without prior approval from the Fire Chief. If applicant has any questions, they should contact the Fire Chief.

FIREARMS: The possession and use of firearms is prohibited. Any questions, please contact the Chief of Police.

LIABILITY: The Town, its officers, agents and employees shall not be liable for any injury or damage to any person or property occurring at or in connection with the assembly, activity or event, which has been permitted under the terms of these Regulations. The permit holder agrees to defend, indemnify and hold harmless the Town, its officers, agents and employees from and against any and all liabilities, losses, damages, suits, penalties, claims and demands of every kind or nature by and on behalf of any person or entity, arising out of any injury or damage alleged to have been suffered at or in connection with the assembly, activity or event which has been permitted under the terms of these Regulations.

ASSIGNMENT: Permits issued pursuant to these Regulations are for the specific event; time and place listed on the permit and are not transferable or assignable to any other person, group or other entity.

TERMINATION OF ACTIVITY: The Town Manager, Chief of Police or their designee may order the immediate termination of the assembly, activity or event that is the subject of a permit issued hereunder if the permit holder is in violation of the terms of the permit or any State or local statute, ordinance or regulation. Upon such termination, all activities by the permit holder shall cease and all equipment, furnishings and other material shall be removed from the park or property and the park or property shall be cleaned forthwith.

SOUND: Amplified music or sound is not allowed at the park or property.

INSURANCE: The permit holder shall provide proof of insurance listing the Town of Bridgton as additionally insured for said event. Proof of insurance shall be provided at the time the permit application is filed. Evidence that the Town has been named as an additional insured on the policies shall be provided to the Town Clerk before the permit is issued.

UTILITIES: The permit applicant shall obtain approval from the Public Works Director before using any utilities that may be available at the park or property and may be required to pay an additional charge for such use.

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Approved 04/14/15