

**CITY OF SHEPHERD
BOARD OF ALDERMEN
Regular Called Meeting**
10251 Hwy 150- Shepherd Community Center
Monday, February 8, 2021 6:30 PM
OFFICIAL MINUTES

Regular Called Meeting:

Members Present: Charles Minton, Curtis Ainsworth, Ray Marrs, Yvonne Cones, Kurtz Stowers, Ray Marrs

Members Absent:

City Staff Present: City Secretary Debra Hagler, Larry Foerster

Others Present: The JROTC and leaders, Steve Watson, Richard Chubbuck, Kayla Pippin, Mark Moore, Rick Hanna, Representative from San Jacinto NewTimes, Walterine Carr

CALLED TO ORDER /INVOCATION

Mayor Minton called the meeting to order. Curtis Ainsworth led in prayer. The pledges to the American and the Texas flag were stated as the JROTC presented the flags.

PUBLIC INPUT:

Walterine Carr asked if she need a permit to put a roof on her porch. The building inspector was present. He asked a few questions and determined her project did not require a permit.

PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA:

NONE

REPORTS:

None:

OLD BUSINESS

Consider request by Mark Moore to plat his property on Martin Street into three separate lots.

Curtis Ainsworth made a motion to all Mr. Moore to plat his property into 3 separate lots. Ray Marrs seconded and the motion passed with a unanimous vote. It was determined that no utility easement is needed as there are only service lines on the properties. The homes are currently already established. Mr. Moore will need approval for his survey before it can be recorded.

Discuss and take action to hire a head librarian.

Mark Porter made a motion to hire Joy Ramos per the Mayor and Ms. Cones recommendation. Kurtz Stowers seconded and the motion passed with a unanimous vote. Mayor Minton and Ms. Yvonne Cones conducted 4 interviews. Ms. Cones stated that there were 4 great candidates but Joy stood out based on experience. She is the director of the Coldspring Library. She is very engaging, has experience, knowledge and a "go get em" attitude. She is expected to hit the ground running. She currently works part time and is interested in the benefits.

Discuss and take action to adopt Ordinance to close alley on Old Townsite Block 52 & 59.

Mark Porter made a motion to adopt this ordinance to abandon these alleyways. Yvonne Cones seconded and the motion passed with a unanimous vote. The owners are willing to purchase. The question of ownership was unanswered and the Attorney responded that the City is not in the habit of selling property they do not own. The ordinance states the City will not be using the alley and that there are no utilities currently in these alleys.

NEW BUSINESS:

Discuss and take action to update the service agreement with Rick Hanna as the City inspector.

Mark Porter made a motion to agree to update the service agreement from Synergy to Rick Hanna CBO. Kurtz Stowers seconded and the motion passed with a unanimous vote. This will be a name change only required because of Eli's resignation and the fact that he owns 10% of Synergy. Mr. Hanna's intent is to terminate Synergy. This will continue to be an annual contract with a 90 day termination clause. Mr. Hanna will set the contract to run with our Fiscal Year.

Discuss and take action to grant a manufactured home variance for Kayla Pippin at 111 Richey Road.

Mark Porter made a motion to grant the variance to Ms. Pippin. Kurtz Stowers seconded and the motion passed with a unanimous vote. Ms. Pippin is removing an older home and replacing with a new home.

Discuss and take action necessary on concerns from Lance Efird regarding a drainage issue on Temple Street.

Mark Porter made a motion to install a culvert. Yvonne Cones seconded and the motion passed with a unanimous vote. Mr. Efird presented pictures explaining the current drainage. He believes a culvert could re-direct the drainage away from his home. The Culvert will be positioned west to east and be at least 30 inches with at 10 inch of material on top.

Discuss and take action necessary on concerns from Richard Chubbuck regarding a drainage issue on Don T. Way.

Mark Porter made a motion o table this item to get a recommendation to fix this correctly. Kurtz Stowers seconded and the motion passed with a unanimous vote. Mr. Chubbuck presented his concerns about the drainage from the area ending up on his property. More research is determined to make sure the City does not dig a ditch that diverts water onto a neighboring area causing further problems.

Minutes:

Yvonne Cones made a motion to accept the minutes as presented. Mark Porter seconded and the motion passed with a unanimous vote.

Payment of the Bills:

Mark Porter made a motion to pay the bills. Ray Marrs seconded and the motion passed with a unanimous vote.

ANNOUNCEMENTS

The Grand Opening of IHOP was announced for March 2

ADJOURNMENT: 7:21 pm

Yvonne Cones made a motion to adjourn. Ray Marrs seconded and the motion passed with a unanimous vote.

Charles Minton, Mayor
Prepared by City Secretary, Debra Hagler