



WILEAG Governing Board Meeting Minutes

October 2, 2017

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 0902 hours by President Greg Peterson.

Present: Peterson, Christopherson, Bayer, Nasci, Stojkovic, Cole, Jack, Otterbacher, Dunn, Palmer, Wellens, Ruzinski and Ferguson

Excused: Jungbluth and Pederson

Others: Bob Rosch, Rick Balistreri, Katie Wrightsman and Eugene Reyes

The minutes from the August 21, 2017 meeting were sent in advance of the meeting. ***After review, the meeting minutes of the August 21, 2017 were approved on a unanimous voice vote following a motion by Stojkovic, seconded by Ruzinski.***

Standing and Ad-hoc Committee Reports

- **Process Committee** – Nothing to report.
- **Training Committee** – Bayer advises that CVMIC will be streaming a training program live for the first time on October 16, 2017. They are using the Adobe platform and once all the technical issues have been worked out, this could be a viable alternative for WILEAG to conduct future training. Balistreri reviewed the upcoming WILEAG training schedule which includes CSVP Assessor Training on October 5, 2017.
- **Outreach Committee** – Nothing to report.
- **Large Agency Committee**- Ruzinski advised that Steve Kopp, who is the Team Leader for upcoming Milwaukee PD onsite, will be contacting assessors soon as he starts to build the assessment team.

OFFICER'S REPORTS

- **President's Report** – Nothing to report.
- **Vice President's Report** – Ruzinski advised the board that she has been nominated for the US Marshals position for the Eastern District of Wisconsin. She will keep the board apprised as this process unfolds.
- **Secretary's Report** – Christopherson contacted the Wisconsin District Attorney's Association again regarding their designated seat vacancy on the board and is awaiting their response.

Financial Report- Rosch provided and reviewed the financial reports that he compiled with Board members. He reported a current balance of \$46,417.67 as of 10/02/17. Peterson advised the Board that the Executive Committee had already reviewed the detailed financial reports in advance and found no concerns. Following discussion and review, ***a motion was made by Wellens, seconded by Nasci and passed on a unanimous voice vote to accept the Financial Reports.***

Executive Director Report – Rosch reviewed the written report that he sent to Board members in advance of the meeting. He recapped recent WILEAG training and specifically thanked Captain Lara Vendola-Messer, Captain Colette Jaeger, Captain Jill Kallay and Captain Curt Kleppin for their excellent instruction. Rosch provided an update on Delafield PD and informed the board that Delafield will no longer be participating in the Core Standards Verification Program. He also advised that Pewaukee PD was scheduled for their on-site in spring 2018. However, as a result of their accreditation manager being off work, they have assigned an interim accreditation manager in his place and will be seeking an extension of their on-site to fall 2018. Pewaukee PD will submit a formal request seeking extension to the board for consideration. With the adoption of a four year accreditation cycle for dual-accredited agencies, Rosch questioned the timing of the one day on-site. The board confirmed that the one day WILEAG on-site would occur after formal CALEA approval occurred. Christopherson verified that both dual accredited agencies (Oshkosh PD and UW Madison PD) had previously been informed of the one day on-site requirement.

Old and Unfinished Business

Candidate Drug Testing- The timing as to whether candidate drug testing should be administered before or after the conditional job offer is still a point of contention. Bayer continues to research this matter and is trying to get a decisive opinion that he is comfortable with from an attorney. At this point, the best recommendation is that each agency consult with their own legal counsel to determine at what point in their unique hiring process candidates should be subjected to drug testing. This topic will be added to the November 6, 2017 agenda for continued discussion.

New Business

Board Member Practices/Procedures Questions- No questions were raised by Board members in regards to organizational practices/procedures currently undertaken by WILEAG.

Consider New Standard: *Handling Suspected Dangerous Drugs*- Balistrieri discussed the potential need for WILEAG to adopt a best practice standard regarding the handling of dangerous drugs and the corresponding use of PPE and administration of naloxone. He reviewed three recent exposures to law enforcement officers to highlight the array of issues that surround the current drug epidemic. Balistrieri has been appointed to an ad-hoc committee for the WI Department of Justice Training and Standards Bureau to study this issue and make best practice recommendations. He will report back to the board on progress that the ad-hoc committee makes and this topic will be added to the November 6, 2017 agenda for continued discussion.

Following a motion by Wellens, seconded by Ruzinski, at 1022 hours the Board convened in a closed session on a unanimous voice vote.

Menomonee Falls PD Accreditation Hearing. The written report was sent to Board members in advance of the meeting. Chief Anna Ruzinski recused herself from the hearing and Team Leader Chief Peter Nimmer appeared in person to provide a summary of the process and findings. The board raised questions regarding Chapter 7 *Processing and Temporary Detention* wherein 8 standards were identified as Not Applicable by the on-site team. Following discussion, these standards were determined to be applicable to the agency. To afford Menomonee Falls PD the opportunity to demonstrate compliance, their accreditation hearing was deferred until the next board meeting and will be added to the November 6, 2017 agenda for review.

Janesville PD Accreditation Hearing. On June 19, 2017 the board reviewed Janesville PD for accreditation and found that compliance with standard *11.2.1 Receipt of Evidence/Property* had not been demonstrated. Janesville PD since corrected the identified deficiency and on August 21, 2017 Team Leader Captain Brian Uhl completed re-inspection. The written report documenting his findings was sent to Board members in advance of today's meeting. Executive Director Rosch reviewed the supplemental report and responded to specific questions. There was consensus amongst the Board that Janesville PD had demonstrated compliance. ***There was a motion by Wellens, seconded by Stojkovic and passed on unanimous voice vote to grant WILEAG reaccreditation under the 4th Edition Standards for a period of three years, effective October 3, 2017.*** Janesville PD will be invited to the next board meeting for formal recognition of their accredited status.

West Milwaukee PD CSVP Hearing. The written on-site report had been sent to board members in advance of the meeting. Chief Dennis Nasci recused himself from the hearing and Executive Director Rosch appeared in person to provide a summary covering the process and findings. He also responded to specific questions from Board members. Following discussion,

there was a motion by Wellens, seconded by Ruzinski and passed on a unanimous voice vote to grant WILEAG core standards reverification under the 2nd Edition Standards for a period of three years, effective October 3, 2017.

Oregon PD CSVP Hearing. The written on-site report had been sent to board members in advance of the meeting. Executive Director Rosch appeared in person to provide a summary covering the process and findings. He also responded to specific questions from Board members. Following discussion, ***there was a motion by Bayer, seconded by Stojkovic and passed on a unanimous voice vote to grant WILEAG core standards verification under the 1st Edition Standards for a period of three years, effective October 3, 2017.***

Following a motion by Wellens, seconded by Ruzinski, at 1056 hours the Board reconvened in open session on a unanimous voice vote.

Waukesha PD Accreditation Presentation. Waukesha PD Chief Russ Jack, Deputy Chief Dennis Angle, Captain Tom Wagner and Specialist Erin Christensen were present representing the department. Peterson recapped significant highlights from the agency on-site and informed them of the Board's decision to grant reaccreditation status effective August 19, 2017. They were advised as to the timing of the formal award presentation at the WPLF Winter Conference and that a local presentation could also be made if requested.

South Milwaukee PD Accreditation Presentation. South Milwaukee PD Chief Ann Wellens and Captain Pete Jaske were present representing the department. Peterson recapped significant highlights from the agency on-site and informed them of the Board's decision to grant reaccreditation status effective August 19, 2017. They were advised as to the timing of the formal award presentation at the WPLF Winter Conference and that a local presentation could also be made if requested.

Next meeting – Confirmed at CVMIC, November 6, 2017. Morning start time to be determined based on the length of the agenda (either 0900 or 1000 hours).

The meeting was adjourned at 1126 hours on a unanimous voice vote following a motion by Wellens, seconded by Ruzinski.

Respectfully submitted,

Todd Christopherson, Secretary