

ST. GABRIEL'S EPISCOPAL CHURCH

VESTRY MEETING MINUTES

Dec. 5, 2018

Steve Fairbrother - Senior Warden
Mark Hessler - Junior Warden
Eric Miller - Treasurer
Danielle Troncelliti - Clerk of the Vestry

Carol Heist, Ed McCorkle, Terry Stockton - 2019
Stephen Fairbrother, Carly Greenwald, Suzanne Siebert - 2020
Mark Hessler, Jo Rivera, Danielle Troncelliti - 2021

Present: Fairbrother, Troncelliti, C. Heist, Greenwald, Hessler, McCorkle, Stockton, Rivera, Siebert

Absent: Miller

Non-voting Staff: Bosler, McClellan, S. Heist, Pat Owsiany

Guest: The Rev. Canon Anne Kitch

The meeting was called to order at 6:30 PM by Steve Fairbrother, Sr. Warden. The meeting opened with a prayer by Canon Kitch, and discussion of the Gospel reading. The Peace was then exchanged.

Canon Anne Kitch, visiting due to Fr. David's departure, introduced herself to the vestry. She said she has had different roles at the Diocese over the past 20 years, overseeing the Transition Ministry (formerly Deployment,) since 2013. She assured the vestry she'll be very hands-on working with them through the call process. She emphasized the process has changed very rapidly across the entire Church since David was called (5 ½ years ago.) The process is tailor-made for each congregation and situation. She then briefly described what the next step will be.

Deacon Sally reported we have supply clergy booked through January. Anne then reported that at this point, because our transition was not planned for, she's been working on getting us steady clergy leadership for 3-4 months through the first part of the process to help us pause, take and breath, and then proceed. The position would not be full time. Would require a letter of agreement based on our needs, and likely need to lightly furnish the rectory. Would cost us less than full-time. As to the question of how long we can expect it to take to call a new rector, she said it varies and said several examples have been less than a year, but in those cases both were planned retirements and they were able to do some work ahead of time. Canonically, there are two roles to describe a priest called to serve a congregation: 1) Rector..who serves as our rector until they retire or take another position. They come with "tenure" until they leave or retire (unless there's a significant problem) 2) Priest in Charge...the same as a rector except they have a contract to serve for a specific number of years contract, often 3 or 5. They can be converted to a Rector at the end of the contract if desired.

Minutes - the minutes of the November meeting were approved after David's resignation date was corrected, after a motion by Carol Heist, seconded by Jo Rivera.

Notebook items were discussed.

Cleaning issues - Miss Amy has been ill and hospitalized and unable to clean. Sally Heist has been cleaning bathrooms, and both she & Carol have vacuumed the church. Options were discussed and it was thought that trying to find a cleaning service in the interim would be an option. Carly has a friend who she'll ask.

Sunday School - Carly distributed a survey regarding Children's Ministry, as Carol Heist is retiring as coordinator at the end of the school year.

New Vestry - Steve stated two previous vestry members have agreed to serve again (no-one currently serving) and is waiting to hear from a third person (who never served.)

Budget - Eric sent his report by e-mail, which included the draft of the proposed budget. Steve said he'd prefer to vote on it when we have Eric's presence, either in person or by phone, and Eric was unable to be here tonight. Danielle had sent some questions to Eric and copied the vestry and he replied. Steve asked the Vestry to take the budget home with them, study it, and ask questions of Eric if they have any, and be prepared to vote on it at the January meeting.

Rectory discussion - sell or not? Steve said there are pros and cons. Canon Kitch said it's a great asset and will be less expensive than having to pay a housing allowance.

Other Ministry Reports - Russ reported Laundry Love is going great. They plan to start also doing it at a laundry in Birdsboro in the spring. Community Table has been great too. Common Ground Thursday night services are moving along...have to cover those services with ministers/priests, both Episcopal and Lutheran. Deacon Sally is authorized to do a Deacon's Mass for services where we've unsuccessfully tried to get a priest/minister to preside.

Property - Mark reported we're close to getting the new heat pumps in the Chapel. The Committee prioritized their remaining tasks. Lots of work's been done on the rectory and it just has to have a walk-through for touching up.

Treasurer's Report - had been e-mailed by Eric. At Eric's written recommendation, Ed McCorkle moved to reduce the line of credit to \$150,000, as suggested by BB&T. After a second by Danielle Troncelliti, the motion was unanimously approved.

Canon Anne then celebrated Eucharist.

After a motion by Carol Heist and second by Terry Stockton, the meeting was adjourned at 8:45 PM.

Respectfully submitted,

Attested by:

Sally Heist, Recording Secretary

Danielle Troncelliti, Clerk of the Vestry