

# Blue Ridge Fire District

## Public Safety Personnel Retirement System

### Board of Trustees

Minutes of BRFD PSPRS Local Board Meeting  
January 8th, 2018

Chairperson Cindy Perelli called the meeting to order at 8:37am

#### Adoption of the Agenda:

Cindy Perelli made a motion to adopt the agenda with noted change in wording from “Pension Board” to “Local Board” on item #4. Ryan MacNeal agreed to make necessary changes to document before next meeting.

Ryan MacNeal made the second.

Motion carried.

#### Members present of a Quorum:

Cindy Perelli

Linda Blosser

Tammy Rosenhagen (via phone)

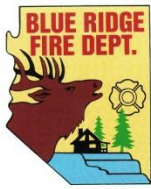
Ryan MacNeal

Brandon Sewell

#### Discussion and Possible Approval:

##### Old Business:

1. Linda Blosser made a motion to approve previous BRFD PSPRS Local Board Minutes from the August 31st, 2017 BRFD PSPRS Local Board Meeting.  
Brandon Sewell made the second.  
Motion carried.
2. Discussion on Scottsdale Fire pre-existing conditions form for comparison to BRFD’s was tabled until next meeting due to delay in obtaining document from city of Scottsdale. Cindy Perelli requested that Tammy Rosenhagen e-mail other board members the form for review before next board meeting. Tammy Rosenhagen will do this as soon as possible.  
Tammy Rosenhagen made motion to table discussion until next meeting.  
Ryan MacNeal made the second.  
Motion carried.
3. Discussion on “Exposure Form” by Tammy Rosenhagen was had. All local board members agreed on the necessity of incorporating and developing a means of documenting and keeping track of harmful “Exposures” for BRFD employee’s while performing their duty on calls. Tammy Rosenhagen will get documentation from the city of Scottsdale for reference. Ryan MacNeal added he would research the idea with Chief Paine of adding a field to the NFIRS/PCR software on the tablets currently in use for



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calls by BRFD first responder personnel. Tammy Rosenhagen will take screen captures of the software fields in use by Scottsdale Fire to assist in developing a platform for BRFD. This will be revisited at the next local board meeting for further discussion.

4. Discussion on the PSPRS annual report was had. Tammy Rosenhagen was the only Local Board member who received this from PSPRS. She will e-mail this report to the rest of the Local Board members for review and then discussion at the next meeting. Cindy Perelli added that she will contact PSPRS to ensure that future reports will be e-mailed to all Local Board Members from PSPRS. Brandon Sewell made motion to table this for discussion until next local board meeting. Ryan MacNeal made the second. Motion passed.
5. Discussion on BRFD PSPRS Local Board responsibilities related to former BRFD Fire Chief was had. Ryan MacNeal agreed to contact Don at PSPRS and e-mail Local Board members with findings.
6. Brandon Sewell advised the Local Board regarding item #10 on the agenda that contributions for members from BRFD to 401a are now reviewable on the PSPRS website.

#### New Business:

1. Board agreed that 2018 Local Board meeting will continue on a quarterly basis. Board members agreed that Local Board meetings should occur on or around the 1<sup>st</sup> week of the month. It was agreed that each upcoming quarterly Local Board meeting will now be scheduled at the end meetings rather than pre-scheduled for the entire year.

Next meeting of the BRFD PSPRS Local Board will be held on Saturday March 3rd, 2018 @ 8:30am.

Call to the public: none present

Future Agenda Items: tabled items from today's meeting (see above)

Meeting was adjourned at 09:18am on Monday January 8<sup>th</sup>, 2018.

Respectfully submitted by Ryan MacNeal, March 5, 2018     Ryan MacNeal