

## **West Keizer Neighborhood Association Board Meeting Minutes**

**March 1, 2018**

**Carol Doerfler's home**

**Submitted by Carolyn Homan, WKNA secretary**

**Attending:** Carol Doerfler, Kris Adams, Rhonda Rich, Gary Blake, Carolyn Homan and Dennis Phipps.  
**Absent:** Art Mauer

**Call to order** – President Carol Doerfler called the meeting to order at 7:10 p.m.

**Discussion of Annual Report presentation** – It was decided that Gary and Rhonda would meet Sunday to divide up the summary Rhonda created and share the presentation to City Council at 7 p.m. Monday, March 5.

**Approval of Feb. 1, 2018 Board meeting minutes** – Kris moved approval of the minutes as submitted and Carolyn seconded. Motion carried.

**Budget for 2017-18 and proposed for 2018-19** – Rhonda shared a chart summarizing expenses for the years 2015-16 through this year, as well as a projection for 2018-19. Expenses to date this year: \$45.99 for an ink cartridge. She estimates \$225 to be spent this year for 500 brochures. She is negotiating with Staples on a price. Also, the website price has gone up to \$140. A different, cheaper plan would have required the site to be rebuilt. After emails to Barb Smith about it, it was decided to stay with the current plan, despite the price increase, because the cheaper plan would result in a site that is not as flexible. Rhonda plans on \$30 to be spent this year on two sign inserts for use when we plan community cleanup efforts. That would total \$491 in expenditures this year.

For 2018-19, she projects \$75 for misc. printing (paper, ink); \$225 for brochures; \$140 for the website, \$60 for signage, totalling \$500.

There was discussion about asking Pronto if they could print the brochures. Dennis was going to handle this, so Carol will check with him on this. The concern is that we paid \$185 last year at Staples, with a discount, and Staples doesn't seem to have the same deal this year.

The budget proposal will need to be submitted soon, Rhonda said. Budget hearings are set for May 1,3 and 8.

### **Getting the Word Out –**

**Website** – Carol will ask Barb to add WKNA project information to the website and make sure information about guest speakers also is added along with the agenda.

**Facebook**-- Carol said she is updating when she can. She shares a lot of information from Mayor Clark's FB.

**KYKN, K-23** -- Kris said she needed contact information for these two outlets. Carol will get it to her.

**Signs** – Dennis said he and Art are still working out the division of labor. Carolyn said she had gotten the WKNA sign and brochure holder from former Board member Sarah Head. There was discussion about where to put these and it was decided to put them at Cummings School at the reader board. Dennis will pick up the sign and brochure holder and get them placed.

**SJ, KМУZ, Keizer Chamber, KT** – Carolyn said all are done except KМУZ. The calendar page seems to be out of commission at the moment.

**Brochure holders** – Carol checked with Pronto and they can print stickers for the brochure holders that list the WKNA web address.

**Little Library** – It continues to do well.

## Discussion Topics --

### 1) Parks –

a) **Smoking in parks** – Rhonda said she's waiting for the smoking ban to come up on the City Council agenda. The Parks Board has asked that park signs be changed to ask for no smoking throughout Keizer Rapids Park.

b) **Wallace House follow-up** -- Carol emailed Butch Dunn about the current status with transients in the park causing issues for the neighborhood. She has received no response as yet.

c) **Willamette Manor tennis courts** – Dennis said he saw Matt Lawyer and asked about the repair situation. Nothing will happen this summer. Dennis also asked that the basketball hoop be moved off the tennis court, so both activities can happen at the same time. The next Parks Board meeting is March 13. Dennis will follow up.

d) **Sunset Park gunshots** – Carol prepared a letter to the owner of the gravel pit/shooting range in West Salem where gunshots originated last fall that traveled across the Willamette River and into Sunset Park and beyond. A sign asking people not to shoot in that direction has been posted and the letter thanks the property owner for cooperating. The Board signed the letter for delivery to the owner. It was decided to pursue no further action for now and see how it goes. Gary said he continues to hear gunshots but there have been no reports of anything coming across the river.

**UBG** – Carol said March 20 and 22 are the dates for the next stakeholder meetings regarding when and how people want Keizer to grow. She said Nate Brown, the city's development officer, has asked for three WKNA representatives to attend the meeting, which will be at La Luz de la Valley on Dearborn. Hours are TBA. Carol, Kris and Gary agreed to attend, with Carolyn as a substitute if needed. Carol will let Nate know.

**Delight Street Improvements** – Carol shared notes from the Feb 7 meeting she and Art had with Bill Lawyer, City Director of Public Works. Bill said the Salem-Keizer School District rejected his proposal that they grant the city an easement on the west side of Delight, inside the fence on school property, where the city would install a permanent walking path for students. The district said it might consider a “right-of-way” as another solution.

The upcoming school bond election also was discussed because there is provision in the bond measure for sidewalks around the “Cummings Campus.” If the city waits to see if the measure passes, it would push the project past the time frame of the 2018-19 city budget and put funding back to FY 19/20.

Bill said he would continue working with the school district to obtain the right-of-way in order to be able to construct the 10-foot pedestrian walk way.

Carol said she had emailed Cummings Principal Martina Mangan about a “joint venture” between Cummings PTC and WKNA to bring a speaker from the district to talk about the bond measure. Carol is on the agenda of the March 14 PTC meeting.

**Adopt-a-Street** – Carol followed up on last month's discussion of options to the Adopt-A-Street effort. She contacted Kurt McCormack at Keizer Community Food Bank and he listed several volunteer opportunities. The Board also discussed the possibility of a parks clean-up – maybe one a quarter, since there are 4 neighborhood parks in West Keizer. Another option: a Cummings School cleanup – something beyond the annual replanting of the reader board area.

It was suggested that we add volunteer opportunities, like the food bank, to our website.

The group agreed that an expanded Cummings cleanup would be a good project. This year, Rhonda

said we will need more bark dust. Carol said there are five other planters at the school and all are currently empty. She will ask at the March 14 PTC meeting if there are any funds to help with plant and/or bark dust purchase and what they would like to see in the way of cleanup efforts and plantings. Carol will check with Martina about what she thinks is most needed. Carolyn will check with her husband (the plant guy) about suggestions for flowers for the planters that can survive with little watering.

Gary asked if the Adopt-A-Street effort could be moved to another street. Carol said she would check with the city on the availability of another street section in West Keizer.

Rhonda suggested putting out the signs that we use to announce Adopt-A-Street to advertise the Cummings cleanup.

**Keizer Revitalization/River Road meeting recap, Kris** – Kris, Carol and Carolyn attended the Feb. 28 session, organized by Keizer Chamber. Beautification and safety along River Road were the main issues brought up by those attending. Crosswalks are seen as a need, especially on the southern section of River Road. The new Waremart near Lockhaven also has created traffic issues there. It's hard for drivers to exit at either driveway into that shopping area. Several people favored the flashing pedestrian lights that have been installed at several sites on Lancaster. Street trees were mentioned, as well as a city trolley idea and an old plan that envisioned River Road as a boulevard with plantings, outdoor cafe tables, etc.

**Topics for Upcoming General Meetings** – The March 8 meeting features Danielle Bethell, Chamber of Commerce executive. April speaker is Dylan Juran on a municipal Internet project and in May, Allan Edinger will talk about his work with inmate populations.

#### **Upcoming meetings and activities --**

**Next Board meeting – April 5, 2018** at Carol's house

**Annual WKNA Report to City Council** – 7 p.m. March 5. All Board members encouraged to attend.

**Meeting adjourned** at 9:10 p.m.