

MINUTES St. Croix Bike & Ped Trails Coalition Board of Directors
Town of Somerset Town Hall, 748 HWY 35, February 13, 2019, 6:30 p.m.

Items in italics added after publication of the agenda.

CALL TO ORDER – André Johnson, Chairperson, called the meeting to order at ~ 6:30 p.m.

STATEMENT OF PUBLIC NOTICE – The agenda was posted at the Town of Somerset Town Hall and on the Trails Coalition web site.

ROLL CALL – Members present were Mark Gherty, Susan Heuiser, André Johnson, Kyle Lindstrom, David Mandel, Mark Vanasse and Marian Webber. Board members Pam Kaiser and Andrew Lamers as well as alternate board member Susan Stepka were absent. Also present were Mike Polehna - City of Stillwater - (until ~ 7:00 p.m.), Gary Bruns and daughter Hazel (until ~ 7:00 p.m.), Ben Heuiser, Janet Lindstrom, Jim Webber and Tim Witzmann.

ADOPTION OF AGENDA – A **motion** (Vanasse, Kyle Lindstrom) to adopt the agenda. **Carried** with no opposition.

APPROVAL OF PRIOR MEETING MINUTES – January 8, 2019 - A **motion** (Vanasse, Marian Webber) to approve the January 8, 2019, [Board of Directors portion of the joint meeting] minutes. **Carried** with no opposition.

1. Participation in Loop Trail Opening Celebration – Mike Polehna discussed the Loop Trail Opening Celebration committee that is beginning to form among various organizations in Minnesota and his desire to work together with Wisconsin organizations on the celebration as well as continuing management/use of the Loop Trail shared between Minnesota and Wisconsin. He invited a few of the Trail Coalition members to attend the next meeting of the committee. He also discussed some updates the City of Stillwater is anticipating to complete in the next several years relating to infrastructure of the Loop Trail itself and its contiguous areas.

PUBLIC COMMENT – Opportunity for comments on subjects not on the agenda when recognized by the presiding officer. There were no public comments.

REPORTS - from subcommittees and/or individuals about information gathered for the Board of Directors Communications Committee – Gherty reported the Communications Committee had discussed details of a Loop Trail Opening Celebration event and possible Bike Summit at or near the same time. There was also discussion regarding how to manage press releases from the Coalition. A goal for outreach may be to get more accessibility to trails as a transportation option moving forward. A more defined mission will be available by March.

Financial Report – Vanasse discussed details of the financial report for January. There were no questions.

Healthier Together - Susan Heuiser relayed information about the Community Health Needs Assessment process for 2020 – 2022 the three hospitals in St. Croix County are currently pursuing. It is unclear at the present time how that will affect the Physical Activity (PA) Action team. Also the PA group is preparing for the Bike to School Day in May.

Hwy 64 Trail Corridor Committee – Susan Heuiser indicated this corridor committee would meet on February 27th to discuss the numerous activities in municipalities along this Hwy 64 corridor.

Bench Project – Details of a planning design for the Houlton Community Art Bench Project were discussed. Houlton Elementary students' rock etching preparation work was discussed as well as the wide ranging number of organizations and businesses that are joining together to complete this keystone *gathering space* of the Phipps Center for the Arts' *Art Bench Project* on the main trail head of the Loop Trail. Completion is expected by the end of the 2018-2019 school year.

Pathways – A list of 2018 projects by the Pathways group was discussed.

Landing Hill Study Final Payment – Susan Heuiser indicated an invoice has been received. See item #7 for more information.

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Others that may be available – There were no other reports offered.

ITEMS for discussion and/or action

2. Appointment of Alternate to Communications Committee – A **motion** (Gherty, Marian Webber) appoint Mark Vanasse as an alternate to the Communications Committee. **Carried** with no opposition.
3. Approval of 2019 Budget – Following discussion by Vanasse about proposed budget specifics, a **motion** (Gherty, Marian Webber) to adopt the 2019 budget as presented. **Carried** with no opposition.
4. Funds for Bike Staples/Racks – Johnson led the discussion about a contact with the WITC welding class instructor regarding contracting for the purchase of bicycle staples/racks to be distributed throughout St. Croix County where that bicycling amenity is needed but missing. Johnson indicated a positive response regarding a program of this type and will follow up with WITC personnel about how to implement the program. A **motion** (Vanasse, Gherty) to purchase 4-6 bike staples/racks. **Carried** with no opposition.
5. Trail Mapping Project and Possible Nonprofit Participation Needed – In Lamers absence, Susan Heuser discussed his proposal to create an online bicycle trail map for St. Croix County and how the Coalition may be able to help facilitate that plan. He has asked for suggestions from Board members about what exactly they would like to see on the map.
6. Use of Coalition Proprietary Info – Discussion about this topic concluded with a consensus agreement that this topic should be decided on a case by case basis as an issue may arise.
7. April Fund Raiser at Oliphant Brewing – Vanasse discussed details of his plan for a fund raiser at Oliphant Brewing. A **motion** (Vanasse, Kyle Lindstrom) to have a fund raiser and raffle May 7, 2019, at Oliphant Brewing with proceeds going to pay the fees for engineering work completed on Landing Hill. Following discussion, an amendment to the main motion as follows - **motion** (Gherty, Marian Webber) to cap the payment for engineering fees at \$3520. Amendment **carried** with no opposition. The amended motion **carried** with no opposition.
8. giveBIG United Way Program in Conjunction with Somerset Chamber of Commerce – Vanasse discussed his plan to join the Somerset giveBIG effort along with several other Somerset nonprofit organizations. The event will be on April 30th. A **motion** (Vanasse, Marian Webber) for the Coalition to join the United Way giveBIG fund raising effort for the fee of \$100.
 - List of Donation Possibilities – This item was not discussed.
9. Mechanism to Donate to the Coalition On Line – Vanasse indicated he is still working on details of this process. More information to follow.
10. Raffle License Renewals – Discussion led to general consensus that both types of raffle licenses should be renewed in 2019.
11. Annual Meeting Planning, Saturday April 27th – Location details for the Annual Meeting were discussed. Susan Heuser will follow up to secure a location. More details to follow.
12. Others – There were no other items raised for discussion.
13. Set next meeting date – March 13, 2019 – The next meeting was set for **March 13, 2019, at 6:30 p.m. at the Town of Somerset Town Hall.**

ITEMS FOR NEXT BOARD of DIRECTORS AGENDA – Funds for Bike Staples/Racks, Trail Mapping Project, Fund Raiser at Oliphant Brewing, giveBIG United Way Fund Raising Project, Mechanism for Online Donation to the Coalition, and Annual Meeting Planning

ITEMS FOR NEXT COALITION AGENDA – None identified at this time.

ADJOURNMENT – A **motion** (Gherty, Kyle Lindstrom) to adjourn. **Carried** with no opposition at ~ 8:10 p.m.

Respectfully Submitted, Susan Heuser, Secretary