

**ANTELOPE VALLEY MOSQUITO and VECTOR CONTROL DISTRICT**  
**347th MEETING OF THE BOARD OF TRUSTEES**  
**42624 6<sup>TH</sup> STREET EAST**  
**LANCASTER, CA 93535**  
**(661) 942-2917**

**APRIL 22, 2014**  
**AGENDA**

*Written materials distributed to the Board within 72 hours of the Board meeting are available for public inspection immediately upon distribution in the Antelope Valley Mosquito and Vector Control District office at 42624 6<sup>th</sup> Street East, Lancaster, CA 93535, during normal business hours.*

**OPEN SESSION** Call to Order and Pledge of Allegiance

1. Roll Call of Trustees: Joyce Axley, Barbara Little, Dennis Persons, George Reams, Matthew Smith
- Information 2. Public Comment – limit to 3 minutes
- Action 3. Approval of March 25, 2014 Meeting Minutes
- Action 4. Approval of EFT's and Warrants for a total of \$84,902.37
- Action 5. Approval of Requisition No. 1636 for a total of \$100,000
- Information 6. Public Outreach Update from Maria Estrada, County Public Health Nurse
- Action 7. Approval of AVMVCD Authorized Leave Policy
- Action 8. Approval of Annual Levy Collection Costs from AndersonPenna
- Action 9. Approval for District Manager to Monitor Agenda Items for County and City Meetings For Issues That May Address AVMVCD and Alert Board Members
- Information 10. Operations Supervisor/Entomologist Report
- Information 11. District Manager Monthly Report including Legislative Report
12. **CLOSED SESSION** – Employee Status – Workers Compensation and State Disability. Pursuant to Government Code Section 54957.7
13. **RECONVENE INTO OPEN SESSION** and provide disclosure if any action taken as required by Section 54957.1
- Information 14. Next Board Meeting Scheduled for May 27, 2014 at 4:00 p.m. at the District Office
- Information 15. Board of Trustees Comments
- Action 16. Adjournment

**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**347th MEETING OF THE BOARD OF TRUSTEES**

**42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917**

**APRIL 22, 2014**

**4:00 P.M.**

**MINUTES**

**TRUSTEES PRESENT:** Joyce Axley, Barbara Little, George Reams, Matthew Smith

**TRUSTEES ABSENT:** Dennis Persons

**STAFF PRESENT:** Cei Kratz, Karen Mellor, Carolyn Etherton (consultant)

**OPENING:** President Smith called the meeting to order at 4:00 p.m. and asked Trustee Axley to lead in the Pledge of Allegiance.

**PUBLIC COMMENT:** limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board's subject matter jurisdiction, and are not otherwise posted on the agenda. Bryan Miller, from AndersonPenna was present.

**APPROVAL OF MARCH 25, 2014 MEETING MINUTES:** Trustee Little moved to approve the minutes. Trustee Reams seconded the motion. The motion passed unanimously.

**APPROVAL OF EFT'S AND WARRANTS:** Trustee Axley moved to approve EFT's and Warrants for a total of \$84,902.37. Trustee Little seconded the motion. The motion passed unanimously.

**APPROVAL OF REQUISITION NO. 1636 FOR A TOTAL OF \$100,000:** Trustee Little moved to approve the requisition. President Smith seconded the motion. The motion passed unanimously.

**PUBLIC OUTREACH UPDATE FROM MARIA ESTRADA, COUNTY PUBLIC HEALTH**

**NURSE:** Maria Estrada arrived at 4:15 and gave her report.

Public Health gave a presentation to physicians at AV Hospital – 16 doctors were in attendance.

Organized a meeting with Public Health Nurses at the County Health Dept. office, where Karen Mellor gave a presentation.

Participated in the Sorenson Park Health Fair in Lake LA and AV Poppy Festival where county health materials were available to the public as well as pamphlets/materials provided by AVMVCD.

**APPROVAL OF AVMVCD AUTHORIZED LEAVY POLICY:** The Board requested to postpone this action item until next meeting.

**APPROVAL OF ANNUAL LEVY COLLECTION COSTS FROM ANDERSONPENNA:**

Manager Kratz provided the board members with the proposal and yearly cost of \$8,800, which is the same as last year. President Smith moved to approve the annual levy collection costs. Trustee Little seconded the motion. The motion passed unanimously.

**APPROVAL FOR DISTRICT MANAGER TO MONITOR AGENDA ITEMS FOR COUNTY AND CITY MEETINGS FOR ISSUES THAT MAY ADDRESS AVMVCD AND ALERT BOARD MEMBERS:**

President Smith moved to approve monitoring agenda items with the amended verbiage “monitor agenda items for county and city meetings for issues that may *concern* AVMVCD and *inform* board members”. Trustee Little seconded the motion. The motion passed unanimously.

**OPERATIONS SUPERVISOR/ENTOMOLOGIST REPORT:** Karen Mellor provided the board members with a map/graph and reported on the year to date WNV activity in California.

**DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:**

**Manager Kratz reported on the following:**

**Picked up chickens on April 2<sup>nd</sup>.** Sentinel chickens are now in place and we are doing our bi-weekly bleeding.

**A meeting with the County Health Department** was held on April 14<sup>th</sup>. Karen gave a presentation on District responsibilities and actions. District will continue to work with DHS for public outreach.

**School presentation have been numerous.** We will continue to schedule as many as possible until the end of the school year.

**AV Press called yesterday after we released a Press Release.** Story appeared on page 3 of the newspaper. Article also mentioned Mosquito Awareness Week. Press Release was also sent to the local TV station and both cities.

**2014 season is officially here. First Vector Control Assistant began work today.** The rest of the seasonals will filter in until May 27<sup>th</sup>, when they will all be in.

**Completed the changes/updates to the District Leave of Absence policy.** Also updated index to include all position descriptions.

**Reviewed all Agenda Items for Council Meetings for City of Palmdale, City of Lancaster and County of Los Angeles.** AVMVCD does not appear on any of the Agendas.

**CLOSED SESSION – EMPLOYEE STATUS – WORKERS COMPENSATION AND STATE DISABILITY. PURSUANT TO GOVERNMENT CODE SECTION 54957.7:**  
President Smith declared meeting move into closed session at 4:45.

**RECONVENE INTO OPEN SESSION AND PROVIDE DISCLOSURE IF ANY ACTION TAKEN AS REQUIRED BY SECTION 54957.1:** Closed session adjourned at 5:20. No action was taken.

**NEXT BOARD MEETING SCHEDULED FOR MAY 27, 2014 AT 4:00 P.M. AT THE DISTRICT OFFICE**

**BOARD OF TRUSTEES COMMENTS:** none

**ITEMS NOT ON THE POSTED AGENDA:** None

**ADJOURNMENT:** There being no further business to come before the Board, President Smith adjourned the meeting at 5:22 p.m.

Respectfully Submitted:

Approved:

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Joyce Axley  
Board Secretary

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Matthew Smith  
Board President