

HAMPTON TOWNSHIP PAVILION USAGE FORM
Pavilion available for Hampton Township residents only.

NAME: _____

ADDRESS: _____

PHONE #: _____

DATE & TIME REQUESTING _____

DEPOSIT RECEIVED: _____

HAMPTON TOWNSHIP PAVILION RULES

- Request date with Township (973) 383-5570
- A \$100 deposit for Hampton Township residents & non-profit organizations. A \$500 deposit for corporations and commercial organizations is needed to secure date.
- Must pick-up and sign for restroom key.
- Parties are responsible for the disposal of all trash into the proper receptacles.
- If restrooms are left unlocked and as a result vandalized, the cost of repairs associated with damages will be your responsibility and deducted from deposit.
- **MOST IMPORTANTLY, TURN OFF LIGHTS AND LOCK RESTROOM DOORS.**
- Return key to Township either by placing it in the drop box located in the front of the municipal building or deliver it in person on the first business day following your event.
- The bathrooms are cleaned prior to each event. They must be left in the same condition so we can promptly return your deposit to you.
- **SPORTING ORGANIZATIONS WILL ALWAYS TAKE PRECEDENCE OVER ANY PRIVATE PARTIES. IF THERE ARE ANY CONFLICTS YOU WILL BE CONTACTED.**
- **PARTIES OF 100 OR MORE PEOPLE MUST PROVIDE PORT-A- JOHNS AT THEIR OWN EXPENSE.**

I have read and agree to fully comply with the rules regarding parties in the Hampton Township Pavilion.

DATE: _____

SIGNATURE _____