



STEPPING STONES ACADEMY NOTICE OF PUBLIC MEETING OF BOARD OF DIRECTORS

SEPTEMBER 16, 2020 **4 :00 P.M. MST**
STEPPING STONES ACADEMY CONFERENCE ROOM

Pursuant to A.R.S. § 38-431.02 notice is hereby given to the general public that Stepping Stones Academy Board of Directors will hold a meeting open to the public on the specified date and time. A copy of the meeting agenda is available at least 24 hours in advance at Stepping Stones Academy Administrative Office or on its web site. Members of the Board will attend the meeting in person or by telephone conference call. The Board reserves the right to change the order of agenda items with the exception of public hearings set for a specified time. All agenda items are open for discussion and possible action.

Persons in need of translation or with a disability seeking reasonable accommodations are to contact Dedre Stewart-Alliger at 623-465-4910.

CALL TO ORDER

ATTENDANCE

1. Roll Call
2. Recognition of Guests

ROUTINE BUSINESS

1. Approval of Agenda
2. Approval of Minutes of Previous Meeting
3. Financial Report

MONTHLY REPORTS

1. Staff Recognitions and Celebrations Report
2. Campus Events and Projects Report
3. Student Academic Achievement Report
4. Student Enrollment Report

BUSINESS ITEMS

Pursuant to A.R.S. § 38-431.03 (A) (2) & (3) the Board of Directors reserves the right to move into executive session for legal advice with its attorney concerning any item listed on the agenda, in person or by telephone, and/or for discussion or consideration of records exempt by law from public inspection, including the receipt of information that is specifically required to be maintained as confidential by state or federal law.

1. Update on Learning Plan for 2nd Quarter
2. Review of CARES Funding
3. Update on COVID-19 Mitigation Plan
4. Personnel Matters

ADJOURNMENT

Date and Time Posted September 14, 2020 2:30 p.m.

Location Posted www.steppingstonesacademy.org and

Stepping Stones Academy Administrative Office, 35812 N. 7th St., Phoenix, AZ 85086

Posted by Dedre Stewart-Alliger and Tina Panagopoulos



STEPPING STONES ACADEMY GOVERNING BOARD MEETING MINUTES

SEPTEMBER 16, 2020 4:00 P.M. MST
STEPPING STONES ACADEMY VIRTUAL MEETING VIA ZOOM

CALL TO ORDER

President Murray called the meeting to order at 4:00 p.m. The meeting was held virtually via Zoom due to the COVID-19 pandemic.

ATTENDANCE

Members Present - Debbie Bauer, Liana Doe, Anita Murray, Anna Shugars, Dedre Stewart-Alliger, Tina Panagopoulos,

Members Absent – N/A

Recognition of Guests – N/A

ROUTINE BUSINESS

1. Approval of Agenda – Bauer motioned to approve the agenda and Murray seconded the motion.

Ayes – Bauer, Doe, Murray, Panagopoulos, Shugars, Stewart-Alliger

Nays – None

Motion Carried: 6-0

2. Approval of Minutes of Previous Meeting - Bauer motioned to approve the minutes from the previous meeting and Doe seconded the motion.

Ayes – Bauer, Doe, Murray, Panagopoulos, Shugars, Stewart-Alliger

Nays – None

Motion Carried: 6-0

3. Approval of Financial Reports – Financial report was given through June, 2020. Murray motioned to approve the financial report and Shugars seconded the motion.

Ayes – Bauer, Doe, Murray, Panagopoulos, Shugars, Stewart-Alliger

Nays – None

Motion Carried: 6-0

MONTHLY REPORTS

1. Staff Recognitions and Celebrations Report – Ms. Stewart-Alliger recognized the Stepping Stones Academy staff members for their continued work in August and September transitioning from all students with Zoom classes to the hybrid model with students on campus half days to full days on campus with 27 students continuing with the Distance Learning program.

2. Campus Events and Projects Report – Ms. Stewart-Alliger reported on Book Fair scheduled for the week of September 21st with both on campus and virtual options available to families and September Food Drive to assist families within the community and provide food to a local Food Pantry at Crosswords Christian Fellowship.

3. Student Academic Achievement Report – Ms. Stewart-Alliger reported the school possibly purchasing an online gradebook and report card program, Teacherease. Currently teachers use a computer program for maintaining academic grades but grades are not available online to parents. Report cards are currently completed by Mrs. Panagopoulos each quarter. Ms. Stewart-Alliger will provide an update on the purchase of this program at the next Governing Board meeting.

4. Student Enrollment Report - Ms. Stewart-Alliger reported enrollment is at 22 students for Pre-K with an anticipated maximum enrollment of 25 on October 1st and maximum capacity (225 students) for K-8th grades. Families remain on waiting lists.

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1. Update on Learning Plan for 2nd Quarter – Ms. Stewart-Alliger reported Stepping Stones Academy is not required by ADE or ASBCS to continue with its Distance Learning program for 2nd quarter. Currently, 23 out of 225 students are enrolled in the Distance Learning program. Ms. Stewart-Alliger is sending a survey to these families to determine whether they plan to continue with Distance Learning for 2nd quarter or return to campus for 2nd quarter. After receiving these results a decision will be made about continuing with the Distance Learning program.

2. Review of CARES Funding – Ms. Stewart-Alliger reported Stepping Stones Academy received \$50,000 in CARES funding. Funds are required to be used for COVID-19 expenses. Stepping Stones Academy used these funds for the purchase of one water bottle refillable station, floor cleaner, specific cleaning supplies for cleaning, disinfecting, and sanitizing classrooms, plexi-glass for the School Office, and Chromebooks for 4th-8th grades.

3. Update on COVID-19 Mitigation Plan – Ms. Stewart-Alliger reported the COVID-19 Mitigation Plan remains the same as what is published on the school's web site and provided to ASBCS. New school policies due to COVID-19, such as face coverings and social distancing, have been well received by students and no issues have occurred due to these new policies.

4. Personnel Matters – President Murray inquired as to Stepping Stones Academy's policy on requirements for teacher candidates in order to be hired. ADE has adjusted its requirements due to the statewide shortage of teachers and the Governing Board discussed if and how this affected Stepping Stones Academy. Ms. Stewart-Alliger reported priority was given to candidates with their teaching degrees in the specific areas of expertise (i.e. elementary certificate) followed by candidates with their substitute certificates. President Murray recommended a written policy be completed.

ADJOURNMENT

Doe motioned to adjourn the meeting and Shugars seconded the motion.

Ayes – Bauer, Doe, Murray, Panagopoulos, Shugars, Stewart-Alliger

Nays – None

Motion Carried: 6-0

The meeting adjourned at 5:12 p.m.