

GREETINGS!

The Call to Convention Forecast has been distributed to the SEC's that attended the February
SEC

PLAN THE PROJECTS

REPORT THE PROJECTS

APPLY FOR THE AWARDS



THINGS TO REMEMBER FOR THE DEPARTMENT CONVENTION

Come join us and celebrate the success of the year.

Pre-registration forms and hotel information will be mailed in the April 2018 Hot Line and when the February 2018 SEC minutes are distributed.

- Annual reports for Convention Book - BY **MAY 15**
 - Department Officers and Chairmen to Department President, Parliamentarian, and 1st Vice President.
 - All Local Auxiliary Presidents & District Presidents to Executive Secretary
 - VAVS Representatives – to Executive Secretary
- Revalidation form to **Executive Secretary**. - **BY May 19, 2018**
- Ads & Money to **Executive Secretary** - **BY April 16, 2018**
- Department Patrons' Page to Executive Secretary **By May 5, 2018**
- Donations to charities to Executive Secretary - **BY May 5, 2018**
- Changes in Local & District Bylaws to **Dept. Parliamentarian PRIOR TO CONVENTION** (the sooner the better)
- Meet deadline for award entries: **Postmarked by MAY 26, 2018**
- Order your Convention Banquet Tickets: **MAY 26, 2018**
- Department President's reception (If sending gift in please send **by May 28**)
- Department Scholarships - **May 26, 2018 - MAIL TO DEPT. Scholarship Chair.**
- Pre-registration Deadline- **May 25, 2018 In hand**