

St. Mary's Catholic School 2018-2019 Registration Packet

This packet contains:

- Enrollment Periods
- List of Items Needed for Registration
- Student Uniform Policy
- Tuition and Fee Information
- Scrip Purchasing Requirements
- Volunteer Hour Requirements
- Tuition Assistance Application
- Student Registration Forms

Tuition assistance is available for students enrolling at St. Mary's Catholic School. Anonymous donors, who know the benefits of Catholic Education, have created a tuition assistance fund which can be accessed by completing the attached form with proper documentation and contacting the school office.

Questions? Please contact the school.



Enrollment Periods:

- Current School Families **Guaranteed Registration**: January 15-26
 - *For current school families, registration fee will be **discounted by 50%** if received by Friday, February 9, 2018.*
- Parish Families Begins: January 29
- Open Enrollment Begins: February 12

Items needed for Registration:

- Child's Birth Certificate - New Students
- Copy of Child's Baptismal Records - New Students
- Copy of Updated Immunization Record - All Students
- Completed Registration Forms - All Students
- \$100 Per Student Technology and Supply Fee - All Students
- \$100 Registration Fee (or \$200 per family) - All Students

All Student Uniform Policy:

St. Mary's dress code is mandatory for all students in Preschool through 5th Grade.

1. Pants/shorts – khaki, red, navy or light blue.
Shorts must be fingertip length or longer.
2. Jumper/skirt/skort - khaki, navy, red, or light blue school plaid.
All must be fingertip length or longer.
3. Tops - Red, white, navy or light blue.
Must be a solid color with or without St. Mary's School logo.
No other logos are acceptable on clothing.
4. Shoes - safe, no high heels or backless shoes or sandals.

Scrip Purchasing Requirements

What is Scrip? Scrip is a program where businesses help non-profit organizations through the selling of gift certificates to their stores at a discount to groups like St. Mary's School. **Why should you purchase it?** First and foremost, it supports St. Mary's School and the families that attend the school. **How does St. Mary's make money?** The school purchases gift cards at a discounted price and then sells those gift cards at face value. The difference in price is profit to the school. **Is it costing me any money?** The beauty of this program is, for every scrip dollar you purchase, you get a dollar's worth at your chosen business. You buy a \$100 gift card with cash or check and, you get a \$100 gift card. **What can I use scrip for?** You can use scrip for grocery shopping, clothing, school supplies, books, going out to eat, door prizes and gifts for such occasions as Christmas, Mother's Day, Father's Day, Graduation, showers and weddings. Don't forget to purchase scrip for your college student's gas and food! Scrip also makes a great gift for teachers and coaches! Who doesn't love to get gift cards?

Requirements

Each family in Preschool through 5th Grade will be required to purchase \$2,500 of scrip per child or a \$5,000 family cap. The family balance of unpurchased scrip will be billed out at 10% of the remaining scrip balance in the middle of May.

Once your family has met the required amount of scrip purchases, 1% of any additional purchases will be applied as a deduction on your family's tuition the following school year. If your child is in 5th grade and doesn't have any younger siblings registering the next year, a refund check will be issued at the end of the current school year. Each family may list 2 additional households whose scrip purchases may be applied to your family's account.

Buy out option: If you choose, you may buy out of the scrip program at \$250 per child or a \$500 family cap. Buy out payment must be made by the end of December. **Families choosing the buyout option are not eligible for the 1% tuition reimbursement explained above.**

The staff is here to help you understand the scrip process. Scrip is available for purchase during school hours and after weekend masses. The school office will send home periodic reports to let you know how much scrip you have purchased for the year.

Volunteer Hour Requirements

Our school parents are vital to the continued success of our school. In order to keep our tuition reasonable, we ask each family to volunteer a minimum of 20 hours per school year. We have plenty of opportunities conducive to any busy parent's schedule. All service completed will be tracked and counted toward required service hours. Please work with us to make certain all hours are recorded. For all hours not completed before the middle of May, a \$10.00 per hour charge will be billed. For buy-out options, please see your registration form or call school.

Please note the areas that interest you to fulfill your hours:

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| <input type="checkbox"/> Sell Scrip after Weekend Masses | <input type="checkbox"/> Catholic Schools Week Activities |
| <input type="checkbox"/> Scrip Coordinator | <input type="checkbox"/> Home & School Officer or Committee |
| <input type="checkbox"/> Walk for Virtues | <input type="checkbox"/> SEAC (School Education Advisory Committee) Member |
| <input type="checkbox"/> Rummage Sales (Fall & Spring) | <input type="checkbox"/> Other Fund Raisers |
| <input type="checkbox"/> Halloween Party | <input type="checkbox"/> Mother & Son Event |
| <input type="checkbox"/> Santa Shoppe | <input type="checkbox"/> Advent Reception |
| <input type="checkbox"/> Father & Daughter Dance | <input type="checkbox"/> Annual Fund Drive Committee |
| <input type="checkbox"/> Adult Gala | <input type="checkbox"/> Newspaper Bulletin Board |
| <input type="checkbox"/> Kids Gala | <input type="checkbox"/> Bulletin Board Changes |
| <input type="checkbox"/> Time & Treasure Raffle | <input type="checkbox"/> Thanksgiving Feast |
| <input type="checkbox"/> Volunteer in Classroom | <input type="checkbox"/> Library Volunteer |
| <input type="checkbox"/> Box Tops | <input type="checkbox"/> Grandparents Day |
| <input type="checkbox"/> Recess/Playground Aid | <input type="checkbox"/> Special Events |
| <input type="checkbox"/> Thrift Cellar (during hours) | <input type="checkbox"/> Work on Projects from Home |
| <input type="checkbox"/> Thrift Cellar (cutting rags) | |
| <input type="checkbox"/> Fencing Signs | |
| <input type="checkbox"/> Help School Secretary | |

Family Name: _____

Phone#: _____