

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

October 11, 2017

Chairman Fredrick Houston called the October 11, 2017 regular meeting of the Ellsworth Trustees to order at 5:00 pm. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman William Spellman - present, Chairman Fredrick Houston – present. Also present were, Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney, Fire Chief Robert Sternburg, and Asst. Chief Brian O'Neil.

MINUTES: Fiscal Officer DeCenso presented the minutes from the September 13th regular Trustee meeting. No one in attendance requested that the minutes be read. Trustee Toman made a motion to accept the minutes from the regular meeting held September 13, 2017. Trustee Spellman seconded the motion. The roll call vote was all in favor.

ZONING REPORT: Zoning Inspector Wayne Sarna advised the Board that since his last report, he had issued two permits; one for an outside deck on Duck Creek Rd and one for a detached garage on Knauf Rd. He attended the ZBA hearing held on September 25, 2017, regarding a request for a use variance from a storage garage to living area on Diehl Lake Rd. The Board of Zoning Appeals denied the request. He received a letter from the Mahoning County Health Department advising that they have given the owner of 6015 S. Salem Rd thirty days to clean up the property or it will be referred to a hearing. He also reported that he was unaware if the draining easement behind the Dollar General Store has ever been recorded. The Trustees had executed the easement a while ago. Mr. Sarna will file up with the recorder's office.

FISCAL REPORT: Fiscal Officer James DeCenso reported September receipts of \$45,389.29. September's expenditures were \$63,972.92. Total YTD receipts as of September 30, 2017 were \$384,271.63 while expenditures for that nine-month period were \$355,183.43. Mr. DeCenso's report included a fund balance decrease in September of \$18,583.63 making a nine-month increase of \$29,088.20 from December 31, 2016. The fund balance as of September 30 2017 was \$834,799.18 minus the outstanding SIB loan of \$157,327.00 for a net balance of \$677,472.18. Mr. DeCenso then distributed a report to the Board and to the audience reflecting the 2017 Property Tax collections and expenses. He reported that his net collection estimate, after fees and Health Department transfers would be \$231,271. This amount is 4% above 2017 budget due to substantial delinquent account collections in the 1st half. He then reported that he estimated current delinquent taxes still due the Township at \$12,000 to \$17,000. Mr. DeCenso's next item was that an ex-resident had written the Township, informing us that they own a plot in the Ellsworth Cemetery that will not be used and was looking for direction to sell it back to the Township. There is no current policy for buy-backs. After discussion, the Board indicated that the Township will not re-purchase the plot but will allow Mr. Stroney to keep their name and share it to any future buyer. The Board will consider a policy at the next Organizational Meeting. He advised the Board that they had approved \$3,000 at the last meeting for the Fire/EMS software purchase, while the actual cost is \$3,527. Trustee Spellman made a motion to increase the prior encumbrance of \$3,000 by \$527.00. Trustee Toman seconded the motion. The roll call vote was all in favor. He also advised that an insurance invoice for \$159 was received from OTARMA for the new Ambulance. Trustee Toman made a motion to pay the \$159.00 to OTARMA. Trustee Spellman seconded the motion. The roll call vote was all in favor. He then advised the Board that he had attended Cyber Security Training at MCCTC provided by the Ohio Auditor's office. He asked the departments to begin thinking about their 2018 budget and any capital items to be requested.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board that there was one burial in Berlin Center last month where he assisted. The new tree had been planted in the cemetery. He did not receive any bids on the plaster repair in the Mausoleum. Mr. Stroney did receive a quote for a new exterior door replacement with frame, for the Zoning office. The cost would be \$1,230. He would also like to replace the flag in front of the Fire Department. A 6' x 10' USA made flag can be purchased for \$103. Four new batteries for the radar machine are \$82 each. Trustee Spellman made a motion to encumber \$1,661 for the items requested by Mr. Stroney. Trustee Toman seconded the motion. The roll call vote was all in favor. Trustee Toman then provided for Board review samples of a Styrofoam product that could be used over the plaster in the mausoleum. An estimated price from the contractor was \$35,000. He and Mr. Stroney have been trying to get plaster contractors to also quote. Other options were also discussed.

Trustee Toman then introduced a request from Jerry Gettan of Berlin Township, who has requested to purchase a double plot in Ellsworth Township adjacent to his grandchildren. He is requesting a resident fee due to financial hardship. Trustee Spellman made a motion to make a hardship adjustment and sell a double plot to Berlin Township resident Mr. Jerry Gettan, at Township resident pricing. Trustee Toman seconded the motion. The roll call vote was all in favor.

FIRE DEPARTMENT: Chief Robert Sternburg gave the Fire report. He reported seven service calls, one false alarm, two motor vehicle accidents, and one structure fire. There were seven EMS emergency calls and seven with transports. He reported that the Township provided mutual aide seven times to surrounding communities and received aide once. The Department provided five stand-bys at Western Reserve football games. Chief Sternburg then advised the Board that the E-41 Pump Truck is unable to pump water due to a faulty Multiplex. The estimated cost including installation is \$2,000.00. The Fiscal

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Regular Trustee Meeting October 11, 2017 Continued

Officer identified that there is sufficient funds appropriated in the Fire Fund for this repair. The chief also requested three Helmet Fronts at a cost of \$50.00 each. Trustee Spellman made a motion to encumber \$150.00 for the Helmet Fronts and up to \$2,400.00 for the Fire Engine-41 repair. Trustee Toman seconded the motion. The roll call vote was all in favor.

EMS DEPARTMENT: Assistant Chief Brian O'Neil began his report by giving an update on the new Squad. He indicated that the vehicle was getting decaled and identification painting. He felt it could be in service within three weeks. He also updated the Board about the BWC grant application that could provide \$40,000 towards the \$53,000 cost of the cot and stair-chair. All other equipment items are within the budget set by the Board. He did indicate that saline solutions would be in low supply due to the Hurricane effect on suppliers in Puerto Rico. Due to that, he did order a case for back up at a cost of \$102. Trustee Spellman made a motion to pay Pennicare \$102 for the saline solution. Trustee Toman seconded the motion. The roll call vote was all in favor. Chief Sternburg informed the Board that Assistant Chief O'Neil and Firefighter Dave Ashburn built a gear dryer from scratch. He indicated that a commercial unit would cost around \$8,000, and they built it for under \$2,000 in materials. The Board thanked them for their efforts and urged them to submit their expenses for reimbursement.

COMMITTEE REPORTS:

Trustee Toman reported that the Crime Watch group continues to grow and no crime is reportable from last month. He had previously reported on the Mausoleum repairs.

Trustee Spellman reported that the Mahoning County Land Bank completed a demolition of an unoccupied house on Leffingwell Rd. He indicated that the Land Bank still has some limited finds and can be involved with more demolitions in the Township. He reminded the Board that the annual Organizational meeting is due soon and that they should consider a date. He has invited the County Engineer to visit the Township to review the current county road conditions and to discuss salt needs for the Township roads.

OLD BUSINESS:

Chairman Houston asked about the remaining work to be performed by Vernal Paving on the Township Complex Parking Lot. Trustee Toman reported that the contractor had reviewed the rainwater puddling near the northeast corner of the parking lot and that he was waiting for their repair recommendations.

Trick or Trunk will be October 29th at the Fire Hall from 3 pm to 5 pm and Halloween is on the 31st from 5 pm to 7 pm.

At that time Chairman Houston re-introduced the matter to act upon the request by Dr. Koirala to approve the relocation of a beer carry out license from an out of area site to the Township under the Ohio Economic Development program referred to as a TREX. The Board discussed the value to the Township to allow an additional carry out license above the population formula limit of three. Trustee Toman debated whether a precedent would be set if approved and if this transfer meets the criteria of the proposed local economic development. Trustee Spellman felt that the risk of an abandoned business in the Township would be worse than any precedent set by approval. Dr. Koirala was recognized by the Board and indicated that his business may need to close if the license transfer is not approved. At that time Trustee Spellman made a motion to approve the TREX request to allow the transfer of a carry out license to Barahi LLC located at 11025 Akron Canfield Rd. (Sunoco Gas Station). Chairman Houston seconded the motion. The roll call vote was Trustee Toman – no, Trustee Spellman – yes, Chairman Houston – yes. The motion carried.

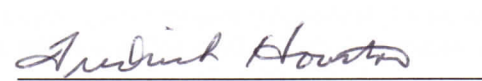
NEW BUSINESS:

The next regular meeting will be at 7:00 pm on November 8, 2017 at the Town Hall.

At 7:07 pm, Trustee Toman made a motion to adjourn the meeting. Trustee Spellman seconded the motion. The roll call vote was all in favor.



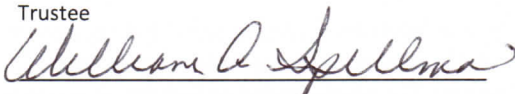
Fiscal Officer



Chairman



Trustee



Trustee