



MILFORD ENVIRONMENTAL PROTECTION INITIATIVE 2017 GRANT APPLICATION FOR MILFORD'S TEACHERS

The Milford Environmental Protection (MEPI) is a 501(c)(3) based in Milford, Connecticut. Focusing on the local environment, MEPI supports environmental protection projects right here in this community. We're looking for ideas that can start small but make big ripples by inspiring stewardship and providing opportunities for ongoing community engagement with the environment. Applicants supply the idea and implement the project and we supply most or part of the funding. Our grants typically range between \$250 and \$1000.

APPLICATION PROCESS

Submit the completed application form, (below and at www.mepimilford.org) together with any supporting documentation. MEPI may request a personal interview with or additional information from the applicant, and input from the Milford Public School (MPS) Administration, if needed. Requests should be for materials or other resources that are not otherwise provided by the Milford School District.

MEPI receives applications on an ongoing basis and all applications will be reviewed in a timely manner. Successful applicants will be notified within four to six weeks of applying.

Funds must be expended within a reasonable period of time (not to exceed 12 months), or the remainder of the grant will be returned to MEPI. Requests for extension due to special circumstances effecting timely completion will be reviewed on a case by case basis.

PRICING AND PROCUREMENT

All MEPI grant awards will be administered and distributed through the Office of the Assistant Superintendent for Milford Public Schools, which will also handle procurement. MEPI strongly urges applicants to contact MPS Purchasing to obtain accurate pricing of proposed materials from approved vendors before application submission. Please allow ample time for pricing quotes before the application deadline.

REVIEW CRITERIA

MEPI directs funding to projects that will:

- Protect the environment and natural resources
- Improve habitats and provide opportunities for wildlife
- Promote environmental understanding and awareness
- Enhance public enjoyment and appreciation of nature

SUBMISSION

All applications and correspondence should be delivered to MEPI:

BY EMAIL (preferred)

Send completed application to jcervin4@optonline.net

BY MAIL

Send two (2) copies to:

MEPI, att: Jeanne Cervin
3 Central Avenue
Milford, CT 06460

ONLINE

Application may be completed online at www.mepimilford.org



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APPLICANT INFORMATION

APPLICATION DATE	
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APPLICANT NAME and CONTACT INFORMATION (provide address, phone number and email)	
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PROJECT LEADER NAME and CONTACT INFORMATION (if different from applicant)	
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SCHOOL, SUBJECT AREA, GRADE(S) TAUGHT	
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By signing below, the applicant hereby grants to MEPI the right to use this application and the results of this project, if funded, for public information for our website and to help other educators.

APPLICANT SIGNATURE	
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PROJECT TITLE	
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PROJECT OVERVIEW Briefly describe the project in no more than three sentences.	
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APPROXIMATE START and END DATES	
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AMOUNT of FUNDS REQUESTED	
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1. NEED or REASON for PROJECT State why the project is needed. For example: What environmental concern or problem will it address? OR What environmental protection or improvement will it accomplish? OR What need for environmental education will it meet?	
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<p>2. PROJECT DESCRIPTION Describe the project and how it will meet the need explained above.</p> <p>Include:</p> <ul style="list-style-type: none">a. the location where the project will take placeb. types of people who will participate (e.g. include numbers of students, teachers, community partners)c. what you and/or participants will do or accomplishd. how this work will address the need described above	
<p>3. TIMELINE List the main activities that will be completed in this project in a timeline from start to finish.</p> <p>Provide dates or date ranges, (e.g. June 2018, Summer/Fall 2018) for each item in the timeline.</p>	
<p>4. RESPONSIBLE INDIVIDUALS / PARTNERS List any people other than the project leader, if any, who will have responsibilities for carrying out the project and describe their responsibilities.</p>	



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<p>5. LONG-TERM NEEDS or MAINTENANCE</p> <p>Describe any long-term needs for management, maintenance or monitoring needs, including seasonal needs, and state how these needs will be met.</p>	
<p>6. RIPPLE EFFECT</p> <p>What do you see as the ripple effect of the project?</p> <p>For example: How might it improve the environment in a lasting way? OR How might it have a lasting effect on the participants, school or community? OR Who might learn and benefit beyond direct participants?</p>	
<p>7. EVALUATING SUCCESS</p> <p>State how you will evaluate the success of your project towards reaching its goal(s) and achieving the benefits expected.</p> <p>For example: How will you evaluate student participation and learning? Teacher, school and community involvement? Improvements to environment?</p>	



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8. BUDGET

In the chart below, itemize the project expenses for which you will use MEPI funds.

Item Name	Cost per Unit (one item)	Number of Units	Total Cost

TOTAL BUDGET FOR PROJECT (add all total itemized costs) _____