



# Cousins & Parkside Realty Rental Application Form

**Cousins Realty Limited**  
12 Carrington Place, Unit #100  
Halifax, Nova Scotia  
Canada  
B3S 1J7  
Phone: 902-443-7329  
Fax: 902-431-6314  
Email: [cousins.realty@gmail.com](mailto:cousins.realty@gmail.com)  
[www.cousinsrealty.net](http://www.cousinsrealty.net)

Date:

## Personal Information\* (Confidential)

### Tenant #1

First Name:   
Middle Name:   
Last Name:

Social Insurance #:  Date of Birth:   
Driver's License:  Marital Status:

Present Address:  Apt.:   
City:  Province:  Postal Code:   
Duration (years):   Own  Rent  
Monthly Rent (\$):

Home Phone:  Mobile Phone:   
Email:

Employer:   
Employer Address:   
Employer Phone:  Number of Years:

Occupation:   
Annual Income (\$):   
Bank:   
Branch:

### Tenant #2

First Name:   
Middle Name:   
Last Name:

Social Insurance #:  Date of Birth:   
Driver's License:  Marital Status:

Present Address:  Apt.:   
City:  Province:  Postal Code:   
Duration (years):   Own  Rent  
Monthly Rent (\$):

Home Phone:  Mobile Phone:   
Email:

Employer:   
Employer Address:   
Employer Phone:  Number of Years:

Occupation:   
Annual Income (\$):   
Bank:   
Branch:

# Rental Information

Requested Move In Date:

Suite/Apt. # Requested:   1 Bedroom  1 Bedroom + Den Monthly Rent (\$):

Number of years for lease:   2 Bedrooms  2 Bedrooms + Den  
 3 Bedrooms

- Building:**  The Edgehill (106 Greenpark Close)  Kensington Suites (84 Greenpark Close)  
 Fairfax Arms (72 Fairfax Drive)  Carrington Arms (12 Carrington Place)  
 Caxton Arms (5 Caxton Arms)  The BirchView (324 Larry Uteck Blvd)  
 The Chelsea (110 Greenpark Close)  The MapleView (290 Larry Uteck Blvd)

## Name of all occupants:

	Name (first, middle, last)	Relationship	Date of Birth
1.			
2.			
3.			
4.			

Emergency Contact Person:  Phone Number:

Complete Address:

## Automobile Information:

	Automobile (year & make)	Color	License Plate
1.			
2.			

## Please list 2 references (i.e. personal, previous landlord, employers, colleagues, etc.)

Name:	<input type="text"/>	<input type="text"/>
Relationship:	<input type="text"/>	<input type="text"/>
Address:	<input type="text"/>	<input type="text"/>
Telephone:	<input type="text"/>	<input type="text"/>

## Tenant Insurance - HIGHLY Recommended

Insurance Company:

Policy #:

Renewal Date:

If the applicant has misstated the number of persons in the applicant's family or the number of persons intended to occupy the apartment, or if the applicant has made any misstatement of fact in the application and/or lease, or if the applicant fails to complete the application, the landlord may cancel the lease without notice.

The applicant represents that no real estate broker nor any other person is entitled to any commission for this rental.

Owner and/or Agent for owner reserves the right to reject this application and to refuse possession of the above mentioned accommodation(s).

The applicant offers to lease the said apartment and hereby agrees to pay the sum of:

\$  (50% of monthly rental amount)

This represents a holding fee deposit with the understanding that if the offer is accepted the fee shall be retained by the landlord or his agent as a **Security Deposit** during the tenancy of the premises and will be refunded at termination of the tenancy pursuant to the Residential Tenancies Act provided all covenants of the Lease Agreement have been complied with and that the premises are left in a proper state of cleanliness and repair, reasonable wear and tear excepted. If the offer is not accepted, the full holding fee deposit will be refunded. HOWEVER, if on notification of acceptance of the offer the Tenant fails to execute the lease the above deposit shall be forfeited and retained by the Landlord or his agent.

All parties to the lease must execute the application and lease in the presence of the leasing agent.

Signature of Applicant:  Date:

Leasing Agent:  Date:

PLEASE NOTE: The conditions of the lease, if accepted, prohibit pets (except for cats, see attached "No Pets" Policy for details) and water beds in any apartment.

## SPECIAL REGULATIONS REQUIRED BY MANAGEMENT

1. No pets, except for cats, are permitted (see attached "No Pets" Policy for details).
2. Garbage is to be disposed of as directed by management.
3. All vehicles are to be parked in assigned areas only.
4. There shall be no outside clothesline or articles (including satellite dishes) placed on balcony rails, patio or lawn.
5. Balconies or patios are not to be used as storage areas for articles such as empty cartons, garbage or tires.
6. All windows are to be properly dressed within a reasonable time after occupancy.
7. Wallpaper and painting shall be with the permission of the landlord only.
8. Noise in the apartment should be kept at a reasonable level at all hours so as not to disturb other tenants. The tenant is responsible for the conduct of his/her guests both in the apartment, balcony and in the hallways.
9. When outside temperatures are below freezing the thermostat should be set at not less than 20 degrees Celsius and windows must not be opened (pipes will freeze and cause water damage, at the expense of the tenant directly or their insurance policy).
10. Please do not attach anything to the entrance or inside doors of the apartment.
11. Each tenant shall be responsible for the security of their belongings, including vehicles. The property owner does not guarantee such security.
12. At the time of vacating, the apartment shall be completely vacated and cleaned by 1pm on the last day of the month.

I HEREBY ACKNOWLEDGE HAVING RECEIVED THE ABOVE REGULATIONS AND AGREE TO ADHERE TO SUCH.

Signature of Applicant:

Date:

## SCHEDULE "B"

### ADDITIONAL OBLIGATIONS AS REFERRED TO IN STANDARD FORM OF LEASE

#### CLEANING REQUIRED WHEN VACATING APARTMENT:

1. KITCHEN

- Wash inside and outside of cupboards and drawers
- Wash countertops
- Sink plug and faucets cleaned with cleanser
- Dishwasher, clean inside and out
- Fridge, clean inside and out
- Stove, clean oven and racks with oven cleaner, being careful not to get cleaner on enamel
- Clean burners inside and out of range hood and exterior of stove

2. BATHROOMS

- Clean toilets inside and out
- Wash cupboards, countertops and drawers inside and out
- Sink, bathtub, plugs, faucets and tiles cleaned with cleanser and polished
- Clean mirrors

3. FLOORS

- Sweep and wash all tile and vinyl covered floors, including under fridge and stove
- Leave fridge and stove pulled out for inspection

4. CARPETS

- Vacuum, including edges
- Must be professionally shampooed

5. WALLS

- Wash any marks, even if they will be painted

6. WINDOWS

- Clean inside and out, including sills and ledges

7. LIGHT FIXTURES

- Clean and replace burned out bulbs (including light in oven and refrigerator)

8. ALL OTHER APPLIANCES TO BE CLEANED INSIDE, OUTSIDE AND FLOOR UNDERNEATH

9. CLEAN BALCONY

10. PLEASE LEAVE POWER ON UNTIL INSPECTION IS COMPLETED

I HEREBY ACKNOWLEDGE HAVING RECEIVED THE ABOVE OBLIGATIONS AND AGREE TO ADHERE TO SUCH.

Signature of Applicant:

Date:

## **“NO PETS” POLICY**

The following is an explanation of our “NO PETS” policy.

With the assistance of the Residential Tenancies Board we have determined that although it is not possible to list every kind of pet a person cannot have, neither is it possible to rigidly enforce this policy with absolutely no exceptions.

Therefore, the Tenancy Board recommends that the landlord should, and has the right to define guidelines for what is acceptable and what is not as the need arises. The following are some of the guidelines we have been using to date.

We have a **“NO DOGS”** policy in which there will be **NO** exceptions. It should be noted that this applies to visitors with dogs as well, and tenants should make this known to their guests.

Some of our tenants have cats. Our policy has been that if the cat is never outside the apartment and it creates no problems (i.e. odour, spilled cat litter in garbage room, etc.) we will not change the “no pets” clause in their lease, neither will we ask them to either remove the cat or vacate the apartment.

Exotic pets, such as snakes, are ***absolutely not allowed***.

Thank-you,

Management

I HEREBY ACKNOWLEDGE AND AGREE TO THE ABOVE "NO PET" POLICY.

Signature of Applicant:

Date: