

## ABSTRACT SAMPLE FORMAT

Abstracts must follow this format to be considered for the APEN International Conference and inclusion in the Rural Extension and Innovation Systems Journal

### Abstract title [Title style]

**NOTE:** Authors, you can save this file to your computer. It is a Word template file formatted in the REIS journal style using Word styles. If you know how to use Word templates and styles you can save it as a template in the appropriate directory. The main styles are in the Quick Style Gallery. **Please delete this paragraph from the final abstract.**

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Email: email address of presenting author only in 8 pt font

**Abstract.** Maximum length of abstract is 350 words. Abstracts exceeding this length will be returned for editing. However, papers accepted for publication in the *REIS Journal* will need to be shortened to 150 words. Do not change fonts, font sizes or line spacing as consistency in submissions will assist APEN in easily formatting the final conference proceedings. The abstract should include background, justification, methods, and an outline of key results, conclusions and limitations.

**Keywords:** Six key words not used in the title of the abstract, 7th word and beyond will be deleted. [Abstract style]

### Type of paper [Heading 1 style]

Please indicate whether you wish to publish a paper in the *REIS Journal*, either in the *Research* section, the *Practice* section, or if you only wish to present and not publish a paper. For definitions of these see below. Please check the appropriate box – you can click on it as it is a check box.

Research       Practice       No paper (Conference proceedings abstract only)

### Type of presentation

Presenters should note their presentation choice/s for the conference. Please note that Posters will be displayed throughout the conference and the conference program will include poster presentations.

Oral Presentation

Poster Display with Speaking Opportunity

Poster Display without Speaking Opportunity

Other, please advise \_\_\_\_\_

### Research section [Heading 2 style]

*REIS Journal* reflects the multidisciplinary character of APEN, encompassing work relevant to academic researchers and extension practitioners in agriculture, agribusiness and natural resource management. The *Research* section publishes research into agricultural and natural resource change management, extension, development and innovation systems issues that follows a rigorous and recognised disciplinary research methodology and has been double-blind reviewed by Editorial Board members and selected reviewers. It targets professional extension practitioners, researchers and educators. [Body text style]

The editor appraises a submission to the *Research* section, determines whether it meets the journal's criteria, and if so sends it to two reviewers for a blind review process. If a submission does not meet the criteria, the editor will either reject it or return it to the author with suggestions for substantial revision. A maximum of 10 pages in the journal format is desirable.

**Practice section**

Critical reflection is an important element of learning and development for individuals and the community of practice of which they are a part. The aim of the *Practice* section of the *REIS Journal* is to provide a forum for practitioners and academics to share their experiences and practical innovations with others in the fields of agricultural extension, farm management and natural resource management. The focus therefore is on informal, accessible articles that document not only successes but also failures and the lessons from extension professionals' experiences. A maximum of six pages in the journal format is desirable.

**Abstract submission dates and methods**

Abstracts must be received electronically to [roy@agribizrde.com](mailto:roy@agribizrde.com). Authors who are not able to submit their abstract online or have questions about the abstract submission process can contact the REIS editor by email [roy@agribizrde.com](mailto:roy@agribizrde.com) or by phoning Roy on +61 (0)427212079 or the APEN Secretariat on 02 6024 5349. Submission dates are as follows:

- Call for abstracts: 1<sup>st</sup> March 2017
- Abstracts submitted: 24<sup>th</sup> April 2017
- Author informed: 15<sup>th</sup> May 2017
- Submit paper to REIS editor as soon as you can, but won't be published until after the conference.

**Manuscript preparation**

Authors should submit their manuscripts electronically as Word files, using the journal style and format described below. Further information on the *REIS Journal* style and requirements can be found at <http://www.apen.org.au/rural-extension-and-innovations-systems-journal>.

**Biography**

A 100 word biography of the lead author including positions, career details and major work achievements to date to be provided when submitting your abstract. . Please use full sentences rather than dot points. Biographies should be written in the third person. Should your abstract be accepted, your biography will be published on the website, in relevant conference documents and may be used when introducing you if you are present at the conference.

**Images**

Abstracts should be accompanied by a high resolution JPEG of the author.