

**Wayne Township Board of Trustees  
End of Year Meeting  
December 29, 2018**

**Call to Order:** Chairman, Warren Walker at 9:15 a.m.

**Roll Call:** Warren Walker, Teresa Hinnners, Jason Ritter, Sandra Borchers

**Guests:** Chief David Moulden

**Prayer and Pledge:** Chairman, Warren Walker

**20181229-01:** Teresa Hinnners moved to approve temporary appropriations for 2019.

<u>Fund</u>	<u>Amount</u>
1000	\$30,000.00
2011	\$5,000.00
2021	\$20,000.00
2031	\$30,000.00
2111	\$60,000.00
2041	\$10,000.00
2191	\$8,000.00
2231	\$10,000.00
2281	\$50,000.00
2181	\$3,000.00

2<sup>nd</sup> by Jason Ritter

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-02:** Jason Ritter moved to accept 2019 Budget as proposed.

<u>Fund</u>	<u>Amount</u>
1000 - General	\$184,810.00
2011 – Motor Vehicle License Tax	\$10,975.00
2021 – Gasoline Tax	\$96,000.00
2031 – Road & Bridge	\$116,000.00
2041 – Cemetery	\$42,750.00
2042 – Cemetery	\$1,000.00
2111 – Fire	\$499,996.23
2181 – Zoning	\$7,500.00
2191 – Special Levy	\$34,500.00
2192 – Special Levy	\$0.00
2231 – Permissive Motor Vehicle	\$46,225.00
2281 – Ambulance & EMS	\$200,000.00

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

- Chief Moulden vacation request from 2/1/2019 to 2/23/2019 approved. Deputy Chief Greatorex will be in charge during this time.

**20181229-03:** Jason Ritter moved to pay all bills.

2<sup>nd</sup> by Warren Walker

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-04:** Jason Ritter moved to approve all then and now certificates of purchase as needed.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-05:** Warren Walker moved to carry over sick leave and vacation of any remaining hours per employee manual.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-06:** Jason Ritter moved to accept the Motor Vehicle Registration checks. All of them have been completed and comply.

2<sup>nd</sup> by Teresa Hinnners

**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-07:** Jason Ritter moved to accept employee evaluations from all departments.

2<sup>nd</sup> by Teresa Hinnners  
**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-08:** Jason Ritter moved to accept the End of Year Inspection Reports of WTF&R (business inspections). All complete and compliant.

2<sup>nd</sup> by Warren Walker  
**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-09:** Warren Walker moved to accept amended 2018 Department Inventories by Jason Browning.

2<sup>nd</sup> by Teresa Hinnners  
**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-10:** Warren Walker moved to have all Primary Checking Account Interest to be deposited in the General Fund due to it being small amounts.

2<sup>nd</sup> by Teresa Hinnners  
**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-11:** Warren Walker moved that the Board set the compensation for Trustees and Fiscal Officer at the maximum amount permitted under ORC: Section 505.24 including cost of living raises, using the permitted process ORC: Section 505.24 through 507.09.

2<sup>nd</sup> by Jason Ritter  
**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-12:** Warren Walker moved that the Trustees and Fiscal Officer shall be paid on a salary basis for the year 2019.

2<sup>nd</sup> by Jason Ritter  
**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-13:** Warren Walker moved to allow Trustees and Fiscal Officer to attend hearings, seminars and conventions with reimbursements of \$30.00 per day for meals, mileage at the 2019 IRS rate of \$0.545 mile, and hotel.

2<sup>nd</sup> by Jason Ritter  
**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-14:** Warren Walker moved to approve State and County Twp. Association membership fees for 2019.

2<sup>nd</sup> by Jason Ritter  
**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-15:** Jason Ritter moved that Wayne Township will provide the Maintenance, Administrative, Zoning, Cemetery Departments, Zoning Commission each a Christmas Dinner not to exceed \$1,000.00, to include a guest with each employee for 2019.

2<sup>nd</sup> by Jason Ritter  
**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-16:** Warren Walker moved to provide a Veterans Day Recognition not to exceed \$450.00 including food and any other miscellaneous expense.

2<sup>nd</sup> by Jason Ritter  
**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-17:** Jason Ritter moved that the Township will provide Fire and Rescue access to the soft drink machine after runs, at the discretion of the Fire Chief. Refreshments including food items on the Fire and Squad runs and or training sessions, and association meetings as authorized by the Officer in charge at approval of the Fire Chief.

2<sup>nd</sup> by Teresa Hinnners  
**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-18:** Warren Walker moved to approve the Resolution that members of the WTF&R be allowed to attend the Fire Department Instructors Conference in Indianapolis, IN on 4/12/2019. Cost not to exceed \$500.00, which is fuel, one meal and registration.

2<sup>nd</sup> by Teresa Hinnners  
**Vote: WW, TH, JR                      All Aye                      Motion Carried**

**20181229-19:** Warren Walker moved that Wayne Township will provide the WTF&R with an annual Summer Picnic and Christmas Dinner and awards per the following: \$2,500.00 for picnic, dinner and awards.

2<sup>nd</sup> by Jason Ritter

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**20181229-20:** Warren Walker moved to establish the Trustees Compensation and Fiscal Officer for 2019 will be paid bi-weekly on salary basis.

2<sup>nd</sup> by Teresa Hinners

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**20181229-21:** Warren Walker moved to accept all Departmental Reports for 2018. They have all been submitted and accounted for.

2<sup>nd</sup> by Teresa Hinners

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**20181229-22:** Warren Walker moved that the Township reimburse mileage for Township business at the IRS rate of \$0.545 per mile.

2<sup>nd</sup> by Jason Ritter

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**20181229-23:** Warren Walker moved go into Executive Session under ORC 121.22 (G)1 for the discussion of employee issues – complaints and or charges of a public employee at 10:55 a.m.

2<sup>nd</sup> by Jason Ritter

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

**20181229-24:** Warren Walker moved to resume Regular Session at 11:06 a.m.

2<sup>nd</sup> by Jason Ritter

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

- Overlay – discussion of WFR staff.

**20181229-25:** Teresa Hinners moved to adjourn at 11:07 a.m.

2<sup>nd</sup> by Jason Ritter

**Vote: WW, TH, JR**

**All Aye**

**Motion Carried**

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**Warren Walker, Chairman**

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**Teresa Hinners, Vice Chairperson**

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**Jason Ritter, Trustee**

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**Sandra Borchers, Fiscal Officer**