

Present

Judy Sikes, Past President
Jane Garnett, Secretary
Cindy Mihelich, President
Renee Greenway, Vice President
Natalie Falbo, Treasurer
Leon Harwood, Board Member
Beth Thatcher, Board Member
 Mariah Schofield, Chief Financial Officer
 Patricia Potter, Administrative Assistant
 Erica Adamson, CM Director
 Marisa Duarte, Guardianship Coordinator

Absent

Matt Bernal, Board Member
Jan Williams, Board Member
Wayne Hunter, Board Member
David Blickenstaff, Board Member
Derrick Blickenstaff, Board Member
Maria Reyes, Board Member
Robert Pratt, Board Member
 Mike Atlas-Acuña, Executive Director

Board Meeting was called to Order by Cindy Mihelich at 12:03pm

Jan Williams gave her proxy vote to Jane Garnett. Wayne Hunter gave his proxy vote to Judy Sikes. David Blickenstaff gave his proxy vote to Beth Thatcher.

Welcome – There were no guests

Public Comment – There wasn't any public comment.

Action Items

- Meeting Minutes for July 1, 2020 Board Meeting

Motion to Approve July 1, 2020 Board Meeting Minutes

Motion to approve July 1, 2020 Board Meeting Minutes	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Leon Harwood
<i>Passed:</i>	Unanimously Approved

- Personnel Committee Minutes for July 30, 2020

Motion to Approve July 30, 2020 Personnel Committee Minutes

Motion to approve July 30, 2020 Personnel Committee Minutes	
<i>Action by:</i>	Jane Garnett
<i>Seconded by:</i>	Leon Harwood
<i>Passed:</i>	Unanimously Approved

- Board to Approve Anti-Discrimination Statement

Motion to Approve Anti-Discrimination Statement

Motion to Approve Anti-Discrimination Statement	
<i>Action by:</i>	Leon Harwood
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

- Board to Approve Updated Board Resolution that Lupe Skidmore is an authorized signer

Motion to Approve Updated Board Resolution that Lupe Skidmore is an authorized signer

Motion to Approve Updated Board Resolution that Lupe Skidmore is an authorized signer	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Beth Thatcher
<i>Passed:</i>	Unanimously Approved

- Board to approve keeping the monthly meeting as the 1st Wednesday of the month

Motion to Approve keeping the monthly meeting as the 1st Wednesday of the month

Motion to Approve Board to approve keeping the monthly meeting as the 1 st Wednesday of the month	
<i>Action by:</i>	Beth Thatcher
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

Financials

Mariah talked to the Board about the total assets on the balance sheet of \$7,980,426.17. Mariah told them that there has been some renaming and moving items to different departments that are reflected on the income statement. The income statement shows \$125,412 on the books. There are some expenses that we haven't received yet. We will probably see some dip in income for June which is pretty standard. We are waiting on a cash payment from the state of over \$350,000. We normally carry over 1 or 2 months to the next fiscal year. This time around we will be booking February-June payments from the state in either August or September.

- May 2020 Financials

Motion to Approve May 2020 Financials

Motion to Approve May 2020 Financials	
<i>Action by:</i>	Leon Harwood
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

- Executive Director Expense Report

Motion to Approve Executive Director Expense Report May/June 2020

Motion to Approve Executive Director Expense Report May/June 2020	
<i>Action by:</i>	Natalie Falbo
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

Executive Directors Report by Erica

Adult Day Program will be tentatively opening sometime in August. They are in the process of contacting individuals to see who will be returning. They will be able to provide more details in September.

Early Intervention (EI) has 4 administrative staff that regularly work in the office. The 6 service coordinators and referral staff rotate days in the office to limit the number of people in the building. All Early Intervention Providers are providing services to children and families via telehealth. In-person visits for EI have been prohibited since March. Beginning in August the state EI team will allow in person visits to occur outside. They will be giving us guidelines on Thursday regarding how these visits can take place. We know that telehealth will still be the primary method of services.

The economic impact of COVID19 forced CDHS to make cuts to our program. In order to respond to these cuts, the EI state team made an emergency rule change that changed the eligibility from a 25% developmental delay to a 33% delay. According to last year's new enrollments, we're looking at 25 fewer new enrollments. We believe that all staff will still be able to maintain a full caseload and continue to draw down Medicaid dollars for TCM and Direct Services by 'warm handoff' referrals especially during transition out of our program. If the economy bounces back, the state has said that their intention is to make more diagnoses automatically eligible to increase the number of children we serve.

Case Management currently we have office support coming in daily and CM's coming in 1 day per week to limit the number of people in the building at any given time. Office support duties have changed due to the COVID-19 pandemic. They are providing a lot more assistance to CM's. We are saving a lot of paper because everything is being sent electronically. Case Managers are still not allowed to see any people on their caseloads in person. All meetings and required visits have to be completed over the phone or other electronics.

HCPF released the Case Management rates and contract with a 1% decrease to the budget. This still has a positive impact on the budget. The current rates are significantly higher than what we have been paid for years. HCPF hired a third-party entity to determine these rates based on the job duties that are required by CM's. They realized that CM's are required to perform a lot of assessments and job duties and need to be compensated for their efforts. HCPF gave a guide on all the position requirements and their salaries based on their job duties

Case Management Redesign

In March 2020 HCPF gave all the CCB's notice that the option of providing direct services and case management, but not to the same individual is not an option and that all direct services and case management have to separate. They realized that one agency that provides both direct services and case management would create a conflict of interest because money is involved. The full separation has to be completed prior to 2024 and HCPF is encouraging CCB's to start making the changes now. The first step is getting separate budgets for each department. HCPF also provided a guide on all the job duties and positions that would be needed by the CCB/ CM agency. CCB's will no longer exist, it will be a case management agency, but HCPF is still trying to determine what to call the case

management agencies. HCPF has given guidance there will be an overhaul of positions. We are back to the drawing board of how we will exist as CBE.

Upcoming Events

- September 2020 – Agency Day TBA
- October 29, 2020 – BASS Halloween Party
- BASS Fashion Show – Cancelled 2020
- November 2020 – Thanksgiving TBA
- December 16, 2020 – BASS Christmas Party
- February 2021 – TBD BASS Superbowl Party
- February 2021 – TBD BASS Valentine’s Party
- March 2021 – TBD BASS St. Patrick’s Day Party
- March 2021 – TBD Blizzard Run
- May 2021 – BASS Cinco De Mayo Party
- TBD – BASS Talent Show
- BASS End of Summer Picnic - Cancelled 2020
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Motion to Adjourn to Executive Session at 12:35 pm

Motion to adjourn to Executive Session at 12:35 pm	
<i>Action by:</i>	Renee Greenwood
<i>Seconded by:</i>	Leon Harwood
<i>Passed:</i>	Unanimously Approved

Submitted by: _____ Date: _____
 Patricia Potter, Administrative Assistant
 Recording Secretary

_____ Date: _____
 Erica Adamson for Mike Atlas-Acuña, ED
 Colorado Bluesky Enterprises, Inc.

_____ Date: _____
 Jane Garnett
 Board Secretary