

**Mt. Angel Fire District  
Board Meeting  
Minutes**

**Date & Time:** April 14, 2016 at 8:00pm

**Called to Order by:** Tom Frey

**Roll Call:**

**Board Members:**

Tom Frey  
Gary Raid  
Phil Wiesner  
Stan Seifer  
Darin Unrein

**Staff:**

Jim Trierweiler, Chief  
Lyn Komp, Office Administrator  
Greg Boen, Division Chief

**Minutes of Previous Meeting:** Phil Wiesner moved to approve the minutes, Darin Unrein seconded the motion. The motion passed unanimously.

**Treasurer's Report:** Reported by Gary Raid, Secretary/Treasurer

- Gary reported that March was a heavy bill month, but the budget is still on track. We are 77.5% through the budget year. Personnel Services is at 76%, Materials and Services is at 70% and the overall budget is at 65%.
- Lyn presented a form that showed that we will enough funds in Personnel Services to cover the overage on Life Insurance.
- The budget is looking good. We will have a healthy ending balance. Chief Trierweiler stated that we will have approximately \$100,000 from the General Fund to put into the Building & Site Fund at the end of the fiscal year.
- Discussion on bills paid. Stan asked what check #6372 and #6373 were for because they weren't on the register. Lyn explained she printed checks out of order on accident and both checks were on the check register from the previous month's meeting. She brought the previous month's board packet out and show that check #6372 was written to Phillips 66-Conoco-76 and #6373 was written to Republic Services.
- Tom asked what we were going to spend the remaining funds in the Bond Fund on. Chief Trierweiler stated that we are going to use the funds for new digital radios.

**Public Comment:**

- There was no public comment.

**New business:**

- Discussion on Resolution No 02-16: RESOLUTION FOR THE TRANSFER OF FUNDS. Phil asked about how the board came to the decision last month to put the fire trainer into Personnel Services. Chief Trierweiler stated that the current fire trainer does not meet the requirements for an independent contractor. The main reasons

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are he uses our equipment, trains on our time and does not do this for other districts. Tom stated that we also talked about how we need to get someone in here to help with training to keep members up on the latest trainings and interested in coming to weekly drills. Lyn presented a breakdown of costs for the fire trainer position. There was a discussion on how much we pay for training. Chief said we have paid up to \$15,000 in the past, but currently we pay approximately \$2500-\$3000 per year.

- Gary Raid moved to adopt Resolution No 02-16: RESOLUTION FOR THE TRANSFER OF FUNDS, Stan Seifer seconded the motion. The motion passed unanimously.
- Discussion on the first reading of Ordinance 01-16. Chief Trierweiler stated we will need to table it until next month's meeting. Lyn stated that she read the statute incorrectly. The agenda needed to be posted 10 days prior to the board meeting, but was only posted 7 days prior to the board meeting.

#### **Old business:**

- Division Chief Greg Boen presented an update on the ditch project. We received a preliminary report on the project. The project will cost approximately \$95,000-\$105,000. We need to do the project during prime time when water isn't flowing. The next step would be to start getting bids. Chief spoke with Hal Oien about moving the fence. Hal is responsible for the cost of moving the fence. We will take care of it if it doesn't cost anything. Discussion on filling in the ditch. The board requested that we speak with Westech and look into there will be an environmental impact. We will also see if we can get the project in electronic form, so we can send it to the board. Discussion on if we need to have a lawyer look at the presentation. Lyn stated she will speak with the city to see what they do on their projects.
- The 2016-17 fiscal year budget is almost done. Officers have worked hard on their budgets and have gotten them in. We are putting the final touches on the budget packets.

#### **Fire District Report:** Reported by Chief Jim Trierweiler

- SCBA fit testing was completed earlier this month for all members except Ryan Kleinschmit. He will be going to Woodburn Fire soon to get it done. We still need to fit test N95 masks.
- Div. Chief Ryan Kleinschmit is working on the Captain's test. The test will take place on May 25<sup>th</sup>.
- We are waiting on a letter from Shayne. He is stepping down and will remain a firefighter for daytime response. Andy Otte has been promoted to Captain.
- ISO went well. There was one area in training we fell short on. We need to start training at training facilities like Silverton or Brooks. We only logged one hour because one member took a 16 hour class at DPSST and recruits did training at Salem Station 6.
- The North Chief's meeting will be here on April 18<sup>th</sup>.

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- There is a Fire Defense Board Meeting on April 27<sup>th</sup> at MCFD #1.
- Chief presented the run report. We are at 137 calls. Our call volume is up 20-30% compared to this time las year. He is working on getting a report of how often medics are requesting us compared to last year. We have also recently started tracking this ourselves. We added a box to check if ambulance requested us on the run sheet.
- The Chief's conference is May 11-13 at Eagle Crest.
- Dispatch centers are looking very seriously at consolidating.
- Discussion on E456 sale. We received an email from govdeals.com asking if we would like to re-list the engine. It is a good time to post since it is the end of the fiscal year since some districts may have money left to spend. The board agreed it was a good time to list it. Discussion on how much to make the reserve. The board agreed the reserve is \$25,000. Lyn will contact govdeals.com and get it listed right away.
- There is a burn to learn on the corner of Marquam Rd. and Meridian Rd on April 30<sup>th</sup>.
- Craig is still working on getting the Seismic Evaluation done.

**Adjournment:**

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Recorded By Lyn Komp

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Board President or Secretary