

Columbia County Ballet Policies-2019/2020

Columbia County Ballet's Season:

- Fall classes/Season begins in August and ends mid May & Summer session runs during June & July.
- All CCB Academy Students perform in the *Roar of Love* performance in March
- Company students please refer to Company Contract for additional season information

Class placement and Etiquette

- Pre-ballet Students (PBI-PBIV) are placed according to age. Technique students (Ballet I, 8yrs and up) are placed according to training and ability.
- Classes are limited to 12 students per class.(This excludes company & some technique levels)
- **Company classes are reserved for members of CCB's performing company and are coordinated with the company's rehearsal needs. When the company is moving closer to curtain, classes are shortened or even cancelled to allow for more rehearsal time. Non company members may join the class by approval from the Office Manager and upon this understanding.**
- ALL Students are asked to be ON TIME for class and dressed according to the dress code. If a student is running late they are to wait at the door until the instructor directs them to enter.
- A student not dressed appropriately and/or doesn't have their hair in a bun may be asked to observe class and not participate.

Dress Code for Academy students:

- **Pre-Ballet:** girls wear a white leotard, pink tights, and pink ballet slippers.
- **Intro to technique:** girls wear a white leotard, pink tights, and pink ballet slippers.
- **Ballet I-Ballet III** and up: girls wear a black leotard, pink tights, and pink ballet slippers.
- All boys wear a white t-shirt, black tights or pants with white socks and ballet slippers.
- Girls hair **must** be in a bun and pulled away from their face and off of their neck.
- Skirts, tutus, & any color Leotards may be worn on the last class of each month. *CAMPERS WEAR ANY BALLETT ATTIRE

Fees/TUITION:

- Tuition is calculated for the entire season and then divided into **10 equal monthly payments for Academy students (August-May). Tuition is not calculated on a per class basis** and there are no tuition credits/prorated months given for classes missed due to illness, holidays, or ANY days the studio has been scheduled to be closed. *(All class/rehearsal schedules are subject to change)* **For Summer camps and Intensives you pay for the camps/classes that you will attend**
- A \$10 late fee is charged to all payments received after the 10th of the month. **If a student attends a month of classes and no payment is made before the 1st of the next month then classes will be suspended for that student until a payment is received. If a payment is late a 2nd time (not made by the 10th of each month thereafter) classes will be suspended until payment is received.**
- Tuition payments are debited the 1st of each month for auto-pay students (This excludes the Registration fee, first month and last month).
- All academy students pay a Production fee of \$100 to perform in the *Roar of Love*. *If you volunteer in a dressing room you will pay a \$75 Production fee.
- **Academy students:** A withdrawal fee, equal to one months tuition, is paid at the time of registration and is used to offset the cost for your student if you choose to withdraw before the end of the season. This fee is credited to May tuition if you do not withdraw early. **Classes DO NOT END after the *Roar of Love*.**
- *****LATE PICK UP: GRACE PERIOD OF 10 MINUTES TWO TIMES AND 15 MINUTES ONE TIME. AFTER THAT IT WILL BE \$1 PER MINUTE PAYABLE BY THE PARENT TO THE STUDIO TO REIMBURSE THE STAFF MEMBER OR VOLUNTEER WHO STAYED TO ATTEND TO YOUR CHILD'S SAFETY.
- **All Fees are NON-REFUNDABLE**

Makeup classes for Academy students:

- If your child misses a class due to illness they may take a makeup class another day at the same level or a level below. Please contact the office to schedule a makeup class.
- There will be **no makeup classes** during the months of **Feb and March** due to in class rehearsals for the *Roar of Love* or on Parent days.
- Refer to the Academy Class Calendar throughout the season for dates that the studio closes for Holidays & any other scheduled times the studio will not have regularly scheduled classes. **There are no makeup classes or tuition credits for these months that have days that we are scheduled to be closed, tuition IS NOT calculated on a per class basis.**

Promotional photos and injury incurred on CCB property (639 Furys Ferry Rd, Martinez,GA 30907 or any theater we are in for productions) applies to Academy, Campers and Company students:

I hereby **GIVE** **DO NOT GIVE** permission to CCB to use any photo that includes my child for promotional purposes. I understand that with the increasing use of social media CCB cannot be held responsible for video taken and posted by a parent or friend of a dancer without the knowledge of our Administrative staff.

I will not hold the Columbia County ballet or its staff (paid or volunteer) responsible for any injuries sustained to my child while participating in class/camp or in productions. If I am not available in the event **my child(ren)** needs medical attention, I hereby give permission to the staff of the Columbia County Ballet, or any competent medical authority, to render any necessary medical attention to my child. I am signing below because I have read and understand ALL policies included in this document. These policies apply to mychild(ren)_____.

(Student(s) Name)

Parent/Guardian name and Signature that they have read these policies:

Print _____ **Sign _____ Date _____