

	<b>SYSTEM 1</b>	<b>SYSTEM 2</b>
<b>VENDOR</b>	<i>Microsoft corp.</i>	<i>Intuit, Inc.</i>
<b>PRODUCT</b>	<i>Office: Word, Access, Excel</i>	<i>Quickbooks</i>
<b>PURPOSE</b>	Policies, record keeping, correspondence, Annual Assessment processing, word processing	Accounting – accounts payable and receivable, Payroll
<b>DATA TYPE</b>	Text and graphics, Database, numerical data	Financial Transactions, personnel /payroll information, Vendor ID and contact info.
<b>CUSTODIAN</b>	Administrative Assistant	Administrative Assistant
<b>COLLECTION FREQUENCY</b>	Daily, as needed	Daily, as needed
<b>UPDATE FREQUENCY</b>	Daily, as needed	Daily, as needed

**SYSTEM INFORMATION PROVIDED BY SCI CONSULTING GROUP:**

<b>SB 272</b>	<b>System 1</b>	<b>System 2</b>	<b>System 3</b>
<b>Vendor</b>	Microsoft	Microsoft	ESRI
<b>Product</b>	Visual FoxPro	SQL Server	ArcGIS
<b>Purpose</b>	Special tax and special assessment administration	Phone inquiry collection	Map preparation, spatial analysis
<b>Data Type</b>	text, numeric, logical	text, numeric, logical	text, numeric, logical, spatial
<b>Custodian</b>	SCI Consulting Group	SCI Consulting Group	SCI Consulting Group
<b>Collection Frequency</b>	Biannually	Daily	Annually
<b>Update Frequency</b>	Biannually	Daily	Annually