

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*
Kent D. Nation, *Secretary*
Joseph S Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – July 28, 2022

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- June 23, 2022 regular meeting

Public Comment / Presentation

Reports:

1. Operator
 - a. Monthly Report.
 - i. Consideration of purchasing spare(s) air release valve(s).
2. Engineer
 - a. Monthly Report – general operations.
 - i. Pump Station Repairs – consider approval to pay PSI Invoice for work performed at RRPS and FVPS based on original proposal.
 - ii. Pump Station Controls Project – consider authorization to sign agreements.
3. Solicitor
4. Committees
 - a. Finance – March / June / September / December
 - b. Operations – April / July / October / January**
 - c. Planning – May / August / November / February

5. Administrator

a. Monthly Report.

- i. Consider televising and flagging proposals.
- ii. Consider adjustments to sewer invoices due to excessive watering of lawns (new construction specific).

New Business:

- 1.

Finances:

As of June 30, 2022:

1. Mid Penn Operating - \$83,996.14
2. Mid Penn Debt Service - \$59,103.55
3. Mid Penn Capital Reserve - \$1,077,803.63
4. Mid Penn DSRF - \$571,209.64
5. Mid Penn Grant Funding - \$44,889.13

6. Bills paid and to be ratified - \$_____
7. Payroll for regular meeting for June 2022- \$4,783.81

Dates of Upcoming Meetings

1. Board of Supervisors on August 4, 2022 and **August 18, 2022** at 7:30 p.m.
2. Municipal Authority, on Thursday, August 25, 2022 at 7:00 p.m.

Adjournment (time: _____)