

**TOWNSHIP OF BLAIRSTOWN  
REGULAR COMMITTEE MEETING  
Wednesday, March 13, 2019 7:30PM  
Executive Session begins at 6:45PM**

**A G E N D A**

Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.

**OPENING; ROLL CALL**

**FLAG SALUTE**

**SUNSHINE STATEMENT**

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act. This agenda is subject to change by order of the Blairstown Township Committee before and/or during this scheduled meeting.

**Resolution No. 2019-039 AUTHORIZING EXECUTIVE SESSION** – for the purpose of Personnel, Contract Negotiations and Attorney Client Privilege.

Motion; second. Roll call vote.

**PUBLIC COMMENT** – up to 5 speakers, 3 minutes each

**PRESENTATIONS: Yards Creek Upper Reservoir Intake Gate Project** – Timothy Hicks, Manager  
Yards Creek and Jackie Espinoza, JCP&L will be in attendance  
**Rotary** - July 4<sup>th</sup> Fireworks - Bob Law  
**Blairstown Enhancement Committee** – Main Street Cleanup Project  
May 17 & 18 – Bob Law

**DEPARTMENT HEAD REPORTS**

**MINUTES**

December 12, 2018 – Regular Meeting Minutes  
Motion; second. Roll Call Vote – Lance, Van Valkenburg, Waldron  
December 12, 2018 – Executive Session  
Motion; second. Roll Call Vote – Lance, Van Valkenburg, Waldron  
February 13, 2019 – Regular Meeting Minutes  
Motion; second. Roll Call Vote  
February 27, 2019 – Budget Workshop Meeting Minutes  
Motion; second. Roll Call Vote.  
February 27, 2019 – Regular Workshop Meeting Minutes  
Motion; second. Roll Call Vote

**ORDINANCES**

**FOR INTRODUCTION:**

**ORDINANCE 2019-07                    CALENDAR YEAR 2019 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

Introduction; First Reading

Motion to approve; second. Roll Call vote.

**FOR PUBLIC HEARING AND ADOPTION:**

**ORDINANCE 2019 – 01                    AN ORDINANCE TO AMEND CHAPTER 184 “VEHICLES AND TRAFFIC” SECTION 184-11 “PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS” OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN**

Second Reading, Public Hearing, Adoption

Motion to approve; second. Roll call vote.

**ORDINANCE 2019-02                    AN ORDINANCE TO AMEND CHAPTER 19 “LAND DEVELOPMENT”, SECTION 19-901 “FEES” OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN**

Second Reading, Public Hearing, Adoption

Motion to approve; second. Roll call vote.

**ORDINANCE 2019-03                    AN ORDINANCE TO AMEND CHAPTER 80 “CHARITABLE DONATION CLOTHING BINS”, SECTION 80-3 “PERMIT AND RENEWAL FEES” OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN**

Second Reading, Public Hearing, Adoption

Motion to approve; second. Roll call vote.

**ORDINANCE 2019-04                    AN ORDINANCE AUTHORIZING BLAIRSTOWN TOWNSHIP FIRE AND RESCUE COMPANY NO 1 TO SUBMIT REQUESTS FOR REIMBURSEMENT FOR THE COSTS OF MATERIALS USED IN FIGHTING FIRES AND PROVIDING EMERGENCY SERVICES**

Second Reading, Public Hearing, Adoption

Motion to approve; second. Roll call vote.

**ORDINANCE 2019-05                    BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$133,000 FOR THE ACQUISITION OF VARIOUS VEHICLES FOR THE DEPARTMENT OF PUBLIC WORKS AND POLICE DEPARTMENT FOR AND BY THE TOWNSHIP OF BLAIRSTOWN IN THE COUNTY OF WARREN, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$124,500 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION**

Second Reading, Public Hearing, Adoption

Motion to approve; second. Roll call vote.

**ORDINANCE 2019-06                    BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$37,000 FOR ACQUISITION OF TRUCK WITH PLOW FOR THE WATER DEPARTMENT IN AND BY THE TOWNSHIP OF BLAIRSTOWN IN THE COUNTY OF WARREN, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$37,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION**

Second Reading, Public Hearing, Adoption

Motion to approve; second. Roll call vote.

## **CONSENT AGENDA**

- 1 – R.2019 – 040 Authorization to Pay Bills
- 2 – R.2019 - 041 In Support of Fireworks Display at Blair Academy
- 3 - R.2019 – 042 Authorizing Transfer of 2018 Budget Appropriations
- 4 – R.2019 - 043 Awarding a Contract to Purchase a 2019 Ford F350 Pick-up
- 5 - R.2019 – 044 Awarding a Contract to Purchase a 2019 Ford F350 Pick-up – Water Utility Fund
- 6 – R.2019 – 045 Awarding a Contract to Purchase Two (2) 2020 Ford Utility Interceptor Police Vehicles

Motion to approve; second. Roll call vote.

## **DEPARTMENT REPORTS**

- Ambulance Corp. – February Report
- Animal Control – February Report
- Clerk – February Report
- Finance – February Fuel Reports
- Fire Department – February Report
- Police Department – February Report
- Tax Collector – February Report
- Warren County Health Department – February 11, 2019
- Zoning - VAPS February 2019

Motion to accept; second. Roll Call Vote.

## **UNFINISHED BUSINESS**

1. Walnut Valley Firehouse Remediation
2. Paulina Lake Dam Inspection

## **NEW BUSINESS**

1. Proclamation – National Poison Prevention Week

## **COMMITTEE CORRESPONDENCE** for information and possible action

1. Request from American Legion for use of Footbridge Park on May 26 2019 after 3pm for Memorial Day Festivities.
2. Request from the American Legion for a letter of approval to be sent to DOT for the closure of Route 94 from Cedar Ridge Cemetery to Footbridge Park on Sunday May 26 from 1-3pm for the Memorial Day parade.
3. Letter from Green Acres' confirming the offer to purchase Block 1503, Lots 8.13, 8.14 & 9 from Blirstown Township in the amount of \$58,000.00 or \$3,500.00 per acre.  
Motion, second. Roll Call.
4. Request for Approval of Application from Knot Just Flies to hold the 1<sup>st</sup> Annual Blirstown Fishing Derby at Footbridge Park and Pavilion on May 18<sup>th</sup> at 10:00am. All appropriate Municipal Departments have reviewed the application.  
Motion, second. Voice Vote.

**GENERAL CORRESPONDENCE**

**FROM THE TOWNSHIP ATTORNEY**

**FROM THE TOWNSHIP CLERK**

Clean up Week is scheduled for September 23-28 – Vouchers will be available beginning August 1

**FROM THE TOWNSHIP ENGINEER**

**FROM THE TOWNSHIP COMMITTEE**

**COMMITTEE MEMBER MOORHEAD**

Subcommittee Member of: Water Department (primary)  
Recreation (alternate)  
Roads/Buildings & Grounds (primary)

Liaison to: Senior Citizen Advisory Committee  
Blair Academy  
Main Street Advisory Committee  
Animal Control Officer

**COMMITTEE MEMBER SIKKES**

Member of Land Use Board: Class I

Subcommittee Member of: Roads/Buildings & Grounds (alternate)

Liaison to: Open Space Committee  
Construction, Subcode, Zoning  
COAH

**COMMITTEE MEMBER VAN VALKENBURG**

Subcommittee Member of: Water (alternate)  
Budget & Finance (alternate)  
Recreation (primary)  
Personnel (primary)

Liaison to: COAH  
Public Education – North Warren Regional High School

**COMMITTEE MEMBER WALDRON**

Member of Land Use Board: Class III

Subcommittee Member of: Public Safety - Deputy Police Commissioner  
Public Safety - Fire & Ambulance  
Personnel – (alternate)

Liaison to: Municipal Alliance  
Main Street Advisory Committee  
Public Education – Blairstown Elementary School

**MAYOR LANCE**

Subcommittee Member of: Budget & Finance (primary)  
Public Safety – Police Commissioner  
County Officials  
Inter-municipal Government  
Public Information  
NJ League of Municipalities

Liaison to:

Office of Emergency Management  
Historic Preservation Committee

**FROM THE PUBLIC**

**ADJOURNMENT**

## General Correspondence

March 13, 2019

1. NJ State – League of Municipalities
2. State of New Jersey - DEP
  - a) Dept. of Environmental Protection – Weekly Update – Feb 22, 2019
3. State of New Jersey – Division of Alcoholic Beverage Control
  - a.) Notification received from ABC that Two (2) One Day Social Affair Permit Applications were received from Blairstown Live Arts for a Fund Raising Events being held at Roy’s Hall on April 5 and April 6 from 6pm to 12:00am.
4. Warren County
  - a.) Mosquito Control Commission annual packet of information regarding the adult mosquito control program.
  - b.) Letter from the Warren County Engineer – 5 year schedule for road and drainage improvements, 5 year resurfacing project list and 5 year bridge and culvert improvements
5. Blairstown Township
  - a.)
6. Other –
  - a.) Letter from New Jersey Courts re: 2018/2019 Annual Visitation of the Blairstown Township Municipal Court on March 22, 2019.
  - b.) Letter from Domestic Abuse & Sexual Assault Crisis Center re: #Safer Warren County Denim Day 4/24/2019.