

**Town of Grant  
Monthly Board Meeting  
June 8, 2016  
6:30 PM**

Present: Schwab, Winkler, Yetter, Luecht and Lee  
Excused: Zimmerman

Chairperson Schwab called meeting to order at 6:30 pm.

**STATEMENT OF PUBLIC NOTICE**

The agenda was posted on June 6, 2016 at 3 posting sites, including the Grant Town Hall, the Grant Transfer Station, and the Town of Grant Website.

**BID OPENING**

Bids were opened for road materials and stock pile and read by Schwab. Copies of bids were provided to all submitting bids.

**Doug Bettinger (The Kraemer Company)** For roads south of county WW, supply 1 ¼" hard rock base \$11.65 per ton, supply and deliver 1 ¼" sand & gravel base \$10.95 per ton, supply & deliver ¾" hard rock base \$11.65 per ton, cost to supply and deliver to stock pile is \$11.65/ton for both ¾" hard rock base and 1 ¼" rock base. Prices for roads north of Count WW, supply 1 ¼" hard rock base \$13.95/ton, supply & deliver ¾" hard rock base \$13.95/ton, supply and deliver to stock pile (¾" and 1 ¼") hard rock base - \$13.95/ton and supply & deliver 1 ¼" sand & gravel base - \$13.25/ton. Totals were included for 2", 3", and 4".

**Dale Ladick (Ladick Road Materials, Inc.)** All prices were based on supply/deliver. An additional cost of \$0.80 to \$1.50 to place materials would be added with the cost varying depending on the depth. For roads south of County W: crushed red granite - \$14.15/yard, 1 ¼" hard rock base - \$14.38/ton, 1 ¼" sand & gravel base - \$11.25/ton, ¾" hard rock base - \$14.68/ton, and ¾" sand & gravel base - \$11.25/ton. For roads north of County W: crushed red granite - \$12.95/yard and 1 ¼" hard rock base \$13.38/ton, 1 ¼" sand & gravel base - \$10.25/ton, ¾" hard rock base - \$13.68/ton, and ¾" sand & gravel base - \$10.25/ton. Material delivered to stockpile include crushed red granite at \$12.95/yard, ¾" hard rock base - \$13.68/ton, and 1 ¼" hard rock base - \$13.38/ton.

**Adam Ross (Red Rock Granite)** An additional cost for finish work of 0.98 cents would be charged for finish work (grading and compacting). Materials delivered and spread on town roads: crushed decomposed granite - \$12.43 per cubic yard, 1 ¼" hard rock base - \$11.85/ton, and ¾" hard rock base - \$11.95/ton.

Schwab asked for a material description including what it is best used for. Adam Ross began. Red granite is very compactable, but not as hard as the rock base. Because it is compactable, it will stay on the road better. The road is more stable, car speeds can be faster with less dust and it requires less grading. The road base would come from the Milestone Quarry of Wisconsin Rapids. Red granite and decomposed red granite is essentially the same thing. It is possible to place road base first and top with red granite as the driving surface. That would be a two-step process meaning the town would need to spend time and money on grading and compacting twice. The hard rock road base has longer longevity. When ¾" hard rock is used, you do not gain much longevity because while the stone is denser, it is looser and more likely to move off the shoulders of the road. Dale Ladick agreed with the previous comments. Red granite is more user-friendly and can be driven with less dust. Hard rock road base is intended to be a base and not the driving surface. Other towns have received a lot of complaints when only road base is applied. Doug Bettinger stated the type of material used is town preference. The material he quoted has a binding material added allowing for more compaction. Red granite will breakdown more and it will be necessary to add more granite. Winkler added that when dry, dust is created with both materials. One of

the bids including material only and not hauling, it could be worked out for another of the companies to do the hauling.

#### **ANNOUNCEMENTS AND CORRESPONDENCE**

- The Charter Communications franchise fee was \$245.08 for the first quarter.
- The bid from Wisconsin Salt Solutions for calcium chloride is \$1.03/gallon and for magnesium chloride is \$0.93/gallon. They have a beet juice rust inhibitor if the Town is interested.
- The Solarus franchise fee was \$1,601.16 for the first quarter.
- There was a meeting on Thursday, June 2 at the Biron Municipal Center regarding the WIS 54 and County U intersection. Work was tentatively scheduled to begin this week.
- An announcement was received from Portage County regarding bridge/culvert aid for 2017.
- On May 27<sup>th</sup>, the Town received notice that the Town has received DNR Recycling Award of \$2244.24 to offset 2016 recycling costs.
- The Plainfield Fire Department is having a fundraiser during the Plainfield Fireman's Jamboree (July 15, 16 & 17) to raise money for automated external defibrillators (AED) and training on the proper use of them for area businesses. Their long term goal is the purchase of a Multi-Use Rapid Response Vehicle.
- Schwab has drafted a thank-you letter to be sent to Central State Signing for the donation of used signs, barrels and tire rings.
- Schwab has drafted a letter to be sent to the TOPS group informing them that they will be able to continue to rent the Hall while acknowledging that they are doubling the amount paid for rent to \$20 and they have agreed to remove equipment.
- A newsletter was received from the Portage County Historical Society.

#### **APPROVAL OF MINUTES**

- **Motion: (Winkler, Yetter) Move to accept the Hard Surface Road Inspection minutes from May 13, 2016 as written. Carried. Unanimous ayes.**
- **Motion: (Schwab, Yetter) Move to accept the Special Meeting/Public Hearing minutes from May 18, 2016 as written. Carried. Unanimous ayes.**
- There was not a quorum for the May 19, 2016 meeting, so there are no minutes to approve. The recording made by Schwab is for the Town Board member's records and the agenda topic will be addressed at a later date.

#### **OFFICER'S REPORTS**

- Schwab and Luecht attended the Portage County Unit of Wisconsin Towns Association on May 23<sup>rd</sup>. Speakers included Nathan Check (Portage County Highway Commissioner) with an update on bridge/culvert aid projects and process. Louis Molepske (DA) spoke on legal issues involving towns, upward trends in criminal cases, and provided a refresher on open records and meetings law. Jeff Schuler (Portage County Planning and Zoning) spoke on changes underway to streamline the onsite-waste permitting process. Patty Dreier, (County Executive) spoke on a county salary study. Nathan Sandwick spoke on upcoming animal control contracts and licensing fees. [Note:Luecht followed up with N. Sandwick with a phone call the following day regarding the Town's Humane Society fee increasing while the County's portion remains unchanged]. This is not what is in the contract. A meeting is going to be held with all the town treasurers and clerks to review the contracts and determine what is working and what is not.
- Lee attended the WisDOT meeting regarding the WIS 54/Wood and Portage County U intersection. A tentative timeline was provided at the meeting. They hoped to start on June 6 if all the paper work was completed. Citizen, Kitty Gross stated she heard the Governor has not approved the project yet. During the first phase, traffic will be moved to the inner lane on 54 and U will remain

open. During the second phase, traffic will be moved to the outer lane and a mini-J will be used for turns. Turning onto U will be possible during the waterski tournament. In August, County U will be closed for 3 weeks. There are no plans for posting a detour during that time. A link to the project website can be found on the Town’s website. Comments were made that the Town could post its own detour and that we could notify the State that they could be responsible for road damage if a detour is not posted. Schwab suggested including discussion of a detour at the next Town Board meeting. Citizen, Wayne Brody has traveled through this type of intersection and he believes there will be more accidents. Schwab explained every town or village official in the area, plus the business owners wanted the median to be widened, but that approach was not selected because it was the most expensive and the WisDOT didn’t want to buy the easement on the north side.

### COMMITTEE/COMMISSION MINUTES OR REPORTS

- **Ambulance:** Schwab provided an update on the ambulance service claim. Schwab, with the assistance of Luecht went through six subpoenas and depositions. Schwab and the Town Board have responded to seventy-eight interrogatories, inquiries, and production of documents. The County did not produce witnesses, so the Town subpoenaed them. The called witnesses did not have any memory of the statutes, the process by which an ambulance comes into service, or what is a definition of county-wide ambulance. It has been a difficult case, but the Town has every right under the statutes to protect its citizens with the provider we believe is best able to provide emergency services. It is anticipated that the County may request a dismissal, a summary judgement, or compel the judge to make a decision. If that happens, the Town could also compel the judge to make a decision. If it goes to trial, it will take place in October (26 & 27) and would be expensive. Most of the records are filed in circuit court and would be available for viewing.
- **Fire:** No fires in the past month.
- **First Responders:** Three calls. A few individuals have inquired about becoming a member and one person is currently going through training. One First Responder has resigned and has moved out of the Town.
- **Green Clean Action Organization:** The group is not meeting in the summer. An Innovation Award was received from the Wisconsin DNR on the Choose-to-Reuse program. This recycling award recognizes a program that demonstrates unique and innovative approaches to recycling.
- **Greater Kellner Area Business Group:** They are planning the annual Kellner Corn Festival.
- **Groundwater Citizens Advisory Committee:** No report.
- **Historical Committee:** Dorothy Raasch has obtained a quote from Worzella Printing for printing an additional 100 copies of “From Where They Came to Where We Are!” The cost for 100 copies is \$395.36. Raasch requests that the money come from the Grant 150 Fund and that all proceeds from the sale of the book be returned to the Grant 150 Fund. Money in that fund is used to support the Corn Fest, anything related to education and outreach in the Kellner Area, and in general the Town of Grant. Luecht stated much of the money in the fund is from the sale of the book and it would be appropriate to use it in this way. **Schwab will add this item to the July agenda. All members of the board supported the use of the Grant 150 Fund to publish the books. As an advisory recommendation from the board, Raasch will be informed she can proceed.** Lee will be meeting with Andrew Baraniak, Wisconsin Historical Society – Local Government Records Archivist on June 22 to show him the historical books the Town is interested in archiving with the Wisconsin Historical Society or UW-Stevens Point archives.
- **Plan Commission:** Work on chapter 5 of the Comprehensive Plan did not take place this month because the person from Portage County who is assisting us was ill. Individuals from the Town of Saratoga attended the meeting and are asking that the Town of Grant adopt a Joint Clean Water Resolution with Saratoga and to consider an ordinance banning center pivot manure application. At this time Wysocki Produce Inc. is placing solid and liquid manure on fields in the southwestern

corner of the Town. They expressed that while Grant may not have a Concentrated Animal Feeding Operation (CAFO), we may be receiving the quantity of manure from one. The group believes it is a health concern for the Board to consider. Sharon will copy and share the materials they provided. Lee added that they were also concerned about groundwater quantity and quality.

- Website: It was updated in early May. Lee has plans to add a page that describes the town including agriculture and the Buena Vista Wildlife Area.
- Zoning: In May, there were 13 permits for a total of \$1260. This includes three accessory buildings, a porch, two new residences, a collocation, two pools, a deck/porch, a raze, an address, and two UAP.

## **FINANCIAL REPORT**

- Checking account balance as of May 1 was \$90,535.87, during the month there were outstanding checks of \$1,466.84 and an ending balance of \$89,069.03. The Park Fund has \$11,587.10, the Building Fund has \$1481.85, and the tax account has \$188,931.43; resulting in a total cash on hand as of May 31 of \$291,069.41. Clerk Zimmerman is on vacation, so there was not an opportunity to reconcile, but they did reconcile in April.
- **Motion (Schwab / Yetter) Move to place financial report on file for review. Unanimous ayes. Motion carried.**
- The status of charges for damage to 110<sup>th</sup> Street, Elm Street and other roads or if letters were sent is not known.
- In May, \$492.27 was received for items sold on Wisconsin Surplus.

## **ALCOHOL, OPERATOR & CIGARETTE LICENSES**

- Lee presented the application for an Operator's License from Denise Provost to serve a Mickey's Tip Up. She has a Wisconsin Seller/Server Certification from 05/17/2016.
- **Motion (Schwab / Winkler) Move to approve Denise Provost as an operator. Unanimous ayes. Motion carried.**
- An application has been received for a Renewal for Alcohol Beverage License from Jay Gaba for J's UW Kellner for Class B beer and a Class B liquor. For J's UW Kellner there is application for the renewal of seven operator's licenses (Chelsea Lessig, Dona Panter, Gwen Krieger, Juli Johnson, Kathleen Tufte, Kimberly Jonovic, and Raini Denne'e) and two new operator licenses. Wendy Morrison has a Seller/Server Certification from 10/08/2014. Pamela Behrens has a Seller/Server Certification from 04/16/2012.
- An application has been received for a Renewal for Alcohol Beverage License from Robert McDonald for Mickey's Tip Up for Class B beer and Class B liquor. There is also application for the renewal of six operator's license (Linda Ortscheid, Leanda Schneider, Gary Platt, Thomas Provost, Michelle McDonald, Denise Provost and Scott Provost). Paperwork for Scott Provost was not attached to the application Lee located in the Clerk's office.
- **Motion (Schwab/Yetter) Move to approve renewal of Alcohol Beverage License for J's UW Kellner and Mickey's Tip Up, renewal of existing and new Operator Licenses as proposed. Unanimous ayes. Motion carried.**

## **REVIEW OF ATV ORDINANCE PUBLIC HEARING WITH PUBLIC PARTICIPATION**

- Copies of the Public Hearing Minutes and the summary of written comments were made available to the citizens.
- Yetter proposed to have a special meeting for the Board to discuss the ordinance on June 29<sup>th</sup> with the start time to be determined. The meeting would be used to go over all of the comments and make a decision on the proposed ordinance.
- Kitty Gross commented that approach (public hearing followed by a separate Board meeting) was used when the WTA Trapshooting Club wanted a shooting range in the area.

- Charlie Gussel asked a question about a written comment regarding a shooting range. The comment was believed to be in response to a mention of the defeated shooting range during the public hearing.
- Darcy Held is opposed, but recommends that if the ordinance does go forward a clause be added giving the Town discretionary enforcement capabilities. The Board should be able to take a violator's privileges away.
- Joy Henke described a recent day when three different groups of young individuals rode down the road, doing donuts and tearing up the road. License plate numbers were obtained and reported to the Sheriff's Department. While the Sheriff's Department did respond and talked to the offending individuals, no citations were issued. Schwab did explain that the Town can charge for road damage, but collecting the money can be difficult. The price can be tripled for road damage.
- Wayne Brody stated there were a 4-wheeler and a side-by-side that went down 90<sup>th</sup> Street, Pine Road, 87<sup>th</sup> Street, and Tower Rd. He tried to stop them, but they did not stop. He reported them. Recently he went on a ride with 30 individuals in the Town of Saratoga and patrol was out. If our roads were opened, they could be patrolled.
- Lee Lampert recommended inviting Sheriff Lukas to a meeting to discuss the problem with 4-wheel drive truck damage. He also discouraged any citizen from chasing a truck. The pursuing citizen could get into an unpredictable situation and could become liable for damage. There should be zero tolerance
- A citizen commented he is aware of a community that originally embraced ATVs, but now sees no benefits. If problems exist now, they would likely increase if people were given permission to ride on the roads. He believes we should embrace and protect the Buena Vista area.
- A citizen had a conversation with the Associated Dean of the School of Natural Resources at UWSP, but was unable to speak to the professor who does work at Buena Vista and with prairie chickens. ATVs in the Buena Vista area could negatively impact their program and the prairie chickens. There are wide spread impacts beyond the Town.
- Kitty Gross said in early 2000 there was a child killed in the Town on an ATV.
- Philip and Eldean Kalata expressed concern about parking on the roads near the ball diamond. They live on Southpark Road. There is a safety concern. Problems occur during tournaments as well as regular weekly games. Schwab received a call from Ken Kracht with the same concern. The temporary no parking signs provided by the Town were only used once in 2015. Discussion continued including having better information about parking being available at the school, places to locate no parking signs (including Southpark Road, 86<sup>th</sup> Street to the north, and on the east side of 86<sup>th</sup> Street), and wording on the signs. Luecht recommended signs stating "No Parking on this side of the road May 1<sup>st</sup> to August 1<sup>st</sup>", but others thought not including the time specification may be better. A question was posed regarding who has liability. The Town will work on placement of permanent and will place temporary ones until the permanent ones can be obtained and their exact location determined.
- Charlie Gussel expressed concern regarding WW between 110<sup>th</sup> and 90<sup>th</sup> Streets. There are two culverts at 110<sup>th</sup> and two at 90<sup>th</sup>, but only one at 100<sup>th</sup> and that one is collapsed. He suggests replacing the collapsed culvert and consider adding a second one.
- Charlie Gussel had a question regarding how the secretary pro tem is paid. He states the person should be reimbursed. It was explained that payment comes from the Clerk's salary.
- Yetter recommended inviting Sheriff Lukas to the June 29<sup>th</sup> meeting.

## **ROADS/EQUIPMENT/GARAGE**

- Bid results for Evergreen Avenue culvert replacements and road realignment: This was held over from 2015 to 2016. It was originally planned as a replacement of 4 tubes, but Portage County Drainage Commission wanted 2 tubes (2 squash pipes). Winkler and others have recommended straightening the road. Jewel has developed a plan including permitting process and working with

the Army Corp of Engineers, Portage County Drainage Commission and the DNR. The project was sent out for bid last month to 14 companies and also advertised. Only one bid has been received at \$143,434. Additionally, a bid for asphaltting the surface is \$32,800 and for chip sealing is \$17,975. The Jewel estimate had been \$151,074.50, so the bid is less than they anticipated. Portage County will reimburse half of the culvert replacement, but not the road straightening. Their cost would be \$37,987.50. A letter will be sent to Nathan Check identifying the amount of the actual cost above the County's estimated cost for the culvert portion of the project by Schwab. Mr. Check will also be informed of the work schedule as it relates to the trout stream.

- **Motion (Yetter, Schwab) To go with Earth, Inc for the culvert replacement and road realignment for 2016.** Discussion: A special meeting will be needed to sign a right of way plat and relocation order. This will minimize the land the Town needs to purchase. This would take place in closed session to allow for discussion of what the Town will pay. Winkler recommends not blacktopping it this year and Yetter agreed. The motion was amended to not include hard surfacing this year. **Unanimous ayes. Motion carried.**
- Winkler met with Mr. Don Yaggie and Deer Road and 110<sup>th</sup> Street were examined. Fahrner has agreed to pay the cost of repair. Winkler will meet with them next week to identify specific sections of the road that requires repair. They will also look at 100<sup>th</sup> Street and Washington Street. Winkler has asked for a written description of what will be done.
- Washington Street: The driver is denying causing the damage. If the Town can provide exact dates and times, the owner will meet with the Town and supply video from the truck. If we cannot provide that information, the Town will need to assume responsibility for the repair. Options are to wedge it, chip seal it, or grind it and return to gravel.
- 110<sup>th</sup> Street: Winkler talked with Neil Schneider about his gate. It will be removed and put on his driveway. Next week they will start working on the road.
- The placement of new street signs is about 75% complete and could be finished as early as the middle of next week depending on conditions.
- Special Load permit requests have been received from Badgerland Concrete Products, Schreiber Logging, Integrity Grading & Excavating, Inc., ABC Supply, Synagro, and Plum Creek Timber Co, Delaney Forest Products, LLC & Richard Delaney Trucking LLC. There is an outstanding request for IOH permit from Razorback Farms. IOH permits are coming in from Okray, Del Monte, and Wysocki.
- Plans for roads: Prep Elm (90-100) for asphaltting in 2017. Other roads that could be prepped are Quarry (90-100), Timm (100-termini), Griffith (CTH F – 130<sup>th</sup>). Winkler suggested working on Kellner Road before Griffith. Julie Carlstrom voiced a preference for working on Griffith. Lee Lampert added Griffith has residences and EMS access is important. Griffith would need to be mucked out. It would be shorter distance to work on Griffith. Discussion continued on various approaches to address Griffith. Schwab recommended a geo-profile to determine the cost of mucking out the road. Yetter agreed. Schwab will bring estimates of what it would cost for a geo-profile to a future meeting.
- The grader is approaching 1500 hours of use. Winkler talked to Marcus from John Deere in Plover. Maintenance is due at both 1500 and 2000 hours, with more due at 2000 hours. Winkler inquired if the maintenance could be delayed until closer to 2000 miles. He was told that oil samples could be tested to determine if the maintenance work could be delayed. This will be done.
- Timber and firewood sale: Schwab would like to bid out the timber sale for select trees across the road from the Hall, at the transfer station, and on the Juniper Lane right of way. A draft invitation for bids was distributed. Trees have already been marked by a DNR forester. Discussion took place whether all trees should be removed from the Juniper right of way instead of only select trees. There was no objection to seeking bids.

- Prior to the June 29<sup>th</sup> meeting, Board members should examine the culverts/bridges on 95<sup>th</sup> and 100<sup>th</sup> Streets over Buena Vista Creek and Four Mile Creek. They can then be considered for a 2017 Portage County Bridge/Culvert aid.
- Public Works: During May, street signs were placed, roads graded, the buildup of 110<sup>th</sup> has started, and some mowing was completed. Upcoming projects include finishing sign placement, patching roads, and continuing building up of 110<sup>th</sup>. Utilizing part-time employees to complete the projects was discussed.

#### **TRANSFER STATION**

- The results of tire day were 395 passenger or light truck tires, 31 semi tires, and 3 rear tractor tires. There were 85 road kills over the course of the year. A total of \$857 was collected. The bill is not known, but is typically close to the amount collected.
- The Choose to Reuse program was recognized in the Wisconsin Natural Resources magazine.
- Eldred Getzloff inquired if the Board has considered putting in electricity at the transfer station. He said someone would like to put electricity at nearby property and the \$38,000 cost could be shared. It would bring the power from the Getzloff property to the transfer station driveway. Luecht said electricity would allow for a compactor.

#### **TOWN HALL**

Schwab will begin procuring bids for roofing the Hall. It will be on the July agenda. The town would like a lifetime warranty. It was recommended that the Town should inquire of contractors in the Town (e.g. Jinsky, Goldberg, Earth Design).

#### **BOARD/EMPLOYEE TRAINING DATES/TOPICS**

June 16 – Ambulance Board: Luecht will attend on behalf of the Town.

#### **ROAD MATERIAL BIDS**

An initial comparison of bids was made. Timm Ave., Quarry Road, and 110<sup>th</sup> Street were identified as roads likely to receive the same material. There was no consensus on the type of material to use. The cost needs to be determined if material is purchased from Kraemer and placed by ConsTrucks or another company. Schwab will get the information and get back to the Board with the information.

#### **PAYCHECKS**

The town officer paychecks will be delayed. Town officers are paid annually by a set salary and not per diem. It cannot be both ways. Town officers should not have had a \$40 per diem amount added to their checks. Plan Commission members were paid for the public hearing because they are paid per diem. There are other paychecks that need to be signed, there are no other bills.

**Motion: (Schwab/Winkler) Move to adjourn @ 8:20 pm. Unanimous Ayes. Motion carried. The meeting was adjourned at 10:00 pm.**

Respectfully submitted,

*Kathleen D. Lee*

Secretary Pro Tem  
Approved 07/13/2016