

**THE CORPORATION OF THE MUNICIPALITY OF NEEBING**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Held at the Municipal Office  
On Wednesday, July 12, 2017

**PRESENT:** Mayor Ziggy Polkowski  
Councillor Mike McCooeye  
Councillor Roger Shott  
Councillor Bill Lankinen  
Councillor Erwin Butikofer  
Councillor Curtis Coulson  
Councillor Brian Wright

Erika Kromm, Treasurer/Deputy-Clerk

**1. PRELIMINARY MATTERS:**

- (a) Call to Order: Mayor Polkowski called the meeting to order at 6:30 p.m.
- (b) Attendance: Attendance was recorded.
- (c) Accept/Amend the Agenda:

Res. No. 2017-07-162

Moved by: Councillor McCooeye  
Seconded by: Councillor Coulson

BE IT RESOLVED THAT the agenda circulated for this regular meeting of Council be amended to:

- a) Add Item 4.9, a report from Treasurer/Deputy Clerk regarding bids received for Fire Hall #2 Roof;
- b) Add Item 4.10, a discussion regarding seeking bids for gravel hauling; and
- c) Add Item 7.4, a report from Treasurer/Deputy Clerk regarding landfill position recruiting.

**CARRIED ✓**

- (d) Declarations of Interest:

No declarations of interest were brought forward.

**2. HEAR DEPUTATIONS FROM AUDIENCE MEMBERS:**

No deputation requests were received for this meeting.

**3. CONSENT AGENDA: MINUTES, REPORTS AND CORRESPONDENCE**

**3.1 Minutes of the Open Session portion of the Regular Meeting of Council held on June 21, 2017**

Administration had recommended approval of these minutes, together with those presented at Item 7.1 of the Closed Session portion of the agenda, with any error corrections, as required. No errors were noted.

**3.2 Report from the Neebing Recreation Committee regarding Canada Day celebrations**

Administration had recommended that the report be received.

**3.3 Voucher Report for the Previous Month**

Administration had recommended approval of the vouchers.

**3.4 Variance Report: Year to date as of the end of the previous month**

Administration had recommended that the report be received.

**3.5 Report from Solicitor-Clerk Regarding Administrative Activity**

Administration had recommended that the report be received.

**3.6 Report from Solicitor-Clerk regarding Posting on EBR Registry of proposed changes to the Conservation Authorities Act**

Administration had recommended that the comments be approved and submitted by the deadline.

**3.7 Report from Solicitor-Clerk regarding Upcoming Financial Impacts due to Labour Law changes**

Administration had recommended that the report be received.

**3.8 Report from Solicitor-Clerk Regarding Changes to WSIB Coverage**

Administration had recommended that the report be received.

**3.9 Information Correspondence List (Distributed at the Meeting)**

Administration had recommended that the correspondence be received.

**Res. No. 2017-07-163**

Moved by: Councillor Coulson

Seconded by: Councillor Lankinen

BE IT RESOLVED THAT Council approve the recommendations from Administration with respect to all of the items on the consent agenda portion of this evening's meeting, being Items 3.1 through 3.9 as well as Item 7.1 in the Closed Session portion of the agenda.

**CARRIED ✓**

There was some discussion regarding Item 3.3 and the cheques that were issued for the Cemetery Clean-up Day and Canada Day Celebrations.

**4. REPORTS AND CORRESPONDENCE RECEIVED REQUIRING DIRECTION:**

**4.1 Report from Solicitor-Clerk Regarding Public Road Closures**

Members present discussed the report. There was some discussion regarding Willowdale Road. The survey shows 66' for the portion of road that is to be closed. There is some question as to whether there may be sufficient space for road development than first anticipated. Some members would like to take a second look at the site before a public meeting is held.

Res. No. 2017-07-164

Moved by: Councillor McCooeye

Seconded by: Councillor Shott

BE IT RESOLVED THAT Council authorizes Administration to schedule a public meeting on September 5, 2017 at 6:30 pm for the closure of the public roads listed in the report, with the exception of Willowdale Road;

AND THAT discussion of closure of Willowdale Road be tabled, to be lifted from the table at the August 9<sup>th</sup> meeting.

**CARRIED ✓**

**4.2 Report from Solicitor-Clerk Regarding Boat Launch at West Oliver Lake**

Members present reviewed the report and discussed the progress to date on the West Oliver Lake park improvement project. The project is progressing slower than some expected. The delays are largely due to the amount of rain received this year which has set back the roads crew on several projects.

Res. No. 2017-07-165

Moved by: Councillor Lankinen

Seconded by: Councillor Coulson

BE IT RESOLVED THAT Council authorizes Administration to hire contractors complete the following work at the West Oliver Lake boat launch area:

- a) Install concrete boat launch;
- b) Install posts along the road at the beach area;
- c) Clear the areas with heavier grass; and
- d) Install ramp and port-a-potty surround.

**CARRIED ✓**

It was noted that it may not be possible to complete the ramp and port-a-potty surround in 2017. If this is the case, they will be done in 2018.

**4.3 Report from Solicitor-Clerk Regarding Office Absence Policy**

Members present reviewed the report. There was some discussion regarding working from home and who has the authority to close the office.

Res. No. 2017-07-166

Moved by: Councillor Wright

Seconded by: Councillor Butikofer

BE IT RESOLVED THAT the Office Absence Policy appended to the report be approved.

**CARRIED ✓**

4.4 Report from Solicitor-Clerk Regarding Changes to Surplus Items listing & providing information on bids received.

Members present reviewed the report and discussed the bids that were received.

Res. No. 2017-07-167

Moved by: Councillor McCooeye

Seconded by: Councillor Lankinen

BE IT RESOLVED THAT Council authorizes Administration to accept the highest bid for each piece of equipment that received a bid.

**CARRIED ✓**

Administration was directed to post the remaining items for sale again. If buyers cannot be found for the 1965 Dodge Fire Truck, 1992 International Truck and the 2400 psi air bottles, they are to be scrapped.

4.5 Report from Solicitor-Clerk Regarding Delegation of Authority for Road Title matters

Members present reviewed and discussed the report.

On consensus, this matter was tabled, to be lifted from the table at the Regular Council meeting on August 9<sup>th</sup>, 2017.

Administration was directed not to include authority for the Administrative Head to authorize sales of shoreline road allowances at the price set by Council, and to sign all of the relevant documents for lawyers/land registry office in the proposed by-law.

4.6 Report from Solicitor-Clerk Regarding Landfill Site Christmas Hours

Members present reviewed the report.

Res. No. 2017-07-168

Moved by: Councillor Coulson

Seconded by: Councillor Lankinen

BE IT RESOLVED THAT the Neebing Landfills Sites be closed on Christmas Eve and New Year's Eve during the 2017 holiday season.

**CARRIED ✓**

4.7 Correspondence from Great Lakes St. Lawrence Cities Initiative , received June 28, 2017, Regarding renewal of membership

Members present reviewed the report.

Res. No. 2017-07-169

Moved by: Councillor Coulson

Seconded by: Councillor Lankinen

BE IT RESOLVED THAT Administration be authorized to renew the membership with Great Lakes and St. Lawrence Cities Initiative for 2017/2018.

**CARRIED ✓**

4.8 Correspondence from OPG Nuclear, Forwarding Correspondence from the Canadian Association of Nuclear Host Communities, seeking support for the Deep Geologic Repository

Members present discussed the correspondence.

Res. No. 2017-07-170

Moved by: Councillor Coulson  
Seconded by: Councillor McCooeye

BE IT RESOLVED THAT the Council of The Corporation of the Municipality of Neebing supports the proposal by Ontario Power Generation (OPG) to develop a Deep Geologic Repository at the Bruce Nuclear site;

AND THAT Administration circulate this supporting resolution to the Municipality of Kincardine and the Chair of the Canadian Association of Nuclear Host Communities.

CARRIED ✓

4.9 Report from Treasurer/Deputy Clerk Regarding Bids Received for Fire Hall #2 Roof RFP

Members present reviewed the report and discussed the bids received.

Res. No. 2017-07-171

Moved by: Councillor Coulson  
Seconded by: Councillor Shott

BE IT RESOLVED THAT the contract for re-roofing of fire hall #2 be awarded to Daniel Vanlenthe Mechanical.

CARRIED ✓

4.10 Discussion Regarding Seeking Bids for Gravel Hauling Contract

Members present reviewed the report.

Res. No. 2017-07-172

Moved by: Councillor McCooeye  
Seconded by: Councillor Butikofer

BE IT RESOLVED THAT Administration be authorized to issue a tender for the gravel hauling project on Larson Road;

AND THAT the tender states the work is to be priced based on piecework rather than per hour.

CARRIED ✓

5. TABLE BY-LAWS

5.1 By-law 2017-026 to Delegate Authority

On consensus this matter was tabled, to be lifted from the table at the Regular Council meeting scheduled for August 9<sup>th</sup>, 2017.

## 6. NEW BUSINESS - ANNOUNCEMENTS

Members present had the opportunity to raise other items of new business at this point in the meeting.

Mayor Polkowski advised that he spoke with the foreman for the Highway 130 resurfacing project and arranged to have the old asphalt dumped at the fire hall on Cloud Lake Road.

Councillor McCooeye advised that the Lakehead Rural Planning Board has approved three lots in Gorham and one in Gillies. The application relating to the pit near Trout Lake is on hold pending some additional studies, which may not be completed until the spring.

Councillor Shott advised that there are some pot holes on Sturgeon Bay Road. This would be a good location to use the patching material that was purchased earlier in the year.

Councillor Lankinen advised that the roads crew is looking to purchase a small lawn mower to get into tight spaces.

A brief recess was called at 8:15 p.m. Session resumed at 8:20 p.m. and new business continued.

The Treasurer/Deputy Clerk advised that there is a lot for sale near the Sandhill Landfill. The real estate agent enquired as to whether Council would be interested in purchasing the property.

### Res. No. 2017-07-173

Moved by: Councillor Lankinen

Seconded by: Councillor McCooeye

BE IT RESOLVED THAT Council directs Administration to offer \$10,000 for the property near Sandhill Landfill provided it abuts municipal property;

AND THAT the Solicitor-Clerk is authorized to execute the offer on the Municipality's behalf, and bind the Municipality in this regard.

CARRIED ✓

The Treasurer/Deputy Clerk provided an update regarding the provincial review of the District Social Administration Boards (DSSAB). The review is set to begin in August and will provide opportunity for in-person and written consultation.

The Treasurer/Deputy Clerk provided an update regarding the possibility of the municipality obtaining a licence to carry out beaver dam blasting. It is more costly to obtain a licence if the explosives will be stored on municipal property for more than one day. It is possible to obtain a licence for single day used provided the vendor will agree to store the materials on behalf of the municipality. More work is required to determine if the vendor would agree to this arrangement.

The Treasurer/Deputy Clerk advised that Mayor Polkowski had requested that administration find out the cost of the software used by the Township of Conmee for asset management planning. The software used by Township of Conmee is CityWide by Public Sector Digest. Pricing was obtained for a variety of modules and consulting options that are offered by Public Sector Digest. There was some discussion about whether it would be wise to purchase this, or similar software.

Members present agreed, on consensus, that they would like to purchase the Tangible Capital Assets module as soon as possible and wait until after the AMO Conference in August and finalization of the asset management regulations before making any decision about other options.

**7. CLOSED SESSION:**

**Res. No. 2017-07-174**

Moved by: Councillor McCooye  
Seconded by: Councillor Lankinen

BE IT RESOLVED THAT, the time being 8:47 p.m., Council close the next portion of the meeting to the public, under the authority of those paragraphs of Subsection 239(2) of the Municipal Act, 2001 for which the meeting was closed, to consider item 7.1 (minutes of the Closed session of the prior Council meeting); under paragraph 239(2)(c) to consider items 7.2 and 7.3, involving proposed or pending acquisitions or dispositions of land by the municipality; and under paragraph 239(2)(d) to consider item 7.4, involving labour relations or employee negotiations.

**CARRIED ✓**

Members reviewed the item scheduled for closed session. During closed session, the following procedural resolution was passed:

**Res. No. 2017-07-175**

Moved by: Councillor Wright  
Seconded by: Councillor Butikofer

BE IT RESOLVED THAT, the time being 9:31 p.m., Council rise from closed session and report in open session.

**CARRIED ✓**

**7.1 Minutes of the Closed Session portion of the Regular Meeting of Council held on June 21, 2017**

The approval of the minutes was included in the consent agenda resolution.

Items 7.2 through 7.4 were dealt with in a single resolution.

- 7.2 Report from Solicitor-Clerk Regarding Property for Sale**
- 7.3 Report from Solicitor-Clerk Regarding Property Purchase**
- 7.4 Report from Treasurer/Deputy Clerk Regarding Landfill Attendant Recruiting**

**Res. No. 2017-07-176**

Moved by: Councillor McCooye  
Seconded by: Councillor Lankinen


BE IT RESOLVED THAT, with respect to Items 7.2 through 7.4 on this evening's Closed Session agenda, Administration is authorized to proceed as directed in Closed Session.

**CARRIED ✓**

**7. ADJOURN THE MEETING:**

There being no further business to attend to, Mayor Polkowski adjourned the meeting at 9:31 p.m.

**REGULAR MEETING OF COUNCIL**

  
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Ziggy Polkowski  
MAYOR

  
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Erika Kromm  
TREASURER/DEPUTY CLERK

