

## **Procedures & Policies:**

These policies are designed to ensure a smooth and enjoyable experience for students, parents, and teachers. Please be sure to read through them several times to make sure both you and your child understand them.

December 23, 2017: Costume payments are due in full to ensure lower rates. All payments made after this date will not be included in the first order and may have to pay a separate shipping fee, and higher rate due to missing the early order discount.

**April 2018:** Showcase fee (\$80/family) and all past due accounts are due in full to ensure your child's participation in the recital, name printed in the program, DVD, and complimentary tickets. If payment is not made by this date you are agreeing that you forfeit your right to these items.

Tickets will be available approximately 2-3 weeks before the showcase. You are in charge of picking them up PRIOR to dress rehearsal or they are considered forfeited. The day of dress rehearsal is completely devoted to the students, none of the teachers or assistants will be available for handing out unclaimed tickets.

**Dress Rehearsal and Recital:** Rehearsal is Wednesday June 20<sup>th</sup> at Waterford Union High School

At dress rehearsal, you must check your child in by 4 pm, it will run no later than 10pm. The first group will start at the photo station at 4:45pm and be onstage by 5pm. Once your child is done at dress rehearsal, they are free to stay or go. On the day of the Recital, check in is at 1pm and 6pm, or 1 hour before each performance.

For dress rehearsal, your child must be in FULL costume, makeup, hair, accessories, etc. The same as for show day! Please encourage your students to stretch and warm up at the school because the teachers will not be able to do this with them. During the rehearsal please keep talking to a minimum as we are focusing on assimilating the dancers to the stage, lighting, and sounds, also making last minute costume adjustments. All parents who have volunteered to help at the show will be doing the same job at dress rehearsal, and one show. Please take the other showcase to sit back and enjoy!

Once your child is signed in our runners will escort the dancers to their dressing rooms where they will be watched and assisted by parent volunteers and/or advanced students. They will help with everything from hair and accessories to potty breaks and coloring. Please trust us, we have done this for many years and found this way works best! Dancers may not come already dressed in their costume, why risk it?

Only the assigned attendants and teachers are allowed into the dressing rooms and behind the check in tables! Not only is this for the safety of your children, but again, this is tried and tested, so please trust us! Students are not allowed out of these main dressing room doors until signed out, at intermission or the end of the showcase. This includes any dancer who thinks they can go sit in the auditorium and watch the show. Please use the dress rehearsal to watch any numbers you like.

Pre-Ballet students may be released during intermission of the 2<sup>nd</sup> show to leave. However, for the first show we would love them to stay to encourage the advanced students, and hopefully be inspired, also to grace the stage again for the finale bow!

## THERE ARE NO VIDEO CAMERAS ALLOWED AT ANY TIME DURING

## THE DRESS REHEARSAL OR EITHER SHOWCASE!

They not only disrupt the sound system, but it violates our copyrighted choreography. We will have a professional videographer record the entire show and parts of dress rehearsal also. It will then be edited and one copy given to each family who paid the showcase fee. Therefore, there is no reason for anyone to have to watch their child's performance through a small screen. Please do not even bring them into the auditorium, if anyone is caught taking video, the show will stop and they will personally be asked to leave and erase all video taken. That would sure be embarrassing!

Also, there is **NO FLASH PHOTOGRAPHY** during rehearsal or showcase performances. This should be obvious. We want our dancers to be safe on stage and flashes of light are extremely blinding and disorienting to the dancers. Please do your part to keep your kids safe! Of course we welcome your cameras before and after the show, you can even take pictures on the stage!

**SNACKS:** Food and drinks are not allowed inside the auditorium or dressing rooms. This is a Waterford High School policy. At the entrance, there is a large common lunch area with tables for all to enjoy their food and drinks. Dancers may bring these items with them and enjoy them in the hallways outside of the dressing areas. Please consider these guidelines for all dancers, starting in the morning......

No simple sugars....candy, ice cream, soda, caffeine, and so on...these create an energy high, but it only lasts for about 30 minutes which is followed by a crash and crankiness, just in time for their dance on stage. We all want to see our dancers at their best.

## **PROFESSIONAL PHOTOS:**

Every year we have a professional photographer join us at dress rehearsal to take individual and group photos for all dancers who perform. FotoMusik Studios (414.659.8164) will be doing this for us, and is very talented. All groups will get a photo taken before they practice on stage at dress rehearsal, and, if chosen, you may also request an individual picture of your child. They have price lists and order forms available at dress rehearsal so please bring a check or credit card if you want to order any photos.

A lot of this is information that is not really needed until closer to the recital, but I just want everyone to feel comfortable and be aware of what the recital all entails. If there are any questions, comments, or concerns...Please email or call me! If you need to start a payment plan for your costumes, are concerned about allergies to the makeup, want to know why we do things a certain way, just let me know, we are here to help you and your child enjoy their special dance recital!