

Team Parent Roles and Responsibilities

Being a team parent is a great way to get involved with your child's team and to meet new people. Team parents are the liaison between the club, coaches, and other parents on the team. But this job does not have to be scary or stressful, especially if you are aware of the expectations ahead of time. We believe that the key to being a successful team parent is good communication. While every team and coach is different, we have put together a list of general responsibilities that is entrusted to our team parents:

- Develop and distribute a Team Roster/Contact list to all parents and coaches on the team.
- Team Banner: discuss options with the other parents to have one made and coordinate the ordering or making of the banner as soon as possible.
- Attend MANDATORY Team Parent meeting in August (date TBA.)
- Enlist the help of TWO adult volunteers from your team to work a half hour shift at Jamboree ASAP!
- Seeding Tournament: distribute the schedule and any important information regarding directions to your assigned field, referee fees (if applicable) and how snacks should be arranged as soon as it is available.
- Set up a Snack Schedule for the 10-game season; include both half-time and end of game snack.
- Distribute the game schedules out to the parents/coaches as soon as they're available.
- Coaches Gift(s): be sure to collect money for gifts to present to your coaches/assistant coaches at the end of the season. NOTE: the Club generally offers a coach's plaque with the team picture to be ordered ON Picture Day. Additional information will be given at the Team Parent Meeting. Many teams consider additional gifts to be presented to the coaches as well but are not required.
- Picture Day: ensure that you keep the parents and coaches well informed about the team's scheduled picture day, date and time (schedule TBA.)
- Trophies: the Club will be placing an order for the trophies. Work with the Trophy Coordinator and the other parents to ensure that the team's roster (with correct spelling of each player's names) is submitted on time (more details to follow).
- Events and Fundraisers: share information regarding our fundraisers and important due dates with the other parents and coaches as they come up. Submit team's orders at designated places and times as necessary.
- Send e-mail reminders to parents 1-2 days before games. May want to include directions for "Away" games, what time to have the players there, and any other information the coaches may want to relay regarding game day.

- Work with the coaches to plan an “End of the Season Party” for the players. Remember to keep the parents informed as to the plans, including the cost per player. (Tip: Goal Buckets are a great way to fundraise for these while building team spirit!)
- Assist the coaches in notifying the other parents of information they want distributed during the season.
- Check the Club website and Team Parent Information page often, and communicate with the Team Parent Coordinator as necessary.
- HAVE FUN! Cheer on your child as well as their fellow team members, setting the tone for a POSITIVE support system!