

HOLLEYBROOKE HOMEOWNERS ASSOCIATION, INC.

February 16, 2016

Meeting was called to order at 7:04 pm by Sharon Jeter at the Snow Library. The members present: Sharon Jeter, President; Laurie Little, Vice President; Lenora Brothers, Secretary; Michele Tilden and Eric Lowe; and Irene Davidson, Contract Employee.

Election of Officers for Board of Directors: Sharon opened the floor for nominations. Laurie motioned to nominate Sharon as President for 2016; Michele seconded the motion. Sharon motioned to nominate Laurie as Vice President for 2016; Lenora seconded the motion. Laurie motioned to nominate Lenora as Secretary for 2016; Michele seconded the motion. All agreed to the motions for President, Vice President and Secretary for 2016. The 2016 Officers for the Holleybrooke Board of Directors is as follows:

**Sharon Jeter – President
Laurie Little – Vice President
Lenora Brothers – Secretary
Michele Tilden – Director
Eric Lowe – Director**

Prior to the meeting, Lenora emailed the Board members the December 2015 and January 2016 minutes for review. Eric motioned to accept the minutes for December 2015; Laurie seconded the motion. Eric motioned to accept the January 2016 minutes; Sharon seconded the motion. All agreed.

Irene read the Treasury Report. As of January 31, 2016, the checking balance was \$34,215.43 and the money market fund was \$120,694.47. As of February 16, 2016, the check book balance was \$99,252.50. Sharon motioned to accept the Treasury Report; Laurie seconded the motion. All agreed.

NEW BUSINESS:

Dates of Yearly Activities ~ The Board members discussed possible dates to schedule pool passes. The Board reviewed activities to be scheduled for the summer to include the Hot Dog Party and Tween Party; and December 10th was discussed for the Holiday in the Park . Board members reviewed possible dates for personal vacations.

Other ~ It was brought to Irene's attention liability concerns regarding the residential use of the park and pavilion which she consulted with the Board members. The Board members discussed possible changes to the current rules to reflect these concerns.

7:30 pm ~ The Board adjourned for the scheduled Public Hearing.

7:44 pm ~ The Board members resumed the meeting.

OLD BUSINESS:

Website ~ Sharon mentioned to the Board that she would like to extend an invitation to Camilo to answer any questions the Board members may have regarding the website.

Update on Various Projects ~ According to Irene, American Pool has begun the changeover to the new salt system. She also indicated that the main pool will need to be drained so that it can be acid washed due to stains. Also, Irene indicated that she will walk the deck with American to inspect for any additional maintenance due to wear and tear that may be necessary.

Bathroom Stalls ~ Irene indicated that after several attempts to contact Steve Johnson regarding the stalls, she still has not heard from him. At the request of the Board members, Irene will contact S & S Contractors of Virginia to get an estimate for the adjustment of the bathroom stalls.

Shed ~ Irene stated that Mr. Bullock is finished with his work and that she is waiting to receive a final bill.

Trash Schedule ~ Sharon reviewed the schedule with the Board members.

Welcome Wagon ~ Lenora indicated she is not able to purchase items for baskets. Sharon, Laurie and Irene agreed to go shop for items needed for the baskets.

Irrigation ~ Irene indicated that the sprinkler heads at the Cobblestone entrance are too close to Smith Station Road due to the added turn lane, and the heads will need to be relocated with a new irrigation line.

Lifeguards ~ The Board members stated they would like to do something for the lifeguards once a month during the pool season. Several suggestions were discussed as a way to show the Board's appreciation to the lifeguards.

8:23 pm ~ Eric motioned to adjourn; Sharon seconded the motion. All agreed.