

Welcome Center CoM

Building Entry/ Commons		ASF per Person	Occupants	No. & Size Space(s)	of SF
Lobby	<i>soft seating, welcome center reception help desk</i>			1 @ 2,000 asf	2,000
Building Entry/Commons Total ASF				1	2,000

Support		ASF per Person	Occupants	No. & Size Space(s)	of SF
Building Support	<i>Break room, workroom, building storage, secure file storage</i>			1 @ 2,000 asf	2,000
Support Total ASF				1	2,000

Conference Center/ Board Room		ASF per Person	Occupants	No. & Size Space(s)	of SF
lobby/Prefunction				1 @ 600 asf	600
Large Event/Board Room			120	1 @ 2,400 asf	2,400
Meeting / Breakout				4 @ 600 asf	2,400
Admin Support				1 @ 400 asf	400
Building/Catering Support/ Furniture Storage				1 @ 1,000 asf	1,000
Conference Center / Board Room Total ASF				8	6,800

Student Services "One Stop Center"		ASF per Person	Occupants	No. & Size of Space(s)	SF
Student Success Center					
Lobby	<i>with reception</i>			1 @ 200 asf	200
Office				12 @ 120 asf	1,440
Director's Office				1 @ 160 asf	160
Workspace				1 @ 100 asf	100
Disability Services Storage				1 @ 200 asf	200
Business Office					
Cashier	<i>3 stations</i>			3 @ 75 asf	225
Financial Counseling	<i>Private Room</i>			1 @ 120 asf	120
Bursar office				1 @ 120 asf	120

Student Services "One Stop Center"		ASF per Person	Occupants	No. & Size of Space(s)	SF
Dual Credit Office	Vault			1 @ 80 asf	80
	Lobby	<i>with reception</i>		1 @ 200 asf	200
	Workstation			1 @ 80 asf	80
	Office			3 @ 120 asf	360
Help Center	Storage			1 @ 120 asf	120
	Help Desk		1	1 @ 80 asf	80
	ID machine photo area			1 @ 50 asf	50
	Computer Stations	<i>20 computers</i>	20	1 @ 400 asf	400
Admissions and Records					
	Service Counter	<i>4 Stations</i>		4 @ 75 asf	300
	Processing area			1 @ 200 asf	200
	Office			11 @ 120 asf	1,320
	Storage			1 @ 120 asf	120
	Vault			1 @ 120 asf	120
Financial Aid					
	Lobby	<i>with reception</i>		1 @ 200 asf	200
	Counseling Room			1 @ 120 asf	120
	Offices			9 @ 120 asf	1,080
	Conference Room		10	1 @ 200 asf	200
	Storage			1 @ 120 asf	120
Veterans Center					
	Lobby	<i>with reception</i>		1 @ 100 asf	100
	Computer Stations			3 @ 25 asf	75
	Conference Room			1 @ 200 asf	200
	Offices			3 @ 120 asf	360
Testing Services					
	Check-in and waiting	<i>Counter, waiting</i>		1 @ 200 asf	200
	Lockers			1 @ 100 asf	100
	Secure Storage			1 @ 120 asf	120
	ADA testing room			2 @ 80 asf	160
	Testing Rooms	<i>25 stations</i>	30	2 @ 750 asf	1,500
	Coordinator Office			1 @ 120 asf	120
	Storage			1 @ 120 asf	120
Student Services "One Stop Center" ASF				79	10,770
Total ASF for "One Stop Center"		20% circulation			12,924

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Student Services Additional Activities	ASF per Person	Occupants	No. & Size of Space(s)	SF
Grant Writing Office				
Offices			2 @ 110 asf	220
Workspace			1 @ 110 asf	110
Flex/Grant "Bullpen"				
Workspace			1 @ 1,600 asf	1,600
AVPs				
Suite	<i>shared reception</i>		2 @ 500 asf	1,000
Student Services Additional Activities Total ASF			6	2,930
Total ASF for Additional Activities	20% circulation			3,516

Overview - Program Summary

	# of Spaces	SF	comments
Entry	1	@ 2,000 asf	
Support	1	@ 2,000 asf	
Student Services - "One Stop Shop"	79	@ 12,924 asf	
Student Services - Additional Activities	6	@ 3,516 asf	
Conference Center/ Board Room	8	@ 6,800 asf	
Reduced Request Total ASF	95	27,240	
62%		43,935	
Contingency 5%		46,132	
Recommended MP Assumption		46,000	