

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on September 19, 2013 at 4:00 p.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Ms. Patricia Patch, Treasurer; Ms. Veronica Clifford, Secretary; Dr. Wasim Niazi; Mr. Jay Stalrit; Mr. Harry Carswell; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney. Dr. David Hosley, Vice Chair, was absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom called for a motion to approve the Agenda as presented. Mr. Stalrit made a motion to approve the Agenda. Ms. Patch seconded. There were no objections. Motion Passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:**

- 1. August 15, 2013 – Regular Meeting**
- 2. August 15, 2013 – First Public Budget Hearing**

Mr. Sansom called for a motion to approve the Consent Agenda. Mr. Carswell made a motion to approve the Consent Agenda as presented. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Old Business – None**New Business****Item A – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects**

Mr. Sansom turned the floor over to Mr. Pendleton.

Mr. Pendleton presented Invoice Number 13088 in the amount of \$1,600 from Airport Engineering Company, which was for the T-Hangar Taxilane Rehabilitation Project at Space Coast Regional Airport.

Mr. Pendleton briefly discussed the Fire Hydrant Project at Arthur Dunn Airpark. Discussion continued.

Ms. Clifford made a motion to approve the invoices. Mr. Carswell seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item B – Discussion by Mr. Brian Russell of Recent Invoiced Costs by Michael Baker Jr., Inc. and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Russell.

Mr. Russell presented Pay Request Number 14 in the amount of \$37,379.25 from Arncos Construction, which was for the ARFF Facility Construction Project at Space Coast Regional Airport.

Mr. Russell presented Pay Request 10 in the amount of \$6,026.46 and Pay Request 11 in the amount of \$1,006.20, both from LPA/Baker, which were for the ARFF Vehicle Procurement at Space Coast Regional Airport. Mr. Russell stated that he and Airport Authority Staff had gone to make a final inspection on the ARFF Vehicle and that it would probably be about three weeks for delivery.

Dr. Niazi joined the meeting at 4:13 p.m. Discussion continued amongst the Board.

Mr. Russell presented Invoice Number 11 in the amount of \$1,740.24 from LPA/Baker, which was for the Security System Improvements at All Airports.

Mr. Russell presented Invoice Number 1 in the amount of \$17,832.99 and Invoice Number 2 in the amount of \$25,848.63, both from LPA/Baker, which were for the East Side Aircraft Storage Hangar Project at Space Coast Regional Airport.

Mr. Russell presented Invoice Number 1 in the amount of \$113,881.60 from LPA/Baker, which was for the West Apron Rehabilitation Project at Space Coast Regional Airport.

Mr. Russell presented Invoice Number 2 in the amount of \$51,962.76 from LPA/Baker, which was for the Spaceport Licensing Project at Space Coast Regional Airport. Discussion continued amongst the Board.

Mr. Sansom called for a motion to approve the invoices. Ms. Clifford made the motion. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Information Section

CEO Report

Mr. Powell reported that funding had been squared away for the Westside Apron Project at Space Coast Regional Airport and that the Security Project at all airports was getting started.

Mr. Powell reported that the Airport Authority had gotten an agreement from Space Florida regarding funding for the Spaceport Licensing and that the Airport Authority could start the process of being reimbursed.

Mr. Powell reported that there was an airship recording various environmental data ported at Space Coast Regional Airport, adding that the BBC was doing a documentary on the process. Discussion ensued amongst the Board.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles reported that he was still in the process of seeing if there was any wiggle room on the Perimeter Road Extension based on Rocket Crafters. Mr. Pickles stated that he had not received any response. Discussion continued.

Mr. Pickles concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that financials had been provided and everything was in line.

Ms. Clifford noted that the water bill at Space Coast Regional Airport had lowered. Mr. Powell stated that it was due to putting in a well for irrigation. Discussion continued.

Administration & Project Reports

Mr. Powell stated that there were no changes.

Authority Members Report – None**Public & Tenants Report – None****Adjournment**

Mr. Sansom adjourned the meeting at 4:54 p.m.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY