

**PLAN COMMISSION
TOWN OF GRANT
JUNE 20, 2012**

Present: Julie Kramer, Lori Ruess, Darcy Held, Sharon Schwab, Marty Rutz, Jim Wendels joined in at 7:30. (preapproved)
Excused Member: Ron Becker

Plan Commission meeting called to order at 7:00 pm.

April minutes reviewed. Motion made by Darcy, seconded by Lori to approve pending corrections.

CITIZEN INPUT/TOWN REPORT

Sharon mentioned the citizens of the Town of Saratoga's have concerns about irrigation wells with the proposed dairy operation. The Town's Comprehensive Plan lists the area (6,000 acres) as Recreational Forest. Saratoga doesn't have a Zoning Ordinance.

ZONING UPDATE

- Marty reported a total of \$165 in permits for the month of May.
- Okrays razed a rental building.
- Alan West, property on the corner of Hwy 73 and 80th, is only putting up a garage and not a house as originally planned.

TERRANCE WOLOSEK UPDATE

Nothing could be found in minutes from 1986 to 1987 pertaining to a CUP or Terrance's business.

Last year Terrance put up a pole building so that he could house the business. To obtain an additional house number he needs to pay \$30.

The Plan Commission grandfathered his business (CUP) and will allow an additional number for his pole building to house his business.

NR 135.05

- Lori shared NR 135.05 pertaining to verbiage about creating a pond. It states that the pond size includes roads, piles, etc, (See handout)
- Should cranberry growers be taxed for the value of their piles if they are hauling and selling off site? A non-metallic mining permit is needed if hauling/selling.
- Add to Action Items: Update Quarrying Permit Process with NR updates.
- See Portage County handouts for use in updating Quarrying Permit

DRIVEWAY ORDINANCE

The commission took some time to discuss issues within the township that need to be addressed in the Driveway Ordinance.

- Driveways on curves.
- Culverts need to extend far enough past driveway width.
- Number of driveways on ag property. Can we give "X" amount of driveways per acreage.
- Driveways would be grandfathered unless there's an issue.

- Should the Town provide the culvert and labor at owner's expense to insure proper installation?

GENERAL PROVISIONS: SECTION 5

A Driveway Permit is required whenever a proposed driveway will intersect any public road in the Town of Grant.

If the proposed driveway will intersect a county or state highway, the Portage County Highway Department or the Wisconsin Department of Transportation will establish the rules and regulations regarding conditions for the permit and compliance with the permit.

If the proposed driveway will intersect a town road, the Board of the Town of Grant, subject to the following rules and regulation, will issue the Driveway Permit.

New driveways being constructed or reconstructed and all driveways in the town of which a Driveway Permit is required shall meet all the following minimum requirements:

1. Before an address or zoning permit is issued a driveway permit shall be obtained prior or in conjunction with the address or zoning permit.
2. The following minimum specifications shall apply to all new driveways.
 - a. One driveway is allowed for lots with 100 feet or less of road frontage width.
 - b. Two driveways are allowed for lots with over 200 feet of road frontage width.
 - c. Minimum of 100 feet shall separate driveways including adjacent landowners.
 - d. Deviations from these specifications are allowable at the Town Board's discretion.
 - e. The driveway shall be constructed with a minimum width of 10 feet. There shall be no obstructions within 3 feet of the edge of the driveway. The side slope shall be a maximum of 1 foot of vertical drop or rise for each 3 feet of horizontal distance for a minimum of 3 feet from each edge of the driveway.
3. All driveway entries onto a town road shall be reviewed by the Town Highway Employee, the Town Board Chairperson or designee for the possible installation of a culvert. Installation of a culvert is at the expense of the developer or private landowner. Any requirements for culverts shall be based on slope, ditch depth, water flow, and other such criteria upon the discretion of the Town Board.
 - a. Size: 12" minimum diameter with appropriate length of culvert to meet the 3 to 1 slope.
 - b. Type: Allowable types include steel, concrete, plastic and aluminum.
 - c. No change or obstruction of natural drainage water-ways.
4. The surface or the driveway connecting with the paved surface of the road shall slope down and away from the road shoulder a sufficient amount and necessary distance to prevent ordinary surface water drainage from the driveway area from flowing onto the roadway.
5. No concrete will be allowed within 12 foot of the edge of pavement. (Marty will further investigate this statement.)
6. No obstructions, i.e. decorative rock walls, lighting, shrubs, garbage cans or fences shall be place within the Town Road Right of Way near the driveway to

- allow for adequate mowing and snowplowing. Trash/recycling containers placed in the road Right of Way shall not exceed 24 hours before or after pick-up times.
7. A fee shall be charged upon application for a Driveway Permit. (See Fee Schedule)

TOWN REPORT

- The Board approved \$20 UAP fee.
- The Board approved Dave Tosch's CUP
- The Board approved Russ Brody's CUP with a change in operation hours.

LOOKING AHEAD

Nuisance/Junk Ordinance

Meeting adjourned at 9:50. Motion made by Lori, seconded by Jim.

Next meeting Wednesday, July 18, 7:00 pm.

Minutes prepared by Julie Kramer
Plan Commission Secretary

ACTION ITEMS

Check into creating a logo for the Town of Grant.

Jim will forward Town of Hull Nuisance Ordinance to Plan Commission members.

Jim will contact Steve Bradley about pulling land out of exclusive ag.

Review Quarrying Ordinance to be sure we are in compliance with NR 135.32. (Print out all of NR 135 and review with our Quarrying Ordinance within the next 6 months.)

Update Quarrying Permit Process with NR updates.