

## Langdon Community Association



Langdon Community Association  
Box 134  
Langdon, AB T0J 1X0

LCA Meeting – February 17, 2015  
Location: 18 Hanson Hollow  
Time: 6:45 pm

### In Attendance:

Shauna Bearwaldt – President  
Chrissy Craig – Vice President  
Derrick Jacobson - Treasurer  
Sarah Reuangrith – Langdon Days / Communications Coordinator  
Curtis Bearwaldt – Parks Coordinator  
Collette Curkan – Beautification  
Rhonda Johnson – Fieldhouse Booking  
Jason Walker – Website  
Charmaine James – Volunteer Coordinator  
Members-at-Large: Rolly Ashdown, Councillor, Division 4  
Corrie Carroubourg, Primary Care Network Community Liason

Meeting called to order at 6:55 pm.

1. Approval of Minutes – Motion: to Approve the Minutes from January 20, – Shauna and Chrissy
2. Approval of Agenda – Motion: Addition of items: #5. Fieldhouse and #16. Langdon Collaboration. Approve the Agenda for February 17, 2015 – Rhonda and Shauna
3. Treasurer Report:
  - a. **MOTION put forth by Derrick to pay the fireworks deposit of \$2,000 to Fireworks Spectacular. ALL IN FAVOR**
  - b. January statement has \$94,499 in chequeing and \$53,632.70 in the casino fund. \$10,000 will stay in the operating budget with the rest going into the fundraising account.
    - i. **MOTION put forth by Derrick to approve financials for the AGM. ALL IN FAVOR.**
  - c. Derrick created a policy manual as well as a confidentiality or code of conduct as these are documents that we should have. Care was taken to make sure that these policies fit into our bylaws.
    - i. **MOTION put forth by Colette to implement policies and confidentiality agreement that can be added or changed by the board at anytime. ALL IN FAVOUR**
4. Grants:
  - a. Two grants are due March 1, 2015. One is for operations and the other is for capital projects. We will be asking for operational grants to cover snow removal and utility costs. For capital projects it is a 50% matching grant. We have casino money that needs to be used this year, pending approval of the grants we would need to confirm if these items would be approved by the AGLC. We are looking at the following projects and should we get all of them will need to come up with around \$50,000:

- i. Garage Extension of the Field House. There are two options for doing the foundation: matching the existing foundation (more expensive at \$36,523.20) or pouring a new slab (\$26,949.11). The garage itself would cost \$18,561.75.
- ii. New furnace and AC at \$11,539.50
- iii. Skate shacks, this was approved last year but the amount we received would not cover the full amount as the scope changed (added windows and footings). We approved to spend the additional money but it turned out to cost more than expected so we are apply to get more of this project covered. Cost would be about \$14,687.8
- iv. Improve the garbage bin area by putting in a cement pad and fencing it in. This would decrease public use and improve appearance. Estimated cost (still waiting on official cement quote) is \$3,324.
- v. Fence in the rink needs to be fixed as well as in the bull pens. Waiting on a quote but estimated at \$1,000
- vi. Zambonies at \$10,000. It was suggested that we should ask for an exception on the timing of the bill of sale so that we could try to get this.
- vii. **MOTION put forth by Chrissy to approve the list of grants. ALL IN FAVOUR.**

5. Fieldhouse:

- a. There is a meeting happening Friday, February 20<sup>th</sup> at 3pm with county to present the case study on the Field House expansion. Shauna, Curtis and possibly Chrissy will be attending. We are hoping for feedback prior to submitting to council for approval. Phase one is the garage expansion with phase two being an expansion to the fieldhouse.
- b. **MOTION put forth by Shauna over email on February 11, 2015 and seconded by Chrissy to replace the fieldhouse iron filter for a cost of \$2,199.75 (\$2,095.00 plus GST). The money will come from the reallocated playground funds (\$14,970). ALL IN FAVOUR.**
- c. Shauna looked into getting recycling for cardboard at the fieldhouse. Cost was \$99 per month. As there is a need for all recycling not just cardboard, other options will be looked into.
- d. Non-profit rental rates.
  - i. **MOTION put forth by Derrick and seconded by Chrissy to enter a Committee of the Wholes. ALL IN FAVOUR.**
  - ii. **MOTION put forth by Shauna and seconded by Chrissy to exit Committee of the Wholes. ALL IN FAVOUR.**
  - iii. **MOTION put forth by Shauna and seconded by Sarah to keep current contracted rental rates as is. ALL IN FAVOUR. It was noted that the LCA would be happy to assist non-profit groups in locating grants that they could apply for.**
- e. Rhonda is working through the contracts for contracted rates in the fieldhouse
- f. Well is going to go through a water audit within the next year by Heath Services.
- g. It is estimated that it would cost \$85,000 to hook up the fieldhouse to the town water. This is to be discussed later.

6. Communication / Newsletter:

- a. Next newsletter deadline is March 15, 2015
- b. Sarah is looking to start up a communication subcommittee as she could use some assistance.

7. Membership:

- a. It was suggested that the LCA should set up a meeting with Langdon Little League to look at them requiring the kids to have a LCA family memberships for the 2015 season. It was suggested that instead of requiring memberships that perhaps it made more sense to give the LCA \$10 per child to assist with park maintenance. There seems to be some miscommunications going on. Registration is still ongoing so there is time to resolve.

8. Website:

- a. Jason looked into a website upgrade that would allow a separate log in for members as well as allowing us to accept credit cards that cannot be done with the current set up. Cost would be \$4 per month. This will be left as is for now and revisited at a later date.

9. Park:

- a. Zamboni's have been purchased and have recently been moved to their winter storage. They are winterized and will be stored temporarily in Al Schule's backyard.

10. Beautification:

- a. Colette is putting together a budget. Trees have been donated so she will check with the county to see where they can go.
- b. Community Garden is finalizing the occupation agreement with the county. Once this is done it will be available to the public for two weeks. There are plans to do up the food bank plots this year with the rest going in next year.

11. Langdon Days: Meetings are being held on the first Monday of the month at Wanda's house.

12. Events:

- a. Movie Nights – are ongoing.
- b. Will look at events after the AGM

13. AGM – Scheduled for February 26 at 7:30pm at the Fieldhouse. Voting on amendment to the bylaws in regards to the conflict of interest clause as provided by Rockyview.

- a. It was brought up that we should have a sign up sheet available at the event for people looking to put forward their name for a position. This would help speed up the voting process.
- b. As anyone can attend the meeting but only members can vote, voting cards will be available for adults with family memberships.
- c. Doors will open at 7pm so that people can purchase memberships. A reminder email will go out to the membership base reminding them about the meeting.
- d. Derrick has agreed to MC the evening.

14. Other:

- a. Pay it Forward by a grade 6 class who wants to help out in the park – tabled
- b. It was suggested that we should have more structured agenda's so that our meetings don't drag for so long. Rolly has offered to chair the next meeting to show us how it is done.

15. Langdon Collaboration:

- a. Corrie passed out a sheet with the Langdon Collaboration's vision statement. 8 goals have been set with action plans to break down each goal. This allows everyone to work together and not all apply for the same grants for different projects.

16. Meeting Adjourned at 8:55 pm.

**Next Meeting:**

LCA Meeting – Tuesday, March 17, 2015 @ 6:45  
18 Hanson Hollow

Action Item	In Charge	Initiated	Target	Completed
Newsletter posted on bulletin board at Fieldhouse	Sarah	October 2014	Ongoing	
Deadline for Newsletter Submissions	Sarah		15 <sup>th</sup> of Every Month	
FH Expansion Letter and Feedback Request	Shauna/Expansion Committee	October 2014	?	
Renew Go Daddy Website	Jason	September 2014	3 Year Term	
Replace Water Heater, Electrical Panel, Bathroom lights and hand dryers	Chrissy / Jess / Rhonda (consult re: renters and bookings) / Jason	October 2014	February 2015	
Skate shack installation	Curtis	September 2014	ON HOLD	
Annual General Meeting	Shauna	November 2014	Febraury 26, 2015	