

**SPRING CREEK ASSOCIATION
COMMITTEE OF ARCHITECTURE REGULAR MEETING
TUESDAY, SEPTEMBER 12, 2017, 5:30 P.M.
401 FAIRWAY BLVD., SPRING CREEK, NV 89815**

CALL TO ORDER: Chair Parker called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE:

COA MEMBERS PRESENT: Chair Diane Parker, Vice Chair Jill Holland, Members: Brien Park, John Featherston, Cassandra Banuelos

MEMBERS ABSENT: Brien Park

SCA STAFF MEMBERS PRESENT: SCA Treasurer Preston, SCA Secretary Shields

COMMENTS BY THE GENERAL PUBLIC: None

UNFINISHED BUSINESS:

- 1. REVIEW, DISCUSSION AND POSSIBLE FURTHER ACTION TO UPHOLD, WAIVE OR ANY OTHER ACTION AS DETERMINED BY THE COA, THE ASSESSED FINE FOR A NUISANCE VIOLATION REGARDING DOGS RUNNING AT LARGE AT 393 MERINO DR. (202-012-006) AND MATTERS REALTED THERETO.** Chair Parker introduced the agenda item. The property owner was not present. Secretary Shields presented additional supporting information on the progress made to resolve the violation complaints and any additional complaints from neighboring properties as well as what the property owner has done to resolve the issue. Chair Parker commented that it appears the property owner is doing as much as can be done to resolve the violation. No public comment was offered. Vice Chair Holland commented the property owner is making progress and moved to waive fine now but if further problems occur, the fine will be immediately imposed. Chair Parker seconded the motion. The vote was called; the motion carried 3-0-1 (Member Banuelos).
- 2. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING PROPERTY VIOLATIONS OF INOPERATIVE VEHICLES AND UNSIGHTLY STORAGE AT 253 DOVE CREEK CT. (201-003-034) AND MATTERS RELATED THERETO.** The property owner was not present. No public comment was offered. Secretary Shields reviewed the property history of the violation(s) and noted the property owner has taken some steps to resolve the violations of inoperative vehicles and eliminating unsightly storage. The fine had been imposed but not paid. The property is for sale. Discussion ensued among the COA members. Member Featherston moved to waive the fine due to the property owner having made significant improvement removing inoperative vehicles and unsightly storage and that by the October COA meeting the property be in complete compliance or the fine will be re-imposed. Member Banuelos seconded the motion. The vote was called; the motion carried 4-0.

NEW BUSINESS: *The following Agenda Items were heard out of numeric order from the published Agenda Item order.*

- 20. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE AN EXTENSION TO THE COA RULE TEN (10) ON TRAVEL TRAILER/MOTORHOMES AND EXTEND IT FOR TWO (2) MORE MONTHS AT 675 DILLON DRIVE (202-011-028) AND MATTERS REALTED THERETO.** The property owner, Julianna Hardin, was present to explain the reason for the request to approve the extension. She stated the person occupying the RV in question will be leaving within the next two weeks. Discussion ensued with the property owner about the expectations to be sure the RV is gone prior to the October COA meeting. Chair Parker reviewed the zoning requirements about not having two dwellings on a property. Chair Parker moved to allow the person to reside in the motorhome at 675 Dillon Dr. until the end of September/October 1st, 2017 and that the property owner should call the COA Office to verify the motorhome is gone by that time. The COA Secretary Amie Shields will review that the RV is gone and if so, no further action will be taken at that point. The motion was seconded by Vice Chair Holland. The vote was called; the motion carried 4-0.
- 21. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE VEHICLES AND UNSIGHTLY STORAGE OF TOOLS AND TRASH AT 353 TRECARTES AVE. (202-009-052) AND MATTERS RELATED THERETO.** The property owner, Jerome Homes, was in attendance along with his representative, Brett Thompson and Jeremy Smith, the property renter, to explain what they have been doing with the property in question and the history of occupation of the property and receipt of the violation notification letters. Chair Parker explained the COA position on the mailing of notification letters and in the absence of those letters being returned that the COA assumes those letters have been received. She also explained that it is ultimately the property owner's responsibility to the COA to address violation issues regardless of any potential contract of sale that may be pending but not recorded with Elko County. Further discussion ensued by the property owner and Mr. Thompson including additional clarification on status of inoperative vehicles and unsightly storage. The property owner commented on the status of the vehicles on the property. Chair Parker also clarified the DOR status on unlicensed/inoperative vehicles and what the COA allows in the same respect. The property owner indicated the inoperative vehicles are being stored for other people and stated that he can clean up the property. Vice Chair Holland asked him the time frame he requires to complete a property cleanup plan. Discussion ensued on the property cleanup time frame and clarification was made on the registration requirements of the vehicles. Vice Chair Holland moved that the property owner of 353 Trescartes Ave. have until the November COA meeting to prove that he has brought the property into compliance. That the inoperative vehicles that are his own are licensed and all other unlicensed/inoperative vehicles are removed and that the unsightly trash storage and weed violations have been taken care of; if the violations have all been taken care of then the matter would not be placed on the November COA meeting agenda. Member Banuelos seconded the motion. The vote was called; the motion carried 4-0.
- 27. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE VEHICLES AND UNSIGHTLY STORAGE OF TOOLS AND TRASH AT 472 WESTCLIFF DRIVE (201-008-036) AND MATTERS RELATED THERETO.** The property owner, Shelby Lewallen, was present to explain the status of steps

taken to resolve the violations on her property. The COA rule on licensing or covering inoperative vehicles was reviewed with the property owner. Further clarification on the property violations in question were also reviewed and what steps must be taken to resolve the issues cited. Member Featherston moved that the violation of inoperative vehicles and unsightly storage of tools and trash at 472 Westcliff Drive and given the proof that basically the violations have been cleaned up, that the fine be waived on those violations and seek no further action providing that the property owner obtain a building permit for the shed prior to the October COA meeting and if the permit is obtained the matter will not appear on the October COA meeting agenda. Vice Chair Holland seconded the motion. The vote was called; the motion carried 4-0.

- 23. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE VEHICLES AND UNSIGHTLY STORAGE OF TOOLS AND TRASH AT 652 ABARR DRIVE (402-008-013) AND MATTERS RELATED THERETO.** Vice Chair Holland and Chair Parker clarified that at the present there are no inoperative vehicles. The property owner, Doug Clarke, was present and stated he has been working through the summer to clean the property up. He said when he received the third notice of violation he had talked to Secretary Dunlap and he indicated she said the property the property would be reviewed and a call would be returned if issues still needed to be resolved. He stated he had not heard anything back and assumed his property was now in compliance. Photos were reviewed and the property owner indicated he might not understand still needed to be done with the unsightly storage items still present. Chair Parker noted that in old photos from August 2017, weeds and wire, perhaps an old bedframe was in evidence. The property owner stated he did have old pallets he uses for camping and some building materials were also stored that he has since given away and that he had hired someone to do mowing. Member Featherston noted that mowing and general property cleanup still needs to occur based on the photos the property owner brought in that were taken the morning of the COA September meeting. Member Featherston also noted that materials stored up against the side of the garage are an issue. Further discussion and clarification on the noted violations ensued. Member Featherston moved to waive the fine for the unsightly storage of tools and trash at 652 Abarr Drive and have the property owner provide proof prior to the October COA meeting that the rest of the property has been cleaned up. If the property complies prior to the October COA meeting the violation(s) will not appear on the October COA meeting agenda. The motion was seconded by Member Banuelos. The vote was called; the motion carried 4-0. The property owner asked about the procedure for notifying property owners of violations. The COA members and staff clarified the process for the property owner.

Property owners of other property owners attended the meeting to offer comment and seek clarification on how violation notification matters are handled.

A ten (10) minute intermission followed.

RESUME OLD BUSINESS: *Agenda Items return to normal published Agenda Order.*

- 3. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE VEHICLES AT 328 SCRUB OAK DR. (402-018-004) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the history of the agenda item violation. The property owner was not present and has made no contact with the COA Secretary or other office staff. No public comment was offered. Chair Parker moved to uphold the fine and refer the property violation of inoperative vehicles at 328 Scrub Oak Drive to the Board

of Directors for legal action. Vice Chair Holland seconded the motion. The vote was called; the motion carried 4-0.

4. **REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE VEHICLES AT 777 SPRING VALLEY PKWY. (202-004-015) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the history of the agenda item violation. Secretary Shields reviewed the history of the agenda item violation. The property owner was not present. No public comment was offered. Vice Chair Holland moved to impose the fine for the violation of inoperative vehicles at 777 Spring Valley Pkwy. and that the property be referred to the Board of Directors for legal action at the September 27, 2017 meeting because two of the vehicles remain on the property even though they are registered and the property owner has made no effort to cover the unregistered Camaro. Member Banuelos seconded the motion. The vote was called; the motion carried 4-0.
5. **REVIEW, DISCUSSION AND POSSIBLE FURTHER ACTION TO UPHOLD, WAIVE OR ANY OTHER ACTION AS DETERMINED BY THE COA, THE ASSESSED FINE FOR A NUISANCE VIOLATION REGARDING DOGS RUNNING AT LARGE AT 575 SPRING VALLEY PKWY. (101-002-041) AND MATTERS REALTED THERETO.** Secretary Shields introduced the item and Treasurer Preston clarified how the matter had been handled based on the 30-day notification requirement to the property owner prior to the Board of Director hearing the matter at an upcoming meeting. She indicated the matter would be handled at the October Board meeting. Chair Parker moved that no further action would be taken on this item at the current meeting. The motion was seconded by Vice Chair Holland. The vote was called; the motion carried 4-0.
6. **REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE VEHICLES AT 335 PARKCHESTER DR. (106A-002-062) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the history of the agenda item violation. The property owner was not present. Discussion ensued. No public comment was offered. Member Featherston moved to hold the fine at 335 Parkchester Dr. and allow the property owner until the next COA October meeting to correct the violation of inoperative vehicles considering the fact the property owner had not received previous notification letters. The motion was seconded by Chair Parker. The vote was called; the motion carried 4-0.
7. **REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE WEEDS AT 484 PINE KNOT DR. (202-019-001) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the history of the agenda item violation. Chair Parker stated that since the violation has been corrected no fine should be imposed. No public comment was offered. Chair Parker moved to close the violation matter and not to impose a fine since the violation was resolved. Member Featherston seconded the motion. The vote was called; the motion carried 4-0.
8. **REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE VEHICLES AND UNSIGHTLY STORAGE AT 468 SPRING VALLEY PKWY. (202-031-010) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the history of the agenda item violation. The property owner was not present and no contact has been made with the COA by either the property owner or the renter.

No public comment was offered. Vice Chair Holland moved to uphold the fine for the violation of inoperative vehicles and unsightly storage at 468 Spring Valley Pkwy. and refer the violations to the Board of Directors for legal action. Chair Parker seconded the motion. The vote was called; the motion carried 4-0.

- 9. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE VEHICLES AND UNSIGHTLY STORAGE AT 548 LYNX DR. (202-019-016) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the history of the agenda item violation. The property owner was not present but has contacted the COA and is making some progress to resolve the violation. No public comment was offered. Member Featherston moved to uphold the fine but allow the property owner until the October COA meeting to resolve the violation of inoperative vehicles and unsightly storage at 548 Lynx Dr. Vice Chair Holland seconded the motion. The vote was called; the motion carried 4-0.

- 10. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE WEEDS AT 822 AESOP DR. (403-009-003) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the history of the agenda item violation and indicated that two vehicles on the property have had the covers blow off according to the property owner who called the COA Secretary on September 11, 2017. The property owner was not present. No public comment was offered. Chair Parker moved not to impose the fine since the weeds have been mowed at 822 Aesop Dr. but the property owner upon review by the COA Secretary that the two vehicles in question have secured covers and if the violations do not recur, the violations will not become part of the COA October agenda. Member Banuelos seconded the motion. Discussion then ensued about the number of unlicensed/unregistered and uncovered vehicles on the property and whether two were present on just one vehicle. Chair Parker amended the motion at 822 Aesop Dr. stating the property owner should be contacted regarding the fact that there are two unlicensed vehicles on the property; if he can show proof of license and registration on either vehicle or both vehicles that the fines will be waived because the weeds are mowed. If the property owner cannot show proof of license and registration on the vehicles that one of the vehicles would have to be removed before the October 2017 COA meeting or the fine will be imposed and the violation would be referred to the Board of Directors for legal action. Member Banuelos seconded the amended motion. The vote was called; the motion carried 4-0.

- 11. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE WEEDS AT 711 BRONCO DR. (403-025-010) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the history of the agenda item violation and indicated the weeds had been mowed. The property owner was not present and no public comment was offered. Vice Chair Holland moved to waive the fine because the weeds had been mowed at 711 Bronco Dr. Member Featherston seconded the motion. The vote was called; the motion carried 4-0.

- 12. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A VIOLATION OF EXTERIOR CONDITION OF STRUCTURES AT 890 BRONCO DR. (403-003-020) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the history of the agenda item violation and indicated no contact had been made by the property owner and no progress has

been made in resolving the violation. The property owner was not present and no public comment was offered. Member Featherston moved that since no progress has been made and no contact has been received from the property owner, the fine be imposed the violation of exterior condition of structures at 890 Bronco Dr. be referred to the Board of Directors for legal action. Vice Chair Holland seconded the motion. The vote was called; the motion carried 4-0.

RESUME NEW BUSINESS:

- 13. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A LIVESTOCK PERMIT FOR TWO (2) GOATS ON 4.14 ACRES AT 686 WILLINGTON DR. AND MATTERS RELATED THERETO.** Secretary Shields provided the livestock permit request. The property owner was not present. No other livestock is currently on the property. No public comment was offered. Chair Parker moved to approve the livestock permit for two (2) goats on 4.14 acres at 686 Willington Dr. Vice Chair Holland seconded the motion. The vote was called; the motion carried 4-0.
- 14. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A LIVESTOCK PERMIT FOR ONE (1) LLAMA ON 2.1 ACRES AT 704 ALPINE DR. (401-013-031) AND MATTERS RELATED THERETO.** Secretary Shields commented on the agenda item. Vice Chair Holland clarified the permit request form to show that property owners must indicate on the form if they currently have other livestock. None is indicated on this permit request form in answer to the question raised by Member Featherston on whether there are already any existing livestock at the property. No public comment was offered. Vice Chair Holland moved to approve the livestock permit request for one (1) llama at 704Alpine Dr. Member Featherston seconded the motion. The vote was called; the motion carried 4-0.
- 15. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A HOME OCCUPATION SIGN PERMIT AT 643 PALACE PKWY. (402-009-002) AND MATTERS REALTED THERETO.** Member Featherston commented on the drawing of the sign and clarification was made on the required sign dimensions. Additional questions were raised by the Chair Parker questioned whether a permit for a home occupation had been obtained and whether storage of unsightly items on the property and added traffic in the neighborhood had been considered and whether the property owner has a shop where the business will be conducted. The business being considered in this agenda item is a motorcycle repair business. Treasurer Preston offered comment on things to be considered in granting this signage permit request and the expectation that the business can't be apparent except for the signage itself. Motorcycles can't be left out, lined up and parts laying around the property for discard or future use. No public comment was offered. Member Featherston moved to approve the home occupation sign permit at 643 Palace Pkwy. contingent on the property owner obtaining a home occupation business permit from SCA and that he be reminded that no outward indicator of a motorcycle business being conducted on the property is evident except for the sign. Chair Parker seconded the motion. The vote was called; the motion carried 4-0.
- 16. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE CHANGES TO RULE #18 IN THE COA RULES AND REGULATIONS: EXCESSIVE WEEDS/BRUSH OR DEAD TREES/SHRUBS, NOXIOUS WEEDS TO INCLUDE NOXIOUS WEEDS ON ANY PART OF THE PROPERTY REGARDLESS OF PERCENTAGE COVERED AND**

MATTERS REALTED THERETO. Chair Parker raised the question on when the fifty percent (50%) insertion had been included in the proposed rule change. Treasurer Preston included her own thoughts on the matter and offered suggestions. Chair Parker suggested that no percentage had been proposed to be included and suggested that the specified fifty percent (50%) be removed. Discussion ensued among the COA members about other aspects of weeds and their management. Chair Parker commented that the rule should not be so specific as to percentages and other criteria. No public comment was offered. Vice Chair Holland moved to table Agenda Item 16 and allow suggestions to be offered by the COA members up to two weeks before the October 2017 COA meeting. Member Banuelos seconded the motion. The vote was called; the motion carried 4-0.

17. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE OR ADOPT A NEW RULE REGARDING THE NUMBER OF SHEDS/OUTBUILDINGS TO BE ALLOWED ON A PROPERTY AND MATTERS RELATED THERETO. Secretary Shields commented on the purpose and reason for the proposed new rule. Member Featherston provided his thoughts and concerns on having this new rule. There is nothing in the DOR's about the number of sheds/outbuildings. The members agreed that there are lots of other considerations. Discussion ensued. Treasurer Preston also provided her own thoughts and considerations. Property setbacks were also mentioned discussed. No public comment was offered. Chair Parker moved to take no action on Agenda Item 17 to approve or adopt a new rule regarding the number of sheds/outbuildings to be allowed on a property. Member Featherston seconded the motion. The vote was called; the motion carried 4-0.

18. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE OR DISAPPROVE ALLOWING CONEX CONTAINERS TO BE ON PROPERTIES AND MATTER No public comment was offered. **S RELATED THERETO.** Chair Parker raised the question about how those containers are already on properties and in use would be treated if a new rule is implemented. Discussion ensued regarding what people can afford for storage: pole barn versus shed or container. Treasurer Preston also included perspective for consideration. Discussion ensued among the COA members. No public comment was offered. Member Featherston moved to take no action on Agenda Item 18 now. Vice Chair Holland seconded the motion. The vote was called; the motion carried 4-0.

19. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE AND REVIEW THE SETBACKS FROM HOMES FOR OUTBUILDINGS AND SHEDS AND MATTERS RELATED THERETO. Secretary Shields introduced the agenda item. Treasurer Preston included her thoughts on additional considerations. Discussion ensued among the COA members. Elko County requirements were also considered in the discussion along with what would be done to grandfather some structures in or how some that could be moved might be considered. What about those sheds or outbuildings that were permitted because they requested and were approved for a setback adjustment by the COA previously. Chair Parker moved to table Agenda Item 19 to approve and review setbacks from homes for outbuildings and sheds for further discussion and revisit the agenda item at the October 2017 COA meeting. Member Featherston seconded the motion. The vote was called; the motion carried 4-0. Chair Parker reminded the members that any setback rule changes would have to be publicly read three times prior to calling for a vote to approve and adopt the rule change.

- 22. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE VEHICLES AND STORAGE OF TOOLS AND TRASH AT 881 BLACK OAK DR. (402-004-010) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the file on the property violations. The property owner was not present and has made no contact with COA staff. No public comment was offered. Member Featherston moved to uphold the fine at 881 Black Oak Dr. and refer the property to the Board of Directors for legal action. Member Banuelos seconded the motion. The vote was called; the motion carried 4-0.
- 24. REVIEW, DISCUSSION AND POSSIBLE FURTHER ACTION REGARDING PROPERTY VIOLATIONS OF INOPERATIVE VEHICLES AND UNSIGHTLY STORAGE OF TOOLS AND TRASH AT 566 BRENT DR. (202-020-019) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the file on the property violations. The property owner was not present and has made no contact with COA staff. No public comment was offered. Discussion ensued about vehicle registration of some of the inoperative vehicles. Member Featherston moved to uphold the fine for inoperative vehicles and unsightly storage of tools and trash at 566 Brent Dr. and refer the property to the Board of Directors for legal action. Chair Parker seconded the motion. The vote was called; the motion carried 4-0.
- 25. REVIEW, DISCUSSION AND POSSIBLE FURTHER ACTION REGARDING PROPERTY VIOLATIONS OF INOPERATIVE VEHICLES AND UNSIGHTLY STORAGE OF ITEMS AT 941 SPRING VALLEY PKWY. (20-007-007) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the file on the property violations. The property owner was not present and has made no contact with COA staff. No public comment was offered. Vice Chair Holland moved to uphold the fine for inoperative vehicles and unsightly storage of tools and trash at 941 Spring Valley Pkwy. and refer the property to the Board of Directors for legal action. Member Featherston seconded the motion. The vote was called; the motion carried 4-0.
- 26. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING PROPERTY VIOLATIONS OF INOPERATIVE VEHICLES AND UNSIGHTLY STORAGE OF ITEMS AT 426 EDGEWATER DR. (201-003-027) AND MATTERS RELATED THERETO.** Secretary Shields reviewed the file on the property violations. The property owner was not present and has made no contact with COA staff. No public comment was offered. Treasurer Preston offered clarification on the agenda item. Member Featherston moved to uphold the fine for the violations of inoperative vehicles and unsightly storage of tools and trash at 426 Edgewater Dr. and refer the property to the Board of Directors for legal action. Member Banuelos seconded the motion. The vote was called; the motion carried 4-0.
- 28. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING PROPERTY VIOLATION OF INOPERATIVE VEHICLES AND UNSIGHTLY STORAGE AT 635 HOLIDAY DR. (202-001-008) AND MATTERS RELATED THERETO.** Treasurer Preston offered clarification on some aspects of the violations complying and that the item is not agendized correctly on other violation matters. Chair Parker moved to table the item until the October 2017 COA meeting to reflect the agenda item correctly to match what the notification

letter states. Member Featherston seconded the motion. The vote was called; the motion carried 4-0.

29. REVIEW AND DISCUSSION REGARDING MONTHLY UPDATE ON PROPERTIES AT COPENHAVER & MCCONNELL, P.C. AND MATTERS RELATED THERETO.

Secretary Shields introduced the agenda items and provided an update on the information included in packet each COA members' packet and reviewed progress on specific properties. She cited specific issues with various properties. Discussion and comment ensued among the committee members. No public comment was offered.

30. APPROVE MINUTES FROM THE AUGUST 8, 2017 COMMITTEE OF ARCHITECTURE REGULAR MEETING.

Vice Chair Holland moved to approve the August 8, 2017 COA Regular Meeting Minutes as presented. Chair Parker seconded the motion. The vote was called; motion carried 3-0-1 (Member Banuelos not eligible to vote).

31. APPROVE COMMITTEE OF ARCHITECTURE REVENUE AND VIOLATION REPORTS FOR AUGUST 2017.

Comment was offered on some aspects of the report data by Secretary Shields and Treasurer Preston. General comments ensued among the COA members. Treasurer Preston and Vice Chair Holland stated positive feedback from property owners on their appreciation that the COA has been getting so many violation issues resolved. Chair Parker moved to approve the Committee of Architecture Revenue and Violation Reports for August 2017 as presented. Vice Chair Holland seconded the motion. The vote was called; the motion carried 4-0.

32. COMMITTEE MEMBER AND STAFF COMMENTS.

General comments ensued among the COA members. Additional information was sought by the COA members on the Neighbor-2-Neighbor volunteer program in the SCA community. Treasurer Preston offered other thoughts and comments on other programs/policies. Positive comment was offered by the COA members on the completeness of the COA meeting packet content. Treasurer Preston commented on who is taking the Receptionist position and other aspects of how SCA office business is being handled. Chair Parker commented on how different various staff members opinions can vary on the status of properties in resolving violation issues when the properties are being re-inspected as to what has been corrected and what hasn't yet been addressed. Teamwork on inspections is also valuable especially when a member is new in the COA position and not sure how some properties may have looked in the past and what progress has been made in correcting problems.

33. THE NEXT REGULAR MEETING OF THE COMMITTEE OF ARCHITECTURE IS SCHEDULED FOR TUESDAY, OCTOBER 10, 2017 AT 5:30 P.M.

34. MEETING ADJOURNED: 8:30 p.m.