

BELBROUGHTON and FAIRFIELD PARISH COUNCIL

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To: Members of the Finance Committee

14th February 2018

Dear Councillors

Finance Committee meeting at 7.45pm on 19th February 2018

You are summoned to a Finance Committee meeting in **The Fairfield First School** at 7.45 pm on Monday 19th February 2018. An agenda is set out below.

Yours sincerely,

John Farrell

Clerk

AGENDA

1. Apologies: To consider apologies for absence.

2. Declarations of interest:

To declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Member's Register of Interests).

To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.

Councillors who have declared a DPI or ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the clerk in advance of the meeting.

3. Dispensations:

To consider any request for dispensation from a member who may have a DPI or ODI to allow them to stay/speak/vote in the meeting during consideration of the item.

4 Minutes of the previous meeting:

To agree the Minutes of the meeting on 15th January 2018.

5. Bank reconciliations:

To note the bank reconciliations for the Council's operational account and to appoint a Councillor to conduct next month's reconciliations.

- 6. Accounts for Payment**
To consider payments due in the current month.
- 7. Internal audit**
To re-consider the appointment of the Council's internal auditor for the 2017/18 Accounts and Annual Return.
- 8. Investments**
To consider the re-investment of maturing funds held with Hampshire Trust Bank.
- 9. Grass cutting contract 2018 – 20.**
To consider the quotes for the contract for the next three seasons.
- 10. Traffic Calming**
To consider funding the costs of the re-location of a B.T. cabinet situated on Stourbridge Road Fairfield to enable the County Council to install a dropped kerb.
- 11. Electronic Banking**
To consider the terms of the facility now offered by HSBC bank and required changes to the Council payments processes should the facility be adopted.
- 12. Grants**
To consider the grant application process for Capital, Maintenance and Minor Grants for the financial year 2018/19.
- 13. Maintenance Work**
To consider any specific maintenance work required not covered by existing referral processes.
- 13. Any other Finance Business**