



**DEPARTMENT OF LAY MINISTRY**  
Christian Methodist Episcopal Church  
**CONNECTIONAL  
STEWARDESS PRESIDENT**



**~DUTIES AND RESPONSIBILITIES~**

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1. Shall operate in cooperation with the Department of Lay Ministry under the administration of the General Secretary of Lay Ministry.
  2. Shall support and promote the Stewardess Ministry as outlined in CME Book of Discipline and assist in strengthening and furtherance of the same.
  3. Shall make a written report every four years at the Connectional Lay Institute.
  4. Shall lead in the development and/or revision of a Stewardess Handbook for teaching and training of Stewardesses in the CME Church.
  5. Shall lead in the communication and interpretation of the Duties of Stewardesses as outlined in the CME Book of Discipline and the CME Stewardess Handbook.
  6. Shall lead in providing teaching and training processes for Stewardesses during the yearly \*CME Convocation (\*soon to be renamed).
  7. Communicate with coordinators of connectional meetings and provide leadership, assistance, and service where and when needed.
  8. Shall communicate with the Episcopal District Stewardess Vice Presidents and provide encouragement and insight relative to the teaching and training of CME Stewardesses.
  9. Shall assist in promoting National Lay Day and encouraging the use of lay speakers during Lay Day Services.
  10. Shall assist in promoting educational readiness of our youth and the application process for the Graham-Webb Scholarship.
  11. Shall embrace the Department of Lay Ministry Beliefs and Objectives and promote furtherance of the same.
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