

Notes Regarding Your PTA Bylaws Submission

TO: Jenny Proznik, Hebron High School PTSA

FROM: Chris Zimmer, Texas PTA Bylaws Subcommittee

On behalf of the Texas PTA Bylaws Subcommittee, thank you for submitting your bylaws and standing rules and for your work on them. We appreciate the time, commitment and dedication invested for your PTA!

BYLAWS:

Your bylaws have been approved, with the following changes.

You submitted that you would like to keep the historian as an officer of the PTA. This is no longer an option. We do allow for you to have a historian as a board position. I have made sure that the historian position will be listed as a board position on your PTA.

STANDING RULES

Your Standing Rules have been approved, with the following changes.

I have removed the following VI. Miscellaneous, C. Emergency Voting – this is now included in the Local PTA template and is not needed in your standing rules.

I have removed the following VI. Miscellaneous, G. – “All contracts must be approved and signed by the president prior to the expenditure.” This is in your bylaws; items that are in your bylaws may not be repeated in your standing rules.

I have changed “Audit Committee” to “Financial Reconciliation” in VI. Miscellaneous, H. This is the correct terminology.

Let me know if you have any questions. Please do not hesitate to contact Chris Zimmer at 817-656-5471.