

Auxiliary to the Military Order of the Cootie

General Order #1 Series 2019 - 2020

1. Having been duly elected and installed as Supreme President of the Auxiliary to the Military Order of the Cootie I hereby assume the duties of the office.
2. All previous appointments are hereby declared null and void.
3. **Bonds:** All Auxiliaries and Grands must bond their President and Treasurer by August 31, 2019. Per the By-Laws change adopted at the July 2019 Convention in Orlando. This means you will now have 2 bonds and pay the premium per \$1,000 as outlined on the bond form.
4. **Membership Kits:** If you have not received your membership kits, please make sure Supreme has received your 2019 – 2020 election reports. Please send a copy of your election report to the Supreme President and Supreme Treasurer.
5. **Dues:** Auxiliary Treasurers, please remember to send all dues and transmittals to the Grand Treasurer as soon as you receive them. Grand Treasurers, please make sure all dues and transmittals are mailed to the Supreme Treasurer as soon as you receive them. Please do not hold any dues or transmittals. All dues are due to Supreme Treasurer by December 31, 2019 to be a current member on January 1, 2019. **Remember VFWA dues are to be paid first.**
6. **Bylaws and Rituals:** Please make sure you purchase a new Bylaws and Rituals manual due to changes that were made at Supreme Convention.
7. **Hospital Pins:** Please turn over all **100 hours hospital pins** to Hospital Commissioner Janis Wimmer in order to receive your next hospital pin. If you do not turn in your 100 hours hospital pin, then you must pay \$5.00. Failure to do so will result in you not receiving your next earned hospital hours pin.
8. **Chaplains:** Please send your monthly report to your Grand Chaplain. *Auxiliaries not in a Grand* please send those reports to our Supreme Chaplain. *Grand Chaplains* please send your monthly report to our Supreme Chaplain, with a copy going to your Supreme District Chaplain. It is important that we send cards to our members. Please report any deaths of members to not only our Supreme Treasurer, Penney Howard but to our Supreme Chaplain, Cathy Seippel.
9. **Hospital Chairmen:** Please send your reports to your Grand Chairman. *Grand Chairmen:* Please compile the reports & send them to the District Hospital Commissioner. *Auxiliaries not in a Grand:* Please send your reports to your District Hospital Commissioner. 2019-2020 Hospital forms are on the website – www.lotcs.org. Supreme Hospital Commissioner, Janis Wimmer, asks that every Auxiliary use the new forms.
10. **Supreme President Special Project:** Susan Cihlar is the new chairman for this program. Updated forms and Susan Cihlar's information will be updated on the website.
11. **Tomb Trek Official Auxiliary Uniform:** MOCA Uniform should be a white shirt/blouse that buttons to the neck of good quality permanent press or cotton broadcloth; to be worn with pants or skirt of similar material. The length of the skirt (A-Line or straight skirt) shall be no shorter than one (1) inch above the knee and no longer than four (4) inches below the knee. Pants should be of dress quality (NO tights or Jeans). The length of the pants should cover the top of the shoe. Only white shoes with low heels will be worn at Tomb Trek due to the fact that wreaths are presented on turf and walking in heels would be a detriment to your safety. A red blazer type jacket will be worn over the uniform with no patches or pins on the jacket. Ties should be a "Colonel Sanders" type of tie or solid

dress red tie. The MOC Tie with embroidered Cootie is acceptable. All ties will be worn with shirt buttoned at the neck, MILITARY Style. Jewelry will be held to a minimum. NO HOOP or dangling earrings and NO NOSE or LIP rings. The red and white garrison cap or pillbox hat is required and should reflect your most recent position. Examples are online on the MOCA MART. Remember, if it would not be acceptable as a Military uniform, it is not acceptable at TOMB TREK.

12. **Secretaries on all levels:** Please forward any changes of officers and addresses to the Supreme President, Supreme Secretary and Supreme Treasurer.

13. **Grand Presidents and Supreme District Presidents:** Please remember the Supreme Representative Request Form is due to the Supreme President by December 31, 2019. Please get them in on time.

14. **Grand Secretaries, Supreme District Secretaries and Auxiliaries not in a Grand Secretaries:** General Orders, Information Letters and Minutes should be sent to the Supreme President, Supreme Treasurer, Supreme Secretary, Supreme Senior and Junior Vice Presidents and the Supreme Hospital Commissioner. The audit and Treasurer's Report should be included in the minutes.

15. All official communications to the Supreme President must be in writing and come through proper channels. Any local Auxiliary should send their communications to their Grand President and the Grand President to the Supreme President. Any communication not sent through proper channels will be returned to the Grand President. All decisions will come from the Supreme President in writing.

16. The 85th Annual Trek to Tomb of the Unknown Soldier will be October 31 thru November 3rd, 2019. Reservation forms and hotel information are on the website www.lotcs.org and in the Supreme President's program book. Please pay attention to the cut off dates. ANY MEMBER THAT IS NOT ATTIRED IN THE REQUIRED DRESS WILL NOT BE ALLOWED TO PRESENT A WREATH. Please read the dress code carefully so that you will be able to present a wreath for your Auxiliary/Grand (Refer to #11).

17. Supreme President's Pins are now on sale for \$3.00 each or \$75.00 for a bag of 25.

18. **Website:** Please check the website for Supreme President's Message, forms and additional information at www.lotcs.org and then click on the MOCA Emblem.

19. Supreme President's cell phone number is (601) 596-7546 and e-mail address NicoleVFW@yahoo.com.

20. To those who are ill, our best wishes for a speedy recovery. To those who have lost loved ones, we extend our sympathy and prayers.

Attested By:

Georg Jean Zimmerman
Supreme Secretary



By Order Of:

Marquitta "Nikki" Hill
Supreme President