

Belmore Arena Board Meeting MINUTES July 17, 2023

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Chris Inglis, Jeremy Underwood, Marvin Grimes, Jenn Van Dyk, Nigel Van Dyk, Coreen Gautreau, Warren Weber, Lindsay Underwood, Mark Ireland, Jamie McCallum, Bill de Vos, Heidi Dupuis

Regrets: Kim Harris, Kyra Wright, Randy Scott, Wanda Inglis, Ian Inglis

Secretary/Recorder: Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of July 17, 2023 Agenda - <i>Jeremy Underwood</i>		Jeremy Underwood called meeting to order at 8:00pm Motion to approve by Nigel Van Dyk, 2 nd Heidi Dupuis. Carried
8:02	Approve Previous Meeting Minutes June 19, 2023 (attached) - <i>Team</i>		Motion to approve by Lindsay Underwood, 2 nd by Nigel Van Dyk. Carried
Agenda Items			
8:05	Update Previous Action Items (below agenda items) - <i>Jeremy Underwood</i>	Standing	See below.
8:15	Correspondence - <i>Board</i>	Standing	Brought to Jeremy Underwood's attention Linda – this year we should be tendering out for snow removal. Tender goes out with Belle Haven and Arena. Jamie Dickson has a copy of the tender ads. Lindsay Underwood will touch base with Jamie and get it in the paper. Belle Haven pays half of the advertising.
8:30	Grants Update - <i>Kyra Wright</i>	Standing	No update.
8:40	Treasurer's Report - <i>Jenn Van Dyk</i>	Standing	Bills to be paid - \$3452.96 Motion to pay by Jenn Van Dyke, 2 nd by Jamie McCallum. Carried
8:55	Belmore Catering - <i>Chris Inglis/Catering Member</i>	Committee Report	Have had 3 funerals. Catering went well. Some catering events coming up in September.
9:00	General Maintenance - <i>Jeremy Underwood/Warren Weber</i>	Committee Report	Chris Inglis advised that water is dripping in walk in cooler. Could be compressor or drain issue. Jeremy will look at it.
9:05	Parks Board - <i>Jamie Dickson</i>	Committee Report	No update.
9:10	Rentals - Hall & Lounge - <i>Kim Harris</i>	Committee Report	Chris Inglis, on behalf of Kim, Sept 16 th Pickleball tournament Mike Reinhart coming 20 th of July. Reunion on 23 rd of July. Fibre Optic will be here in the Fall as per Wightman. Waiver of Facility of Liability Insurance received from Howick Twp. - This is to be signed by anyone renting.

			<ul style="list-style-type: none"> - Jeremy will discuss with Brenda at Township to get more information. Hopefully we can add to our Hall Rental Policy. <p>Asset Management – Brenda, from Howick Twp, contacted Chris Inglis looking for information on different big spends on the facilities.</p> <ul style="list-style-type: none"> - Chris has given all info to Brenda.
9:20	Ice Rentals & Installation - Warren Weber	Committee Report	Looks like might be a busy winter season. Already receiving inquiries for winter season.
9:25	Belmore Curling - Bill Devos	Committee Report	New furnace is in.
9:30	Belmore Figure Skating - Mary Inglis, Heidi Dupuis, Sharon Hofman	Committee Report	Plan to meet in August.
9:35	South Bruce - Mark Ireland	Committee Report	<ul style="list-style-type: none"> - Plans be executed for Mildmay Homecoming. - Some road construction. - Manager of Operations has put in his resignation. - Insurance costs have gotten hard to handle. - A group back from DGR installation in Finland <ul style="list-style-type: none"> o If any questions reach out to Mark or Nigel.
9:40	Morris-Turnberry - Jamie McCallum	Committee Report	<ul style="list-style-type: none"> - Legal issue was discussed at last meeting and Morris-Turnberry supports
9:45	Howick - Marvin Grimes	Committee Report	Nothing to report
9:50	Communication - Team	Committee Report	Nothing to report
9:55	Belmore Chamber of Commerce - Kyra Wright/Nigel Van Dyk	Committee Report	<p>Homecoming Survey Results – 85 responses – 98% think we should HC in 2025. Most feel should be a 2 day weekend. Lots of people willing to volunteer.</p> <ul style="list-style-type: none"> - Tentative Monday, Sept 11th – HC Kick off Meeting at 7:30pm. Nominate an executive. <ul style="list-style-type: none"> o Mass email to go out o Should go on website and FB - Arena Board paid Mr. Martin for lobby bench steel, not picked up yet. <ul style="list-style-type: none"> o Gord Harris and Paul Inglis are looking after this project. <ul style="list-style-type: none"> ▪ ADD update ON NEXT MONTHS AGENDA as FOLLOW-UP
10:00	Move to In-Camera Meeting at	Motion to move to “in-camera” by Mark Ireland, 2 nd by Lindsay Underwood. 8:43pm	
10:20	Adjournment of In-Camera Meeting	“In-camera” meeting adjourned at 9:03pm. Motion by Nigel Van Dyk to adjourn.	
10:21	Return to Regular Meeting		
Next Meeting - August 21, 2023			
Adjournment of Regular Meeting		Meeting adjourned at 9:06pm. Motion by Chris Inglis	

Previous Action Items		
Lead	Agenda Item/Topic	Actions for Follow Up
Kim	Container/SeaCan – Extra Storage	<p>20221121: Kim is to have Gord check availability on container listed for sale online.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>20230116: Previous one sold. Still looking. Bryce Weber bought out DAC – Jeremy will check with him.</p> <p>20230228: Jeremy talked to Bryce - \$3700 estimate for used SeaCan. Delivery not included. Jeremy will talk to him again and get one lined up for spring.</p> <p>20230320: Nothing new to report.</p> <p>20230417: Jeremy spoke with Bryce and he has lots on hand - \$3700 for 20ft. Bryce would like a taxable receipt.</p> <p>20230417: Jeremy will speak to Brenda at Howick re: taxable receipt</p> <p>20230417: Kim will talk to Gord about putting double doors in for container – needs to be done before container is placed. Before wedding season starts in July.</p> <p>20230417: Propane tank may need to be moved – if that turns out to be the case, Jeremy will talk to Sparlings.</p> <p>20230515: Gord talked to Nelson, 5ft doorway to 20ft container to store chairs. Mike to cut masonry for door. Bryan Dobbyn to check for hydro.</p> <p>Can't get 5 ft door – going 2 – 3ft doors to give you a 6ft doorway. Cost of door \$1497.00. Welding \$545.00. Only other cost would be Mike Reinhart for masonry and drywall touch-ups.</p> <p>Wedding end of June 24th. Then contractors could do after that as July is open. Motion to go ahead with door installation in the hall by Kim, 2nd by Corrine, carried.</p> <p>20230515: Jeremy will talk to Bryce regarding container.</p> <p>20230515: Kim to get quote from Bryan for painting SeaCans – if he is interested in doing that.</p> <p>20230619: Doors come in Wednesday, July 21st. Mike has been told timeline – July to beginning of August is open to complete work. Gord is gone July 8th to 15th. Bryan is going to paint container brown to match.</p> <p>20230717: To start later this week.</p>
Chris	Donation Tree – display for arena	<p>20230417: Chris will contact Cox Signs and order a tree.</p> <p>20230515: no update.</p> <p>20230619: Down payment of ½ has been sent. We will do the installation. Remainder of bill due once we receive the tree.</p> <p>20230717: No update</p>
Chris	Janice (Chuck) Wilhelm Memorial Bench	<p>20230417: Chris will contact Susie to see if we are to pick it up or will they deliver it? For now, bench can go into the tractor room until we have patio stones laid.</p> <p>20230515: No update.</p> <p>20230619: No update from Suzie. If they need someone to pick up Chris can let Jeremy know.</p>

		<p>20230717: Memorial bench has arrived. Need to decide where to place it. Possibly on slab where oil tank once sat. Or leave at outside entrance to Hall. Motion by Warren, 2nd Coreen. Carried. Warren will bolt it down.</p> <p>CAN BE REMOVED.</p>
Kim	Team Photos – dry mounting	<p>20230515: Kim to get team photos dry mounted.</p> <p>20230619: Photos being worked on.</p> <p>20230717: no update</p>
Jeremy	General Maintenance	<p>20230515: Repairs needed:</p> <ul style="list-style-type: none"> - toilet lid is broken in Women’s Washroom. - blade on lawnmower needs to be repaired. <p>20230619: Still being worked on. Will get Charlie to repair blade. Ian to text Charlie and find out when Warren can take blade down.</p> <p>20230717: Lawnmower repaired. LAWNMOWER LINES CAN BE REMOVED</p> <p>20230717: Toilet still needs to be fixed. Jeremy to look at.</p> <p>20230717: Water dripping in walk-in cooler. Jeremy to look at.</p>
Kyra	Grants Update	<p>20230619: Kyra is going to speak to our grant rep to see if it is possible to reallocate funds or an extension on grant.</p> <p>2023047417: Kyra advised Jeremy we can reallocate funds. No other update.</p> <ul style="list-style-type: none"> - Suggestions: Roof needs repaired, carpet ... we will wait until Kyra is back to discuss. <ul style="list-style-type: none"> o Warren will look into getting an estimate from roofing guys
Kim	Correspondence	<p>20230619: Mitch Inglis called Kim Harris, he was contacted by Kim Stumpfly re: bartenders for Monday night dance for Mildmay Homecoming. Kim H will contact Kim Stumpfly to see how many bartenders are needed.</p> <p>20230717: Shifts are all filled.</p> <p>CAN BE REMOVED</p>
Lindsay	Tender Ads	<p>20230717: Lindsay Underwood will touch base with Jamie and get ads into the paper.</p>
Parking Lot		
Jeremy/ Warren	General Maintenance – for Summer	<p>20230228:</p> <ol style="list-style-type: none"> 1) Brine header – preventative maintenance by 2025. 2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. 3) Boards around the ice surface need to be replaced.
Arena Board/H owick Twp	Sandblasting & Painting	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p>

		<p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p>20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT</p>
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Adjournment:	Next Meeting: August 21, 2023
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