**Paradis Volunteer Fire Department, Inc.**

PO Box 1489 Paradis, LA 70080

Business# 985-758-1544 Fax# 985-758-2222

Email~paradisvfd@paradisvfd.org

Fire Protection Class 3

February 9, 2021

Regular Monthly Business Meeting Agenda

* Meeting was called to order @ 7:50pm by President, Amanda Martin
* Let us have a moment of silence and say the pledge.
* Please remember to silence your phone and pagers now.
* All members eligible to vote will vote please test your clickers. TVM = 17
* Roll call.
* Opening Bids on the old maintenance truck
	+ Keith Ricks – bid $1,100
	+ Carl Chapman – bid $1,000
		- Amanda will contact both bidders tomorrow to award the bid to Keith Ricks since he has the highest bid.

***Old Business***

* The January Meeting Minutes have been sent for review.
* New members coming off probation:
	+ None
* Nominations for At-Large Board of Directors
	+ - Eric Rawls nominated Derek Gaubert. Declined.
		- Taylor Manuel nominated Abbie Fontenot. Declined.
		- Anthony Branson nominated Micah Reyna. Accepted.
		- Stacy Fallon nominated Will Usry. Declined.
		- Abbie Fontenot nominated Anthony Branson. Declined.
		- Zachary Reyna nominated Megan Belton. Accepted.
		- Oliver Dufrene nominated John Lee. Declined.
		- Abbie Fontenot nominated Wade Hebert. Accepted.
		- Derek Gaubert nominated Anthony Zeller. Declined.
	+ Motion to close nominations made by Ryan Costa, 2nd by Micah Reyna
		- Y-17, N-0, A-0
		- Motion passed
		- Congrats to Micah, Megan, and Wade!

***New Business***

***Administration Reports***

* President- Amanda Martin
	+ Update beneficiary information.
	+ Happy Birthday to John Lee, and Braeden Sardenga.
* Vice President- Stacy Fallon
	+ Thanks to everyone that have been supporting the fire service and thanks to the chefs.
* Secretary- Hannah Rawls
	+ None.
* Treasurer-Hannah Rawls
	+ Financial Report (see attachment) was emailed to the department.

|  |  |  |
| --- | --- | --- |
| ACCOUNTS | 1/12/21 | 2/9/21 |
| Private Account | $10,449.99 | $10,449.99 |
| Expense Account | $291,914.66 | $283,375.76 |
| Savings Account | $97,963.33 | $98,042.54 |
| 2-12 Month CD | $100,000.00 | $100,000.00 |
| Together total | $500,327.98 | $491,868.29 |

* + Discussion:
		- Finances – Approved
* Sgt. at Arms- Open

***Fire Line Reports***

* Lieutenant (615) Zachary Reyna
	+ None
* Captain (620) Ryan Costa
	+ None
* Captain (610) Jerry Montz
	+ None
* Training Officer (609) Ian Fallon
	+ Please respond to the email from Hannah asking about your current certifications.
	+ Do not forget to get your NIMS training completed.
	+ LSU training will be the third Tuesday of the month.
	+ Training center usage contract was signed.
	+ Discussed joint trainings with Bayou Gauche VFD and they will begin to join us for some trainings.
	+ Completed a rope rescue training on a Friday with neighboring departments.
* Safety Officer (608) Eric Rawls
	+ None
* Deputy Fire Chief (602) Taylor Manuel
	+ 2 sets of bunker gear have been delivered.
	+ Would like to complete hydrant testing before April.
	+ Looking at purchasing a different style of helmet in the future.
	+ Remember to be professional when working with other agencies on scenes.
	+ Announcement of the 2021-2022 Fireline Officer Positions
		- Fire Chief – Oliver Dufrene (601)
		- Deputy Chief – Taylor Manuel (602)
		- Proposing implementing the Assistant Chief position with the recommendation of Ian Fallon (603)
		- Safety Officer – Eric Rawls (608)
		- Training Officer – Derek Gaubert (609)
		- Captain – Jerry Montz (610)
		- Captain – Ryan Costa (620)
		- Captain – Zachary Reyna (630)
		- Lieutenant – Tevin Matthews (615)
		- Lieutenant – Abbie Fontenot (625)
	+ Motion to open nominations for Assistant Chief made by Ryan Costa, 2nd by Anthony Zeller
		- Y-16, N-0, A-1
		- Motion passed
			* Tevin Matthews nominates Ian Fallon. Accepted.
	+ Motion to close nominations made by Anthony Branson, 2nd by Christian Gaubert.
		- Discussion:
			* Hannah Rawls – this motion would override the current bylaw requirements for keeping nominations open for 30 days. 2/3 vote is needed for this to pass (11 votes)
				+ Y-15, N-2, A-0

Motion passes

Congratulations Ian!

* Fire Chief (601) Oliver Dufrene, Jr.
	+ Thanks to the new people who are stepping up.
	+ We will be tracking your training center hours for rating. To be considered an active firefighter you will need to log a certain amount of hours at our training center. It does not have to be on the Tuesdays that we go and it can be with other departments.
	+ April 24th we have a demo scheduled with Amkus and DeWalt tools.
	+ The floor will be being redone.
	+ Expanding the 9-1-1 center to bring it up to Hurricane strength.

***Membership Reports/Concerns/Questions***

* Anyone who has a problem or concern, please take this time to ask and discuss with the membership**.**
	+ Ian Fallon
		- Make sure you clean up after yourself after using the bathroom.

***Committee Reports***

* **Activities Committee:**
	+ None
* **Budget Committee**:
	+ None
* **Bylaw Committee:**
	+ Nothing further
* **Family Day**: None
* **Fire Prevention Day Committee**: None
* **Management Workshop Committee**:
	+ Installation Banquet will be on February 27th starting at 5pm
	+ Option 1 was voted on for the meal.
* **IT Committee**:
	+ February 15th at 6:30pm we will be having a OneDrive training.
* **Junior Fire Program:**
	+ None
* **Uniform Committee**:
	+ None
* **Board of Directors:**
	+ Amanda Martin
		- February 17th at 6pm

***Membership***

* Vote to accept members currently on 30-90 day probation, review new applications, excused absences, leave of absence, or resignation etc.
* **New Applications:**
	+ Hope Pitre
		- Senior Firefighter
		- On probation until May 2021
* **Excessive Absences Report:**
	+ Kyle Ching
	+ Angela Dufrene
	+ Kolby Hebert
		- Back active
	+ Taylor Manuel
		- Back active
	+ Eric Rawls
		- Back active
	+ Hannah Rawls
		- Back active
	+ Tabatha Shepherd
		- Has submitted a LOA
* **Leave of Absence requests:**
	+ Tabatha Shepherd
		- 2 months
			* Motion to accept made by Ryan Costa, 2nd by Zachary Reyna
				+ Discussion: she will need to turn in all of her things.
				+ Y-11, N-2, A-4

Motion passed

**\*\*\*TVM – 16 Tevin Matthews left\*\*\***

* **Resignations:**
	+ None
* **Station Usage:**
	+ Zachary Reyna – Baby Shower – 2/21
* **Next Association Meeting:**
	+ March
* **Purchase Request:(fill in as many as needed):**
	+ Hannah Rawls – Station 62 lettering – approved budget of $4,000 and the estimate came back in $966 more than approved.
		- Motion to approve quote as long as there is a sturdy backing behind the vinyl made by Amanda Martin, 2nd Stacy Fallon
			* Y-15, N-0, A-1
			* Motion passed.
* **Any other New Business:**
	+ Oliver Dufrene
		- Magnets are located at the back of the station if you would like to take them.
		- Motion to begin the process for hiring another full time position with a timeframe start in April, 2nd by Anthony Zeller
			* Y-11, N-4, A-1
				+ Motion passes
* **Closing remarks:**
	+ Amanda Martin
		- Thanks for the support with the meetings being long.
* **Motion to adjourn:**
	+ Motion to adjourn made by Ryan Costa, 2nd by Abbie Fontenot
	+ Meeting ended at 9:47pm.

Legend:

TVM- Total voting members

* **Fire Line Officers for 2021-2022**
	+ Fire Chief- Oliver Dufrene
	+ Deputy Chief- Taylor Manuel
	+ Captain- Jerry Montz
	+ Captain- Ryan Costa
	+ Training Officer – Ian Fallon
	+ Safety Officer – Eric Rawls
	+ Lieutenant- Zachary Reyna
* **Administration Officers for 2020-2021**
	+ President- Amanda Martin
	+ Vice President- Stacy Fallon
	+ Secretary- Hannah Rawls
	+ Treasurer- Hannah Rawls
	+ Sergeant-at-Arms- Open
* **Board of Directors**
	+ Taylor Manuel
	+ Stacy Fallon
	+ Amanda Martin
	+ Hannah Rawls
	+ Tabatha Shephard
	+ Abbie Fontenot
	+ Derek Gaubert

Amanda Martin, President \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hannah Rawls, Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_