



# MINUTES

Governing Board of Directors  
Research Based Education Corporation

March 4, 2016  
8433 N. Black Canyon Highway – Suite 160  
Phoenix, Arizona 85021  
Conference Room

**Board Members Present:**  
**Board Members Absent:**  
**Others Present:**

Curt Porter, Jim Sexton (*telephonically*), Richard Hay (*via Fuze Meeting*)

1. **Call to Order**

Board of Directors President Curt Porter called the regular Governing Board of Directors meeting to order at 1:00 PM at the Research Based Education Corporation's conference room in Phoenix, Arizona.
2. **Adoption of Agenda**

**MOTION:** Richard Hay moved to adopt the meeting agenda as presented.  
Motion seconded by Jim Sexton and passes 3-0.
3. **Audience of Citizens**

There were no requests to speak.
4. **Executive Session**

**MOTION:** Curt Porter moved to go into Executive Session to discuss a matter about student discipline. Jim Sexton seconded the motion. Motion passes 3-0.

The Board adjourned the Executive Session at 1:25 pm  
No further action required.
5. **State Testing Update**

**NO ACTION ITEM:** Richard Hay updated the board about the upcoming AzMERIT EOC Assessments.
6. **Business & Finance Update**

**NO ACTION ITEM:** Curt Porter reviewed/summarized the cash flow and financial statements.
7. **Discussion on Possible Application to Transition from Targeted Assistance to Schoolwide Title I Status**

**NO ACTION ITEM:** Martha Potter (Principal) submitted information to the board about school-wide v target Title I assistance. Jim Sexton reviewed the purpose for the Target Assistance status. Information was taken under advisement and no further action was scheduled.
8. **Review and Discuss FEMA-Compliant ECRM (Crisis/Emergency Handbook) Template**

**NO ACTION ITEM:** Martha Potter (Principal) submitted a draft copy of the FEMA-compliant ECRM handbook. Mrs. Potter has made several proposed revisions and will submit the proposed changes as they are completed.
9. **Discussion and Consideration of Booster Club's Request to Pay for CVHS Facility for Graduation Ceremony**

The Paulden Community School Booster Club requested the board approve the cost to rent CVHS' gym for the eighth grade graduation ceremony. The Booster Club will incorporate this cost in next year's fund raising goals.

**MOTION:** Jim Sexton moved to approve the Booster Club request.  
Motion seconded by Curt Porter and passes 3-0.
10. **Announcements**

Richard Hay update the board on the graduation schedule and he plans to attend the ceremony.
11. **Adjournment**

**MOTION:** Jim Sexton moved to adjourn the meeting at 2:30 PM.  
Motion seconded by Curt Porter and passes 3-0.

Minutes submitted by Member, Richard Hay  
March 7, 2016